

**DONALA WATER AND SANITATION DISTRICT**  
**Regular BOARD MEETING AGENDA**  
**January 20, 2022**

MEETING TIME & PLACE:

**1:30 P.M.**

DONALA WATER & SANITATION DISTRICT  
15850 HOLBEIN DRIVE, COLORADO SPRINGS, CO 80921

BOARD MEMBERS:           Ed Houle  
                                  Wayne Vanderschuere  
                                  Kevin Deardorff  
                                  Bill George  
                                  Ed Miller

STAFF:                        Jeff Hodge  
                                  Tanja Smith  
                                  Christina Hawker  
                                  Mike Boyett

**Agenda**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Comment on Items not on the Agenda
5. Minutes from December 9, 2021, Regular Meeting
6. Financial Reports
7. Action Items:
  - a. Adoption of Meeting Schedule and Posting Locations
  - b. Resolution 2022-1 Resolution by the Donala Water Sanitation District Board of Directors Expressing Appreciation to the Entire Donala Staff for Exceptional Performance during the 2021
8. Manager's Report
9. Status of Operations
  - a. Water
  - b. Wastewater
10. Executive Session – CRS §24-6-402(4)(a) Real Property Negotiations and CRS §24-6-402(4)(b) Legal Advice regarding Case No. 2021CW3044 & 2021CW3058.
11. Public Comment
12. Adjourn.

DONALA WATER AND SANITATION DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES  
DECEMBER 9, 2021

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on December 9, 2021 at 1:30pm.

Directors Present: Ed Houle  
Wayne Vanderschuere  
Kevin Deardorff  
Bill George  
Ed Miller

Staff Present: Jeff Hodge  
Christina Hawker  
Tanja Smith  
Mike Boyett

Consultants Present: Brett Gracely (LRE)  
Roger Sams (GMS)

Guests: Jackie Burhans (OCN)  
James Howald (OCN)

President Houle called the meeting to order at 1:30pm.

Approval of Agenda:

- Approved.

Public Comment Non-Agenda Items:

- None.

Review of Minutes:

- Minutes from November 2021 Board Meeting accepted
  - George motioned to approve, Deardorff second, all aye.

Review of Financial Statements and Check Summaries:

- Donala revenue at 3.23% and expenses at 26.2%.
- Waste Plant revenue at 32.37% and expenses at 23.90.
- General Fund return is 0.20%.
  - George motion to accept, Vanderschuere second, all aye.

Action Items:

- Wastewater Rate review by Roger Sams. Recommend we move from a flat fee to a minimal flat fee along with volume for billing. Their study came within 30 cents of current rate recommendation. Will look at this more closely next year and possibly implement in 2023.
- Budget Revision: Increase base rate by 4.5% for 2022. Houle opened to public comment, none received.

- Resolution 2021-9 Appointing DEO for 2022 election; George motion to accept, Miller second, all aye.
- Resolution 2021-10 Bond Reimbursement; George motion to accept, Miller second, all aye
- Resolution 2021-11 Adoption of 2022 budget; George motion to accept, Deardorff second, all aye
- Resolution 2021-12 Appropriation of funds; George motion to accept, Deardorff second, all aye
- Resolution 2021-13 Adoption of 2022 rates; George motion to accept, Vanderschuere second, all aye
- Resolution 2021-14 Set mil levy for Area A; George motion to accept, Deardorff second, all aye
- Resolution 2021-15 Set mil levy for Area B; George motion to accept, Deardorff second, all aye

Office Closure: The District Office will be closed December 24, 27 & 31 as well as January 3.

Radium Update: Report from GMS

- HMO has been delivered to District along with sample bottles to test radium removal.
- Jar tests to demonstrate HMO effectiveness have been coordinated with UMCRRWTF laboratory and personnel.
- A pilot report and recommendations, with design calculations will be provided upon completion of the pilot study.
- Design plans and documents for modifications to Holbein WTP will be prepared and submitted to CDPHE for review and approval.
- WTP filter media replacement: proposed media purchase by DWSD, recommendations on the filter media replacement was provided Nov. 29<sup>th</sup>.
- Media replacement by Garney Construction; service reported to be procured through FilterTech Systems.

Holbein Upgrades: The week of Dec. 6<sup>th</sup> the first phase of the upgrades and rehabilitation began at the Holbein Plant. Filter media was removed from the 3 older filters. The next step will be for the tanks to be sand blasted, repaired and repainted. The new material is on order and will be reinstalled later in December. The SCADA upgrades are taking place around the work being done on the filters.

Well 2A and 2D: The work to clean and install new pumps and piping will be done by Hydro Resources. WE are currently scheduled to have this work started at the end of January 2022. It is still planned to have these two wells back online by March of 2022.

Permitting and Drilling New Well: The Water Court filing happened Dec. 1, 2021. This was a delay which will push back the drilling of the new well by a month. LRE will design the new well under the existing approved contract.

Pikes Peak Regional Water Authority (CSU Loop): Nothing new to report.

County Loop: The Loop Group has submitted our formal request of \$45 million to the County. We as a group plan to appear in front of the El Paso County Commissioners Dec. 14, 2021 to update them on our request. We also plan to meet with our US Senators to inform them of the groups project to provide renewable water and make that supply resilient/drought proof. We will also ask that they support our efforts in Federal Legislation..

Northern Water Delivery Line: Tri-View continues to move the project forward. The sighting of the water tank and the alignment of the water lines are still to be finalized, then the plan will go through the El Paso County 1041 process.

North Monument Creek Interceptor (NMCI): Nothing new to report.

Water Tank Inspections: The inspection recommends performing rehabilitation to the Latrobe Water Tank in the next 12 months. The Holbein Tanks will need attention following the work to the Latrobe Tank.

Wastewater User Fee Update: Roger Sams of GMS will have an update on his work on revising the methodology Donala uses to assess user fees.

Water Production and Delivery: The District produced 11.66 million gallons in the month of November. Of that water 11.507 million was pumped from our wells and .152 million of Willow Creek Ranch water delivered to us by CSU. The wastewater treatment plant received 11.339 million gallons of that as influent. Less than 3% was used for outside watering.

Water Meter Upgrade and Replacement: The completion date for this project has been moved to the end of December 2021. It is extremely likely the actual completion will be the end of January 2022 or the first part of February.

Wastewater Report: Upper Monument Creek Regional Treatment Facility continues to produce a good quality effluent that exceeds all State discharge permit standards.

- Operating within budget and goals identified by management team have been met.
- Waiting for results of October's TENORM sampling event.
- BOD5 results – 98.5% removal
- Total Suspended Solids results – 98% removal.
- Replacing north digester's torn membranes and repair broken diffusers to prepare it for future use.
  - May have to go to a 2 digester operation to meet CDPHE's SOUR test requirements for vector reduction for biosolids land application.
- Will purchase a new effluent turbidity meter this month.
- The Disinfection Effluent Basin is scheduled for it's quarterly drain and cleaning before the end of December due to the usual solids buildup.

Additional Comments:

- Houle expressed Board's appreciation of the work and dedication of the entire Donala staff. 2021 posed many challenges and each employee has stepped up to address them.

Public Comment:

- None

Meeting adjourned at 2:46pm to Executive Session – CRS §24-6-402(4)(e) Real Property Negotiations. George motion to move, Deardorff second, all aye.

Meeting adjourned out of executive session with no reportable action taken at 3:25pm.

These minutes are respectfully submitted for record by Tanja Smith on December 10, 2021.

**DONALA WATER & SANITATION DISTRICT**  
Statement of Revenues and Expenditures - 2021 DONALA SUMMARY  
From 1/1/2021 Through 1/6/2022

	Total Budget - Revised	Current Year Actual	Percent Total Budget Remaining - Revised
<b>OPERATING REVENUE</b>			
WATER SALES	3,426,000.00	3,234,476.43	(5.59)%
EFFLUENT SALES	154,500.00	156,556.39	1.33%
SEWAGE SERVICE	1,241,411.00	1,300,435.51	4.75%
INSTALLATION FEES	15,000.00	21,000.00	40.00%
TAP FEES	170,000.00	197,600.00	16.24%
WATER DEVELOPMENT	65,000.00	91,000.00	40.00%
SEWER DEVELOPMENT	25,000.00	35,000.00	40.00%
PROPERTY TAX	1,971,120.00	1,971,961.75	0.04%
AUTO TAX	120,000.00	230,416.85	92.01%
AVAIL. OF SERVICE	8,750.00	9,625.18	10.00%
OPERATING INTEREST	85,000.00	4,734.51	(94.43)%
INVESTMENT INTEREST	45,000.00	40,756.90	(9.43)%
WATER INVESTMENT FEE	40,000.00	56,000.00	40.00%
MISC. REVENUE	50,000.00	86,070.06	72.14%
FL REIM. REVENUE	120,000.00	160,280.54	33.57%
CONTRACT SANITATION	0.00	55,742.50	0.00%
<b>Total OPERATING REVENUE</b>	<b>7,536,781.00</b>	<b>7,651,656.62</b>	<b>1.52%</b>
<b>EXPENSES &amp; CAP PROJECTS</b>			
<b>EXPENDITURES</b>			
CHEM/LAB	75,500.00	91,575.11	(21.29)%
REPAIR/MAINTENANCE	466,400.00	317,636.30	31.90%
TRUCK/BACKHOE	220,000.00	66,177.91	69.92%
UTILITIES	320,000.00	432,122.22	(35.04)%
TOOLS AND EQUIPMENT	25,000.00	7,556.46	69.77%
INSPECTION REFUNDS	2,000.00	0.00	100.00%
WASTE PLANT EXPENSES	767,858.00	478,101.29	37.74%
W & P LOAN PAYBACK	356,687.00	313,677.28	12.06%
AUDIT	23,175.00	23,200.00	(0.11)%
RESIDUALS MGMT.	85,000.00	12,572.13	85.21%
INSURANCE	313,114.00	378,034.50	(20.73)%
LEGAL EXPENSES	50,000.00	34,522.64	30.95%
OFFICE EXPENSES	24,643.00	28,441.26	(15.41)%
OFFICE EQUIPMENT	10,700.00	1,901.25	82.23%
TELEPHONE	27,807.00	31,913.17	(14.77)%
PROFESSIONAL ENGR.	25,000.00	194,325.75	(677.30)%
DISTRICT ENGINEER	10,000.00	54,529.65	(445.30)%

**DONALA WATER & SANITATION DISTRICT**  
Statement of Revenues and Expenditures - 2021 DONALA SUMMARY  
From 1/1/2021 Through 1/6/2022

	Total Budget - Revised	Current Year Actual	Percent Total Budget Remaining - Revised
SALARIES	723,081.00	703,470.65	2.71%
PAYROLL TAXES	54,231.00	53,801.75	0.79%
457 PLAN	50,616.00	42,568.96	15.90%
CONTRACT SERVICES	78,445.00	121,571.64	(54.98)%
PUBLICATION	16,000.00	12,926.88	19.21%
FEES, PERMITS, DUES	20,000.00	18,332.05	8.34%
TRAINING	25,000.00	17,071.84	31.71%
INVESTMENT EXPENSES	5,800.00	5,397.55	6.94%
COUNTY TREAS. FEE	30,000.00	29,579.42	1.40%
2020 BOND	320,586.00	321,086.04	(0.16)%
FL REIM. EXPENSE	10,000.00	28,890.24	(188.90)%
MON W & S REIM EXP	0.00	632.79	0.00%
CSU WTR/BOWW	2,111,958.00	1,164,353.64	44.87%
MISCELLANEOUS EXP	14,000.00	6,919.73	50.57%
Total EXPENDITURES	6,262,601.00	4,992,890.10	20.27%
<b>CAPITAL PROJECTS</b>			
CAPITAL PROJECTS	3,585,000.00	735,645.02	79.48%
WATER RIGHTS	60,000.00	0.00	100.00%
Total CAPITAL PROJECTS	3,645,000.00	735,645.02	79.82%
Total EXPENSES & CAP PROJECTS	9,907,601.00	5,728,535.12	42.18%

**NOVEMBER SPENDABLE**

CAPITAL RESERVE	\$2,334,793
CHECKING	1,059,719
STRATEGIC PLANNING	1,002,222
OPERATING RESERVE	733,825
DEBT SERVICE FUND	1,250,000
PROPERTY TAX	<u>4,957,811</u>
<b>TOTAL</b>	<b>\$11,338,370</b>

**DECEMBER SPENDABLE**

CAPITAL RESERVE	\$3,218,161
CHECKING	90,025
STRATEGIC PLANNING	1,002,263
OPERATING	733,855
DEBT SERVICE FUND	1,250,000
PROPERTY TAX	<u>4,976,594</u>
<b>TOTAL</b>	<b>\$11,270,898</b>

DONALA GOVT. - DEC. 2021				
DATE	VENDOR	CK#	AMOUNT	DESCRIPTION
12/01/21	LINCOLN LFG	ACH	\$3,235.23	457 NOVEMBER 30TH 2021
12/01/21	HEARTLAND	ACH	\$2,206.04	ADDITIONAL PAYROLL
12/02/21	MTOT BANK CARD	ACH	\$2,209.16	MTOT NOVEMBER BANKCARD
12/02/21	CYBERBASEMENT	1501	\$40.00	WEBSITE MAINTENANCE JANUARY 2022
12/02/21	FARIS MACHINERY	1502	\$702.00	AUTO CRANE FOR F450
12/02/21	UTILITY NOTIFICATION CENTER	1503	\$85.80	NOVEMBER 811 CALLS
12/02/21	USA BLUE BOOK	1504	\$6,466.38	LATEX GLOVES, REAGENT SETS, LAB SUPPLIES
12/02/21	USIC LOCATING SERVICES	1505	\$824.00	NOVEMBER LOCATE SERVICES
12/03/21	AXIS	1506	\$186.49	BASE & USAGE CHARGE KYOCERA COPIER
12/03/21	COMCAST	1507	\$114.30	INTERNET@ R HULL THRU 01/03/22
12/03/21	CUSIC CONSTRUCTION	1508	\$1,267.50	ASPHALT REPAIR 25 SEAGUL
12/03/21	CHASE BANK	ACH	\$294.25	BANK SERVICE FEE
12/06/21	CEBT	ACH	\$22,526.58	DECEMBER HEALTH INSURANCE PREMIUMS
12/07/21	PILOT	ACH	\$246.83	DECEMBER FUEL EXPENSES
12/09/21	STEPHEN ALCORN	1509	\$161.98	TITLE CHECK REFUND
12/09/21	ANSWER-RITE	1510	\$112.80	DECEMBER ANSWERING SERVICE
12/09/21	AMANDA BENNETT	1511	\$450.00	TITLE CHECK REFUND
12/09/21	CHEETAH PRINTING	1512	\$1,375.98	NOVEMBER BILLING
12/09/21	COLO SPRGS UTILITIES	1513	\$679.88	GAS THRU 11/29/21
12/09/21	COMCAST BUSINESS	1514	\$675.04	FIBER LINE DECEMBER 2021
12/09/21	ANDREW CRONIN	1515	\$125.81	TITLE CHECK REFUND
12/09/21	BRYAN DURKEE	1516	\$450.00	TITLE CHECK REFUND
12/09/21	WILLIAM ECKERT	1517	\$20.45	TITLE CHECK REFUND
12/09/21	CHARLES GROSS	1518	\$158.36	TITLE CHECK REFUND
12/09/21	ESTATE OFF ALLAN LEE	1519	\$376.58	TITLE CHECK REFUND
12/09/21	HAYES POZANOVIC	1520	\$3,222.50	LEGAL NOVEMBER 2021
12/09/21	BLAKE MCKINLEY	1521	\$130.00	TITLE CHECK REFUND
12/09/21	OLSON LANDSCAPE	1522	\$150.00	NOVEMBER LANDSCAPING
12/09/21	SERVICE UNIFORM	1523	\$450.31	UNIFORM MAINTENANCE THRU 11/23/21
12/09/21	JOHN THIESZEN	1524	\$129.50	TITLE CHECK REFUND
12/09/21	TIMBERLINE	1525	\$5,563.10	INSTALL NEW UPS AT REPEATER SITE
12/09/21	THOMAS WARD	1526	\$98.55	TITLE CHECK REFUND
12/09/21	FRED WARREN	1527	\$138.56	TITLE CHECK REFUND
12/09/21	WEX BANK	1528	\$226.73	NOVEMBER FUEL EXPENSES
12/09/21	WILLIAMS SEPTIC SERVICE	1529	\$18,000.00	REMOVAL OF FILTER MEDIA
12/13/21	FP MAILING SOLUTIONS	1530	\$81.00	LEASE ON POSTAGE MACHINE
12/13/21	HACH COMPANY	1531	\$2,674.00	MAINTENANCE CASE
12/13/21	LRE WATER	1532	\$39,936.55	PROFESSIONAL SERVICES THRU 11/25/21
12/13/21	PINNACOL ASSURANCE	1533	\$1,584.00	WORKMENS COMPENSATION
12/13/21	POSTAL ANNEX	1534	\$549.13	SHIPMENTS FOR STATE SAMPLES
12/13/21	RADIATION PROS	1535	\$2,062.21	RADIOACTIVE MATERIALS LICENSING
12/13/21	USA BLUE BOOK	1536	\$289.00	CALIBRATION KIT, SALT BRIDGE
12/13/21	WATER SYSTEMS ENGINEERING	1537	\$430.00	WELL 13D SAMPLES 11/01/21
12/13/21	WELLS FARGO FIN	1538	\$157.00	LEASE ON KYOCERA COPIER
12/14/21	BLACK HILLS ENERGY	1539	\$404.28	GAS THRU 12/09/21
12/14/21	DPC INDUSTRIES	1540	\$160.00	CHLORINE
12/14/21	SMITH & LOVELESS	1541	\$1,425.47	PUMP VAC REPAIR KITS
12/14/21	SPRINGS FASTENER	1542	\$473.77	VARIOUS NUTS & BOLTS
12/14/21	USI	1543	\$97,368.00	INSURANCE PREMIUM PACKAGE 2022
12/14/21	HEARTLAND	ACH	\$45,358.04	DECEMBER 15TH 2021 PAYROLL
12/14/21	PILOT	ACH	\$215.29	DECEMBER FUEL EXPENSES
12/15/21	CHASE CC	ACH	\$4,832.99	FORCE BROADBAND, OFFICE SUPPLIES, TRASH

12/16/21	LINCOLN LFG	ACH	\$3,175.44	457 DECEMBER 15TH 2021
12/17/21	COLO SPRGS UTILITIES	ACH	\$69,583.85	WATER DELIVERED NOVEMBER
12/21/21	A-1 BACKFLOW	1544	\$1,190.00	DONALA BACKFLOW TESTING
12/21/21	AIRGAS	1545	\$76.68	CYLINDER RENTAL ACETYLENE & OXYGEN
12/21/21	GWENDOLYN ATKINS	1546	\$76.47	TITLE CHECK REFUND
12/21/21	BOOT BARN	1547	\$234.99	CLOTHING ALLOWANCE - TVIALPANDO
12/21/21	JAMES BOSTWICK	1548	\$124.57	TITLE CHECK REFUND
12/21/21	COMCAST	1549	\$369.96	INTERNET@ MAINTENANCE & HOLBEIN
12/21/21	FRONTIER IT	1550	\$2,147.00	MONTHLY BILLING DECEMBER
12/21/21	HPE INC	1551	\$136.00	DECEMBER PREVENTIVE MAINTENANCE
12/21/21	MARGARET MILLWATER	1552	\$63.67	TITLE CHECK REFUND
12/21/21	SPRINT	1553	\$496.02	EMPLOYEE CELL PHONES
12/21/21	TIMBERLINE	1554	\$3,995.00	I GLOBAL CARE SOFTWARE RENEWAL 2022
12/21/21	TYLER TECHNOLOGIES	1555	\$227.50	CURRENT STATE PROCESS REVIEW
12/21/21	VERIZION WIRELESS	1556	\$159.35	WILLOW CREEK DATA PLAN
12/21/21	KENNETH ZANG	1557	\$39.84	TITLE CHECK REFUND
12/21/21	PILOT	ACH	\$246.77	DECEMBER FUEL EXPENSES
12/28/21	PILOT	ACH	\$158.42	DECEMBER FUEL EXPENSES
12/29/21	ABILA	1558	\$133.17	MIP CLOUD SUBSCRIPTIONS
12/29/21	INTERSECTION INC	1559	\$150.00	IDENTITY PROTECTION
12/29/21	COMCAST BUSINESS	1560	\$482.31	PHONE BILL (719) 488-3603
12/29/21	FORSGREN ASSOCIATES	1561	\$283.18	EL PASO COUNTY - WATER LOOP STUDY
12/29/21	LAYNE CHRISTENSEN COMP	1562	\$45,045.00	WELL 3D, 8A, 12A - PULL PUMPS & VIDEO WELL
12/29/21	RADIATION PROS	1563	\$1,709.66	RADIOACTIVE MATERIALS LICENSING
12/29/21	STANDARD INSURANCE	1564	\$895.60	DISABILITY - JANUARY 2022
12/29/21	TYLER TECHNOLOGIES	1565	\$2,925.00	CURRENT STATE PROCESS REVIEW
12/30/21	HEARTLAND	ACH	\$45,184.37	DECEMBER 30TH 2021 PAYROLL
12/30/21	MOUNTAIN VIEW ELECTRIC	ACH	\$23,809.00	DECEMBER ELECTRIC
12/30/21	TCD POSTAGE	ACH	\$800.00	DECEMBER POSTAGE



**DONALA WATER & SANITATION DISTRICT**  
Statement of Revenues and Expenditures - 2021 WASTE PLANT EXEC SUMMARY  
From 1/1/2021 Through 12/31/2021

	Total Budget - Revised	Current Year Actual	Percent Total Budget Remaining - Revised
<b>OPERATING REVENUE</b>			
PD-DONALA	767,858.00	478,101.29	(37.74)%
FOREST LAKES O & M PAYMENTS	90,704.00	76,530.99	(15.63)%
TRIVIEW O & M PAYMENTS	705,303.00	556,693.24	(21.07)%
MISC. REVENUE	0.00	476.88	0.00%
<b>Total OPERATING REVENUE</b>	<u>1,563,865.00</u>	<u>1,111,802.40</u>	<u>(28.91)%</u>
<b>EXPENSES &amp; PROJECTS</b>			
<b>EXPENDITURES</b>			
CHEMICAL AND LAB	145,200.00	114,587.60	21.08%
REPAIR/MAINTENANCE	183,600.00	48,472.32	73.60%
TRUCK/MOWER EXP.	2,000.00	1,232.21	38.39%
UTILITIES	338,900.00	306,225.47	9.64%
CONTRACT SERVICES	31,700.00	29,740.93	6.18%
BIOSOLIDS HAULING	105,240.00	86,494.48	17.81%
TOOLS AND EQUIP.	5,000.00	831.36	83.37%
INSURANCE	111,000.00	122,689.48	(10.53)%
OFFICE EXPENSE	3,400.00	1,147.08	66.26%
TELEPHONE	6,600.00	9,110.20	(38.03)%
DISTRICT ENGINEER	26,525.00	11,137.22	58.01%
SALARIES	407,300.00	412,330.77	(1.24)%
PAYROLL TAXES	30,550.00	31,543.53	(3.25)%
457 PLAN	27,250.00	25,075.69	7.98%
TRAINING	10,000.00	8,158.70	18.41%
FEES, PERMITS	19,000.00	10,050.75	47.10%
PUBLICATION	600.00	0.00	100.00%
MISCELLANEOUS	2,000.00	918.31	54.08%
LEGAL EXPENSE	3,000.00	0.00	100.00%
AFCURE	50,000.00	30,694.34	38.61%
<b>Total EXPENDITURES</b>	<u>1,508,865.00</u>	<u>1,250,440.44</u>	<u>17.13%</u>
<b>Total EXPENSES &amp; PROJECTS</b>	<u>1,508,865.00</u>	<u>1,250,440.44</u>	<u>17.13%</u>

WASTE PLANT - DEC. 2021				
DATE	VENDOR	CK#	AMOUNT	DESCRIPTION
12/01/21	LINCOLN LFG	ACH	\$2,159.18	457 PLAN NOV 30TH 2021
12/02/21	ACZ LABORATORIES	1238	\$1,020.11	BASELINE, NONYLPHEN & MONTHLY COMPLIANCE
12/02/21	APPLIED CONTROL	1239	\$546.75	SERVICE TO EIM ACTUATOR WIRING
12/02/21	GARRISON MINERALS	1240	\$4,795.98	MAGNESIUM HYDROXIDE SLURRY
12/03/21	DENALI WATER	1241	\$987.46	SLUDGE HAULS WEEK ENDING 11/24/21
12/09/21	ACZ LABORATORIES	1242	\$181.22	COMPLIANCE-ANNUAL DATED 11/10/21
12/09/21	FOREST LAKES	1243	\$110.05	NOVEMBER POTABLE WATER
12/09/21	LAW FIRM OF CONNIE KING	1244	\$1,025.00	PROFESSIONAL SERVICES NOVEMBER
12/09/21	O'REILLY AUTO PARTS	1245	\$29.27	FLEX CLAW, ANTIFREEZE & TESTER
12/09/21	OTTERTAIL ENVIRONMENTAL	1246	\$5,558.00	AFURE SAMPLING
12/09/21	SERVICE UNIFORM	1247	\$417.89	UNIFORM MAINTENANCE 12/23/21
12/09/21	WASTE MANAGEMENT	1248	\$2,872.50	NOVEMBER SLUDGE HAULS
12/13/21	TIMBERLINE	1249	\$191.00	REPORTS REPAIR
12/13/21	USA BLUE BOOK	1250	\$4,756.24	GLOVES, TRUBIDIMETER
12/14/21	MEYER & SAMS	1251	\$426.80	PROFESSIONAL SERVICES THRU 08/27/21
12/16/21	LINCOLN LFG	ACH	\$2,195.36	457 PLAN DEC 1ST 2021
12/21/21	CENTURY LINK	1252	\$212.09	INTERNET@ WASTE PLANT
12/21/21	DENALI WATER	1253	\$1,699.33	SLUDGE HAULS WEEK ENDING 12/10/21
12/21/21	FRONTIER IT	1254	\$1,025.00	MONTHLY BILLING DECEMBER
12/21/21	GRAINGER	1255	\$695.04	PUMPS FOR DELIVERY OF PACS 14
12/21/21	SPRINT	1256	\$365.30	EMPLOYEE CELL PHONES
12/21/21	TIMBERLINE	1257	\$3,275.00	I GLOBAL CARE SOFTWARE RENEWAL
12/29/21	AMERIGAS	1258	\$2,142.28	PROPANE 1ST, 3RD, & 4TH TANKS
12/29/21	INTERSECTION INC	1259	\$54.00	IDENTITY PROTECTION
12/29/21	DENALI WATER	1260	\$810.00	SLUDGE HAULS WEEK ENDING 12/17/21
12/29/21	ENERGY LABORATORIES	1261	\$342.00	TENORM SAMPLING
12/29/21	PIKES PEAK CULLIGAN	1262	\$81.00	DRINKING WATER RENTAL
12/29/21	STANDARD INSURANCE	1263	\$481.61	DISABILITY - JANUARY 2022
12/29/21	USA BLUE BOOK	1264	\$149.95	HACH PH BUFFER
12/29/21	VOID	1265		VOID
12/30/21	MOUNTAIN VIEW ELEC	ACH	\$19,400.00	DECEMBER ELECTRIC

CHANDLER INFORMATION:

DECEMBER 2021

GENERAL FUND: \$2,468,991(invested) Market Value  
\$ 979,838 (Colorado State Bank)  
Next Maturity Date: 01/11/2022  
\$150,000  
BV RETURN: 0.29%

## PUBLIC NOTICE

TO: Donala Water and Sanitation District Board of Directors; residents and property owners with the District; others who may be concerned (C.R.S. 32-1-903).

Notice is hereby given that all regularly scheduled Board meetings for the calendar year **2022** of the Donala Water and Sanitation District will be held on the dates listed below. All meetings are scheduled to be held at:

Meeting Place:  
Donala Water and Sanitation District  
15850 Holbein Drive  
Colorado Springs, Colorado 80921  
Phone: (719) 488-3603

<b>JANUARY 20<sup>th</sup></b>	<b>1:30 PM</b>
<b>FEBRUARY 17<sup>th</sup></b>	<b>1:30 PM</b>
<b>MARCH 17<sup>th</sup></b>	<b>1:30 PM</b>
<b>APRIL 21<sup>st</sup></b>	<b>9:00 AM (Workshop)</b>
<b>MAY 19<sup>th</sup></b>	<b>1:30 PM</b>
<b>JUNE 16<sup>th</sup></b>	<b>1:30 PM</b>
<b>JULY 21<sup>st</sup></b>	<b>1:30 PM</b>
<b>AUGUST 18<sup>th</sup></b>	<b>1:30 PM</b>
<b>SEPTEMBER 22<sup>nd</sup></b>	<b>1:30 PM</b>
<b>OCTOBER 13<sup>th</sup></b>	<b>1:30 PM</b>
<b>NOVEMBER 17<sup>th</sup></b>	<b>1:30 PM</b>
<b>DECEMBER 8<sup>th</sup></b>	<b>1:30 PM</b>
<b>JANUARY 19<sup>th</sup> 2023</b>	<b>1:30 PM</b>

Further, let it be known that the posting place for notices for the District will be: **1)** the District office at 15850 Holbein Drive (next to the drop box), **2)** Gleneagle Shops (next to Post Office Box), and **3)** our website, donalawater.org.

Edward Houle  
Donala Water and Sanitation District

(12-2020)

**RESOLUTION 2022-1  
THE DONALA WATER AND SANITATION DISTRICT (THE DISTRICT)  
BOARD OF DIRECTORS (THE BOARD)  
EXPRESSING APPRECIATION TO THE ENTIRE DONALA STAFF  
FOR EXCEPTIONAL PERFORMANCE DURING CALENDAR YEAR 2021.**

**January 20, 2022**

**WHEREAS, the District provides water and wastewater services to over 2,800 single family equivalent customers; and,**

**WHEREAS, this involves providing over 160,000,000 gallons of potable water annually and treating over 155,000,000 gallons of waste annually; and,**

**WHEREAS, the District persistently meets or exceeds all water quality standards, wastewater treatment and discharge requirements, and environmental compliance; and,**

**WHEREAS, the District maintains the highest levels of water and wastewater treatment service reliability, minimal water loss, and exceptional customer service at a comparable cost to its peers; and,**

**WHEREAS, Mr. Jeffrey Hodge, District Manager, provided exceptional leadership and management for the District throughout calendar year 2021; and,**

**WHEREAS, Mr. Michael Boyett, Chief of the Waste Treatment Operation, assisted the District Manager in providing superb leadership and management for the District's waste treatment operation; and,**

**WHEREAS, Ms. Tanja Smith, District Office Manager, Ms. Christina Hawker, Accounting Department, and Ms. Victoria Clark, Customer Relations, provided outstanding support and assistance to the Board, the District staff, and the entire Donala customer base; and,**

**WHEREAS, Mr. Ronny Wright, Mr. Joe Lopez, Mr. Ross Robinson, and Ms. Amy Azevedo worked diligently throughout calendar year 2021 to ensure uninterrupted delivery to high quality water to all District customers; and,**

**WHEREAS, Mr. Troy Vialpando and Mr. JR Vialpando provided exceptional maintenance support to the Donala operation throughout calendar year 2021, and;**

**WHEREAS, Mr. Thom Waite, Mr. Aaron Tolman, and Mr. Trevor Wilch performed exceptionally under challenging circumstances during calendar year 2021 to meet all wastewater treatment operation requirements; and,**

**WHEREAS, all the men and women who work for the District performed as a cohesive team throughout calendar year 2021 to expertly plan, direct and operate all water production and waste treatment operations while successfully meeting all in-house maintenance and repair requirements under challenging conditions generated by the residual effects of the COVID pandemic. In addition to normal operations, the men and**

women of the District quickly responded and successfully addressed an unexpected challenge from increased radium readings in the water supply and developed a plan to assess and address Donala's aging water production infrastructure.

**NOW, BE IT THEREFORE RESOLVED**, the Donala Board of Directors, on behalf of the District's customers, extends to the entire Donala staff its sincere gratitude and appreciation for the exceptional service they provided to the District during calendar year 2021.

**RESOLVED, APPROVED, and ADOPTED** by the Board this 20<sup>th</sup> day of January 2021, at Colorado Springs, Colorado.

\_\_\_\_\_  
Edward Houle, President

\_\_\_\_\_  
Wayne Vanderschuere, Vice President

\_\_\_\_\_  
Kevin Deardorff, Secretary/Treasurer

\_\_\_\_\_  
Edward Miller, Director

\_\_\_\_\_  
William George, Director

**Donala Water & Sanitation District  
Manager's Report  
January 20, 2022**

**Radium Removal:** We will be doing bench testing on the recommended treatment technologies as soon as the wells and Holbein upgrades are complete. The sample requirement at the Holbein Water Treatment Plant is currently suspended as it is offline.

**Holbein Upgrades:** All of the filter media and all of the clarifier glass beads have been removed. All the internal piping is being removed. We are in the process of getting final bids to sand blast and repaint the three filters. This should be done by end of February. During this time all of the electrical and SCADA is being upgraded. The plant has been placed in seasonal status with CDPHE. This means we will not have to sample until we bring the plant back online. It is planned to have the plant back online mid-April 2022. This will also have to be coordinated with the rehabilitation of wells 8A and 12A. Those wells should be back in service by March 2022. We have two other wells that could be used to supply water to the Holbein plant. Water is needed while the new filter media is installed to both wash out the finer particles and stratify that material properly. We did receive the analysis of the filter material we removed. It was beyond its useful life. It is basically like a river sand and now it is more of a powdery Panama Beach, Florida sand. After the completion of this work the plant will basically be totally rebuilt. The district should get another 15-25 years of service out of the plant with regular operations and maintenance.

**Attached are two sheets showing location of wells and the second one showing pumping capacities.**

**Well 2A:** This well has been cleaned per the recommendations of LRE. And videoed to ensure no damage or other problems happened during the cleaning process. A new pump and motor will be installed next along with new column pipe as recommended. The pipe that will be above the water line during pumping and all the way to the surface will be epoxy coated. This should lessen corrosion and provide a longer service life. This well should be complete the last week of January or first week of February. This well supplies raw water to the R Hull Water Treatment Plant. Before cleaning it was pumping at 270 gpm or 388,800 gallons per day.

**Well 2D:** This well has been cleaned and inspected. After the inspection it was recommended that the bottom 5-20 feet of the well be capped with cement. This well had damaged repair to it a few years ago. This will cap the material that fell to the bottom of the well during that prior event. A new pump and motor and piping will be installed. This work should be completed in February. This well supplies raw water to the R Hull Water Treatment Plant. This well was pumping 125 gpm before failing. It is permitted for 250 gpm. At 125 gpm it would add 180,000 gallons per day.

**Well 3D:** This well will be cleaned using the same methods as employed with 2A & 2D but with additional water jetting being utilized to help remove scaling along the casing/screening walls. This well will get a new pump and motor. This work is scheduled to be completed March 2022. This well supplies raw water to the R Hull Treatment Plant. This well was making 140 gpm or 201,600 gallons per day before becoming plugged.

**Well 8A:** It is recommended that this well receive the proper cleaning per recommendations from LRE. Layne Company will perform this work. This work was budgeted into the 2022 Capital Budget. A detailed breakdown of the work and cost will be provided at Board Meeting. This work can be accomplished and the well returned to service before May 2022. This well supplies raw water to the Holbein Water Treatment Plant. This well produces 450 gpm or 648,000 gallons per day.

**Well 12A:** This well too needs cleaned and new pump and motor installed. A scope of work and cost will be provided at Board meeting. This well to can be rehabilitated and returned to service by May 2022. This well supplies raw water to the Holbein Water Treatment Plant. This well was producing 370 gpm or 532,800 gallons per day.

**Well Status Overall Update:** The five wells that are being rehabilitated have the ability to produce 1,951,200 gallon per day. And with wells 1A (460 gpm), 4A (650 gpm) & 9A (450 gpm) which can produce **1,598,400 gallon per day** the District will have the capacity to pump **3,539,600 gallons per day** to meet peak demand during the summer time. Our peak flows are about 1.5 million gallons per day in the summertime and about 350,000 gpd in the wintertime. We will also have our Willow Creek/CSU water and one additional well to use as needed.

**CSU to Gleneagle Water Line:** GMS has proposed exploring the cost and feasibility of constructing a new water line from the current CSU connection to Gleneagle Drive to allow a more direct delivery line to the Latrobe Water Tank. There already exists a direct water line from the Latrobe Tank to the Holbein Tanks.

**Permitting and Drilling New Well:** The Bid package will be distributed Friday January 21, 2022 for drilling of the new well 16A.

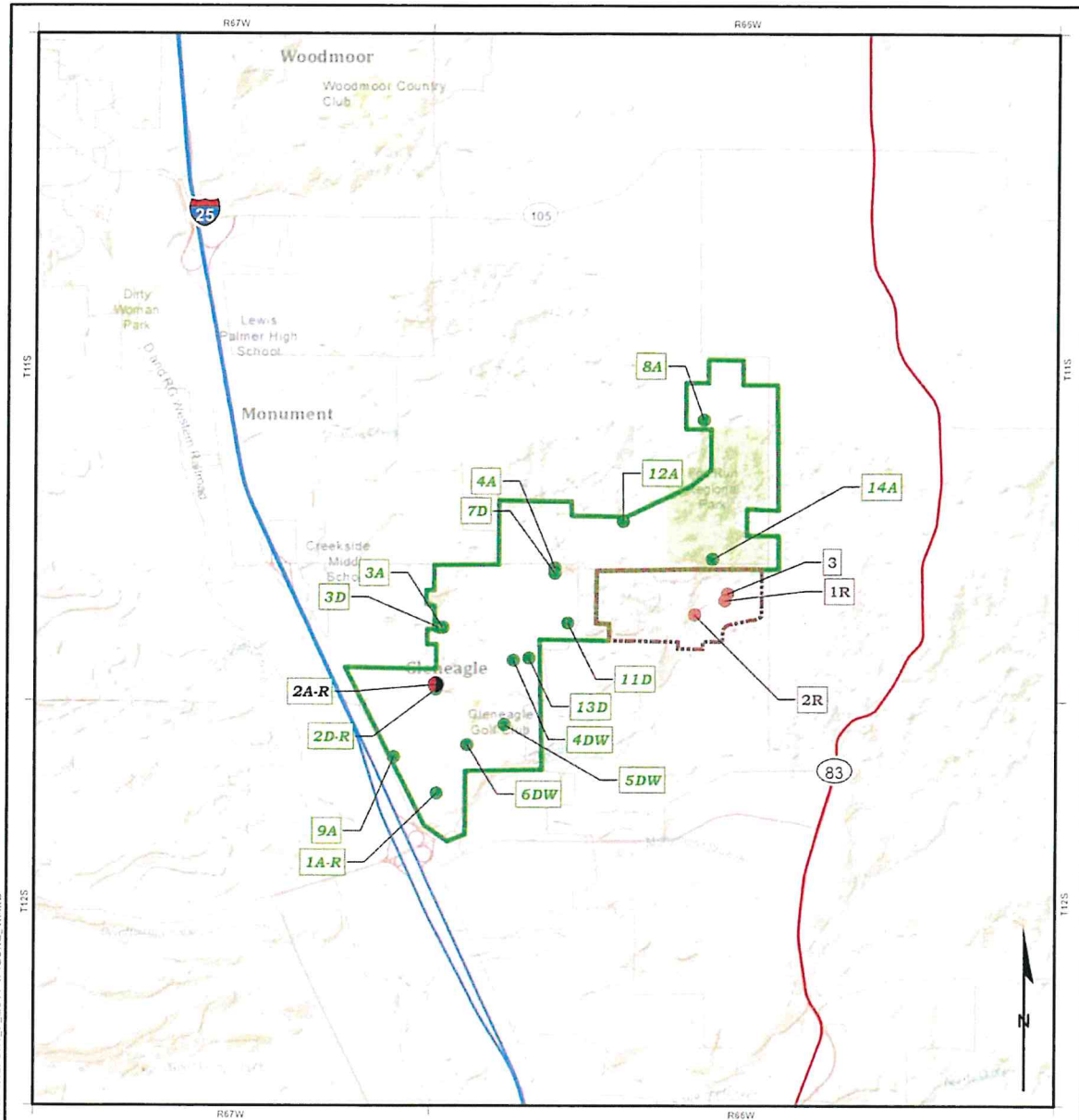
**Pikes Peak Regional Water Authority (CSU LOOP):** This study is nearing completion, the end. There are two clear points of diversions with one flowing into the Big Johnson/FMIC and the other flowing into the Calhan Reservoir. CSU as brought up their thought that water quality date from Fountain Creek would be needed now. This will drive what the cost of pre-treatment that would be required by CSU before the water could be delivered into the Southern Delivery System to the Baily Water Treatment Plant. I will deliver to the board the final copy of the report/study once I have a final copy.

**County Loop:** The Loop Group continues to meet weekly to work on attaining funding and forming an MOU. I have attached a new drawing of possible water lines and connections that allows most in the county to participate in either pipeline project together or separately put together by Jessie Shaffer from Woodmoor. This is a very high-level conceptual drawing.

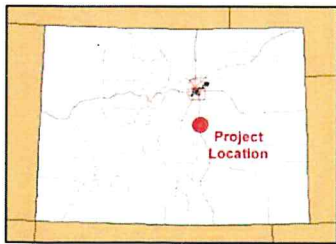
**Northern Water Delivery Line:** I will attend Tri-view's Public Outreach Meeting Tuesday, January 18, 2022. I will provide a verbal report at the board meeting.

**Northern Monument Creek Interceptor (NMCI):** Email update from Andy Muser, CSU attached. This project does not move forward until all parties agree to and funding the design. We do also wait on the NEPA finalization which could impact moving forward.



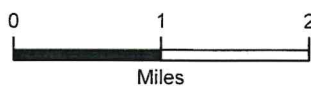


N:\PROJECTS\968DWS\27\_ARTIFICIALRECHARGE\GIS\MXD\REPORT\_7\_2011\FIGURE\_1.MXD



Substantial efforts have been made to accurately compile GIS data and documentation. Accuracy is not guaranteed. This product is for reference purposes only and is not to be construed as a legal document or survey instrument.

- Donala Well 2A(49356-FR)
- Academy Wells (3)
- Donala Wells (16)
- Donala Water and Sanitation District
- Academy Water and Sanitation District



**Figure 1  
 General Location Map  
 of Donala WSD  
 and Academy WSD  
 Wells**

**LeonardRice** 968DWS27  
 ENGINEERS, INC. July 2011

2000 mg per acre day    2000-0007-E  
 10340 SHER    204433989    fax 324-6111  
 www.leonardrice.com

Well Name	Permit No.	Aquifer	Year Constructed	Well Depth (ft)	Pump Depth (ft)	Permitted Yield (GPM)	Tested Yield (GPM)	Current Yield (GPM)	Casing Type (from construction report)	Screen Type (from construction report)	Screen Intervals (depth, ft)
1A-R	16140-F-R	ARAPAHOE	2004	1169	1108	600	600	460	CS (ASTM A53B)	#034 wire wrapped	747-1149; 15 screens
2A-R	49356-F-R	ARAPAHOE	2006	1305	1238	500	600	270	CS (ASTM A53B)	304 SS Screen	918-1295; 9 screens
2D-R	27228-F-R	DENVER	2006	900	853	250	[125]		Steel	SS	667-890; 4 screens
3A	49355-F	ARAPAHOE	1985	1440	1355	500	327		Steel	316-SS 0.03 slot	894-1430; 10 screens
3D	34670-F	DENVER	1989	860	742	200	206	140	322 solid wall steel	50 slot screen	310-850; 10 screens
4A	55359-F	ARAPAHOE	2001	1754	1662	500	600	650	CS (ASTM A53B)	Stainless Steel	1,300-1,724; 12 screens (with anodes)
7D	36286-F	DENVER	1991	1250	772	300	150		Steel	screen	525-1214; 9 screens
8A	62679-F	ARAPAHOE	2004	2325	1977	800	600/690	450	Steel	Stainless Steel	1,946-2,310; 11 screens
9A	62584-F	ARAPAHOE	2005	1060	1012	750	650	530	CS (ASTM A53B)	304 SS	684-1040; 8 screens
11D	49715-F	DENVER	1998	1310	992	350	350	250	CS (ASTM A53B)	304 SS	605-1290; 13 screens
12A	47623-F	ARAPAHOE	2006	2086	1436	500	450	370	CS (API5LX42)	SS (304 SS Johnson)	1634-2071; 16 screens
13D	52386-F	DENVER	1999	1070	736	500	350	[75-160]	CS (ASTM A53B)	304 SS	389-1050; 17 screens
14A	65096-F	ARAPAHOE	2007	2030	1950	800	550	200	CS (ASTM A53B)	Stainless Steel	1580-2020; 14 screens (with zinc anodes)
DA-10	37982-F	LOWER DAWSON	1999	440	--	225	20	NA	Steel	Steel	130-430; 5 screens
6DW	37503-F	LOWER DAWSON	1991	110	--	225	60	NA	Steel	Screen	60-80 and 90-110
5DW	31263-F	LOWER DAWSON	1987	222	183	--	--	NA	Steel	Screen	40-202, 5 screens

**Notes:** Permits listed here are from the most recent replacement well and appear to be actively connected to well construction details and are not cancelled permits or related to permitted use changes.

*Grey and italicized font indicates a well that is not currently operational.*

The presented current yield values are from the 8/11/21 meeting with well managers

Casing and screen types reflect language in the well construction reports

## Jeff Hodge

---

**From:** Jessie Shaffer <JessieS@WoodmoorWater.com>  
**Sent:** Monday, January 10, 2022 11:04 AM  
**To:** lucas@wwsdonline.com; Roy Heald; mfink@fountaincolorado.org; jmcgrady@triviewmetro.com; alathen@cherokeemetro.org; mforeman@tomgov.org; ttharnish@tomgov.org; 'Anicholsduffy@aol.com'; Jeff Hodge  
**Subject:** Regional ARPA Funding & Projects  
**Attachments:** csu-loopc.pdf

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

To All,

Judging from where El Paso County is at on doling out their ARPA funding and the list of projects submitted to them, I've been thinking that we all should get together and talk strategy. We all know there are currently "two camps" (many of us with one foot in each) when it comes to regional water conveyance and delivery. There's CS-U convey/treat/deliver and the Loop. Both of which, now, seem to be on a collision course for head-to-head competition as far as ARPA funding requests go. For many of us, we've always contended that these projects should not be viewed as competing or mutually exclusive, but rather complimentary to one another, but from what I'm seeing in the near term, this isn't where things seem to be headed. If we allow these two projects to become direct competitors relative to ARPA funding, I don't think it will be good for the CSU convey/treat/deliver option or for the Loop option as it would conceivably spread the ARPA funding thinner across both projects and could split county commissioner support between them. A "lose-lose" in my book. I've attached a schematic for you all to take a look at. Maybe I'm being overly altruistic on this concept, but I think it's worth all of us getting together and talking about it. Here's how it could work:

1. If we all band together and promote a single project, we stand a lot better chance of receiving a significant sum of ARPA funding and county commissioner support
2. We (meaning everyone in the region) build infrastructure under one project as follows:
  - a. Pump station(s) and bidirectional pipeline from Callahan to SDS at Williams creek
  - b. Parallel pipe from Callahan reservoir to Big Johnson reservoir and continuing north to Sundance Pipeline at Cherokee's Tamlin tank.
  - c. Build potable treatment somewhere in the system (i.e. at Callahan Reservoir, at Big Johnson, near Cherokee's Tamlin tank, or at the Sundance Ranch) so that the Loop pipeline is a potable pipeline and potable bi-directional flow can be accommodated. Although I still think that many of us will encounter sunk costs and stranded treatment capacity at our existing plants, the pipeline being potable may be the missing item needed to glue all of this together.
  - d. Pump station(s) and bidirectional pipeline from Big Johnson to SDS at Bradley Rd.
  - e. Spur off the Sundance pipeline at either Shoup Rd. or Swan Rd. and head west into the HWY 83 right of way. From there it would run north and connect to a spur (and pump station) to be constructed out of CSU's Hwy 83 tank then essentially follow the current NDS alignment.

### Some quick observations:

1. In the short term (and/or possibly long term), we all would rely on storage in Big Johnson as needed. The parallel pipeline would provide redundancy for a portion of SDS, allow a longer reach of fountain creek water rights to be drafted off into either system and better facilitate southern entities connection/participation, but more importantly, it would keep the option open for anyone to use either. Also, if FMIC gets difficult deal with, doesn't want to play, or starts to charge too much, we all would reserve Callahan as a storage facility to be expanded later if we needed an alternative to FMIC.

2. This combined single project provides anyone with the ability to go CSU convey/treat/deliver or Loop, their choice
3. The NDS line would now be able to be shared among all northern participants.
4. Reservoir expansion at Callahan would not be required initially (or possibly every) and therefore those costs would be removed from the loop portion of project
5. Eastern entities can still be served, although we will need to figure out where additional pipeline may need to be included in the project and installed.
6. Southern entities can be served, but similar to the eastern folks, we'll need to figure out where additional pipeline may be required. I know that Fountain could be served out of the system, but we'll need Lucas and Roy at Widefield and Security to weigh in on their ability/desire to be served.
7. Anyone who's a shareholder in FMIC will benefit from storage/facility usage charges (Jim and Roy are supposed to be working on this as a part of the PPRWA reuse study). We still don't know if FMIC, as a company, wants (or is willing) to play, but it's been noted that Security and Tri-view make up more than 51% ownership in FMIC.
8. Everyone's interests/desires can be substantially fulfilled freeing up the ability to promote a single project to EPC for funding. County commissioners should be pleased because each commissioner will now have constituents whose interests are served (except Stan's, but there's a little bit of Monument in his district too).
9. I don't know how much Jim asked for on the NDS line, but if he asked for a significant amount coupled with a potential new ask on the additional facilities related to FMIC (i.e. the cheapest convey/treat/deliver system from the PPRWA/CS-U Reuse study), I think a larger single project could be justified in asking EPC to fund upwards of \$70M or \$80M. We would need to figure out how to allocate the ARPA funds among the various infrastructure components to maintain equitability, but at first blush, maybe its pro-rata by cost to construct?
10. Each alternative could be managed and operated separately after construction although they don't have to be

I haven't run the math on this concept (we're still waiting for results from the Reuse study and Loop study), however, removing the creation of storage at Callahan from the loop infrastructure portion saves quite a bit of money, combining the northern pipelines into one, saves some more, and, if we're able to obtain additional funding because it serves additional people with less total infrastructure, we've now created significantly more added value for everyone.

Again, looking at how the chips may fall on ARPA funding, I think this concept is something worth taking to the next level. Below are some days that we could have a meeting to discuss the concept, people's sentiment, opinions, ideas, etc. Please let me know what times during those days work for you and I can get a meeting invite out. I think Amy's ok with me volunteering her conference room. It's a more central location for everyone to meet. Also, Amy, please forward this on to the eastern folks and if anyone else see's that I missed someone, please forward to them too.

January 14  
 January 19  
 January 20

Thanks,

Jessie

P.S. for the PPRWA Reuse study, Will, Jenny and I met with Annie (CSU Fountain Creek Watershed Manager) and it looks like we'll be back to playing the "waiting game" for a bit on what operations costs and capital improvement enhancements that may be needed at Bailey WTP for full treatment at Bailey (vs. pre-treat at Big Johnson). More on that later.

**Jessie Shaffer**  
**District Manager**  
**Woodmoor Water and Sanitation District No. 1**  
**1845 Woodmoor Drive**

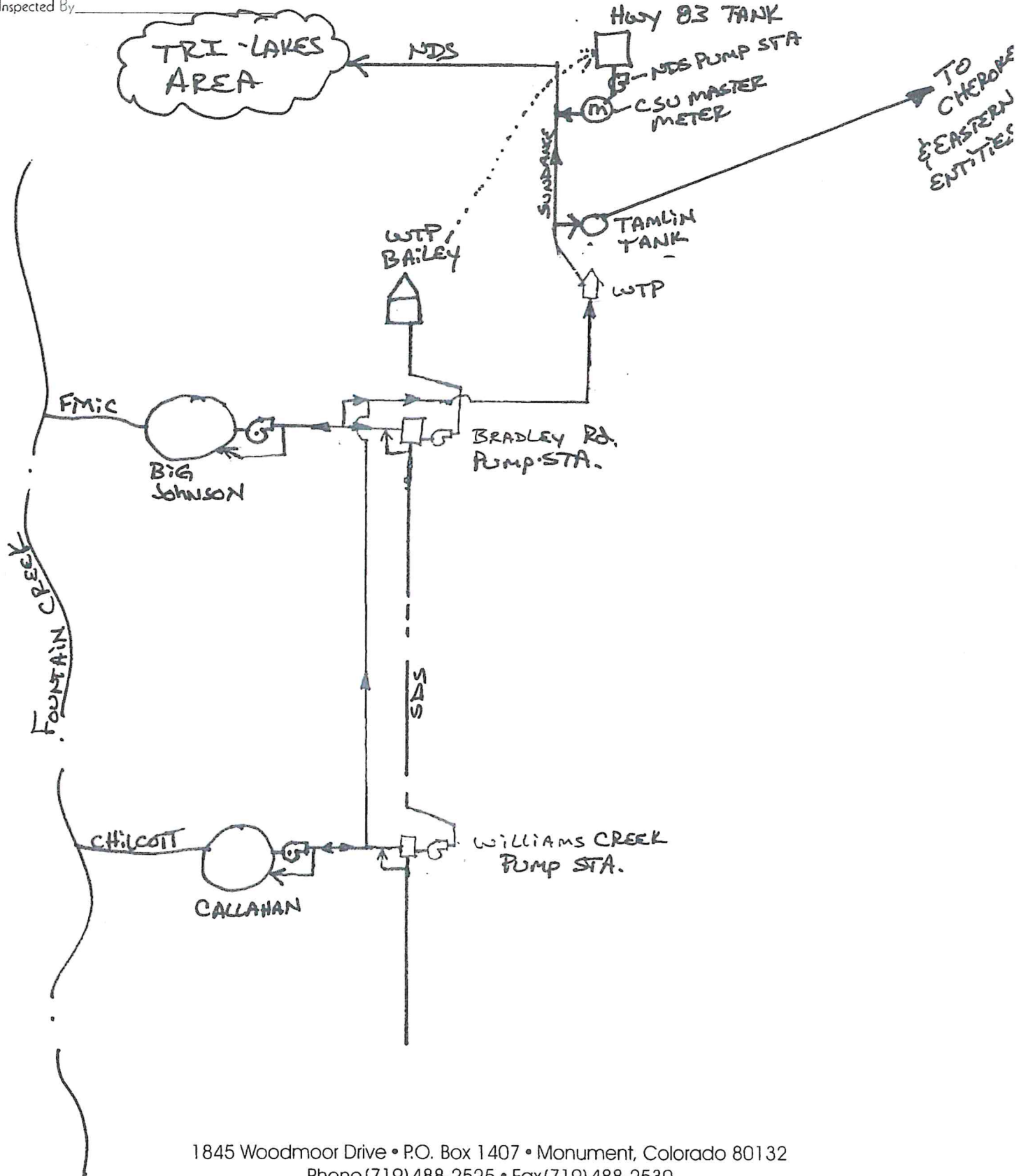


# WOODMOOR

Water & Sanitation District No. 1

## Tap Drawing

Lot \_\_\_\_\_ Blk \_\_\_\_\_ Subdivision \_\_\_\_\_ Water Tap Date \_\_\_\_\_ Depth \_\_\_\_\_  
 Address \_\_\_\_\_ Sewer Tap Date \_\_\_\_\_ Depth \_\_\_\_\_  
 General Contractor \_\_\_\_\_ Sub-Contractor \_\_\_\_\_  
 Inspected By \_\_\_\_\_



## Jeff Hodge

---

**From:** Andy Muser <amuser@csu.org>  
**Sent:** Friday, January 7, 2022 2:03 PM  
**To:** JessieS@WoodmoorWater.com; Becky.Orcutt@plsd.org; sorcutt@palmer-lake.org; mforeman@tomgov.org; parker@msan.co; jmcgrady@triviewmetro.com; anicholsduffy@aol.com; Jeff Hodge; Michael Gustafson (City)  
**Cc:** Earl Wilkinson III; David Beckett (City); Kevin Binkley; Jenny Bishop; Mari Deminski (City); Justin Fecteau; Margaret Radford; Kirsta Scherff-Norris; Kyle Hinton  
**Subject:** NMCI NEPA Update (2021, Q4) // Colorado Springs Utilities

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

Good Afternoon and Happy New Years!

Included below is an update on the NEPA process for the Northern Monument Creek Interceptor (NMCI) as well as an overview of the overall adjusted timeline. Please don't hesitate to contact me if you have any questions.

By way of summary, the NEPA process has pushed into 2022 due to additional work on the Biological and Cultural elements of the process. This has extended the overall schedule approximately 5 months.

### NEPA Update, Q4 2021

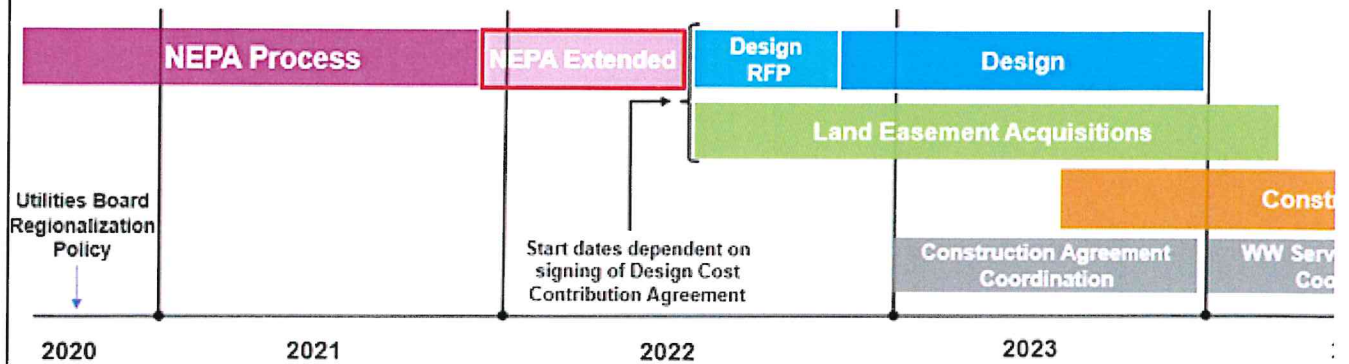
- **Biological Assessment:** We are currently working with a hydrologist to further analyze potential impacts to Monument Creek when the northern treatment facilities are no longer operational. The outcome of this study and any proposed mitigation may warrant specific conversations about next steps. Once we are ready to move forward, we will submit to USFWS for issuance of the biological opinion.
- **Cultural Resource:** We are finalizing a Memorandum of Agreement (MOA) with USAFA and SHPO that addresses the documenting of existing historical features and the processes we will follow if anything of historic interest is uncovered during construction.
- Once the Biological and Cultural elements are wrapped-up, we anticipate public comment on the EA in May 2022 and to receive the Finding of No Significant Impact (FONSI) by June 2022.

### Two additional items of interest relating to the project as-a-whole:

- **Funding:** Utilities has submitted a Notice of Interest to El Paso County for potential project funds through the American Rescue Plan Act (ARPA). The county has communicated that the *"goal will be to select projects that improve drinking water infrastructure, upgrade facilities, distribution, storage, replacement, manage sewage, and/or sustainability efforts. Projects will be evaluated on regional benefit and the ability to be in operation by December 31, 2026."* We anticipate the application process will start in early 2022.
- **Design Cost Contribution Agreement:** Utilities has not received consolidated comments on the draft Design Agreement from the Northern Entities. Any comments consolidated to-date should be sent to Andy Muser ([amuser@csu.org](mailto:amuser@csu.org)) as soon as possible.

The revised, major milestone schedule is as follows:

# Schedule Overview



- ✓ May 2019: CM/GC Contract Executed
- ✓ September 2019: Preliminary design; routing alternatives
- ✓ June 2020: Utilities Board Regionalization Policy finalized
- **June 2022** (was Nov 2021): NEPA permitting process complete
- ?????: Design Cost Contribution Agreement signed
- **\*July 2022** (was May): Design commencement
- **\*June 2023** (was Dec 2022): El Paso County 1041 Permit issued
- **\*December 2023** (was Sep): Desig
- **\*December 2023**: Easement pr
- **\*July 2023** (was Mar): Construction (Mate
- **\*April 2024** (was Jan): Constructic
- **\*July 2025** (was Mar): Project Con

*\*Dates dependent on signing of Design Cost Contribution Agreement*

*Blue text = Date Adj.*

Again, please contact me with any comments or questions.

Respectfully,  
Andy

**Andy Muser, P.E., PMP**  
Project Manager  
[Colorado Springs Utilities](#) | SPP Delivery  
O (719) 668-8373

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