

DONALA WATER AND SANITATION DISTRICT
Regular BOARD MEETING AGENDA
April 21, 2022

MEETING TIME & PLACE:
9:30 A.M.

DONALA WATER & SANITATION DISTRICT
15850 HOLBEIN DRIVE, COLORADO SPRINGS, CO 80921

BOARD MEMBERS: Ed Houle
 Wayne Vanderschuere
 Kevin Deardorff
 Bill George
 Ed Miller

STAFF: Jeff Hodge
 Christina Hawker

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Comment on Items not on the Agenda
5. Minutes from March 17, 2022, Regular Meeting
6. Financial Reports
7. Action Items: None
8. Manager's Report
9. Board Strategic Planning Workshop
10. Public Comment
11. Adjourn.

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
MARCH 17, 2022

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on March 17, 2022 at 1:30pm.

Directors Present: Ed Houle
Wayne Vanderschuere
Kevin Deardorff
Bill George (absent)
Ed Miller

Staff Present: Jeff Hodge
Christina Hawker
Tanja Smith
Ashley Uhrin
Mike Boyett

Consultants Present: Roger Sams (GMS)
Brett Gracely (LRE)

Guests: Jackie Burhans (OCN)
James Howald (OCN)

President Houle called the meeting to order at 1:30pm.

Approval of Agenda:

- Approved.

Public Comment Non-Agenda Items:

- None.

Review of Minutes:

- Minutes from February 2022 Board Meeting accepted
 - George motioned to approve, Deardorff second, all aye.

Review of Financial Statements and Check Summaries:

- Donala revenue at 87.37%. Expenses at 86.81%.
- Waste Plant revenue at 85.11%. Expenses at 84.27%.
- General Fund return is 0.58%.
- Hodge mentioned that we had our audit this week. Results to be presented in June.
 - George motion to accept, Miller second, all aye.

Manager's Report:

Radium Removal: The sample requirement at the Holbein Water Treatment Plant is currently suspended as it is offline during upgrades.

Holbein Upgrades: About 2/3 of the SCADA and electrical work has been completed. The sand blasting and repainting of the filters and clarifiers has been completed as of March 11th. Once most of the electrical work and SCADA upgrades have been installed the contractor will be in to install the filter material. The plant is scheduled to be back online in mid-May 2022.

Well 2A & 2D: All of the piping and the pumps and motors have been installed in both wells. They pump at the expected volumes: 350gpm+ for 2A and 150gpm for 2D, which also needs a VFD. We are working to bring them online.

Well 3D: Layne, has begun the rehibition of this well. This work is now scheduled to be completed April 2022.

Well 8A: This well will be cleaned and returned to service before May 2022. Layne is performing the work. The equipment is onsite to perform the work.

Well 12A: This well is scheduled to be cleaned and back online by May 2022. Layne is also doing the work on this well. They currently plan on bringing in a third rig to undertake this work.

Well 16A - Permitting and Drilling New Well: The District has awarded and issued the notice to proceed to Layne. The preliminary noise study indicates that during the drilling there could be high noise levels. The District and our consultants are exploring means to mitigate the impact to the neighbors. We have also initiated the design and permitting to bring the necessary electrical power to the site. Hodge requested to proceed with the contract, George motioned to proceed, Miller second, all aye.

Pikes Peak Regional Water Authority (CSU LOOP): Hodge has received the report. Wants to keep the cost at \$7.38 per thousand gallons.

County Loop: The Loop Group continues to meet regularly to move the possible project along. We will meet on March 22, 2022 to develop a financial and operation plan. There are many different assets that the participants bring to the project. We will work to value and understand how they will be compensated for the assets. May have a signed MOU on March 18, 2022..

Wastewater Report: Boyett states that the plant is running in manual mode and there is a tech on site.

- Biosolids continue to be above the TENORM exempt level of 5 pCi/gm. November results for Radium 226 was 14.1 pCi/g-dry and Radium 228 was 8.9 pCi/g-dry.
- Working with Mike Scharp, Rocky Mtn. Region VP of Sales and Environmental Services of Denali Water to remain in compliance with Rule 20.
- BOD5 results = 99% removal
- Total Suspended Solids results = 98% removal
- Foam has remained under control, Hodge believes not using Grape Ape in the lift stations and sucking out the stations is a major factor.
- Purchased new UV bulbs in February.
- South Digester RAS pump failed on March 7th. Was replaced this week.
- Have had loss of flow data from Forrest Lakes since Feb. 10th.

Public Comment:

- None

Meeting adjourned at 2:25 pm to Executive Session – CRS §24-6-402(4)(a) Contract Negotiation for Long Term Contract with CSU. George motion to move, Deardorff second, all aye.

Meeting adjourned out of executive session with no reportable action taken.

These minutes are respectfully submitted for record by Tanja Smith on March 17, 2022.

75%

DONALA WATER & SANITATION DISTRICT
Statement of Revenues and Expenditures - 2022 DONALA SUMMARY
From 1/1/2022 Through 4/7/2022

| | Total Budget - Revised | Current Year Actual | Percent Total Budget Remaining - Revised |
|------------------------------------|---------------------------|------------------------|---|
| OPERATING REVENUE | | | |
| WATER SALES | 3,578,288.00 | 674,405.48 | (81.15)% |
| EFFLUENT SALES | 150,000.00 | 53,449.81 | (64.37)% |
| SEWAGE SERVICE | 1,394,480.00 | 473,506.83 | (66.04)% |
| INSTALLATION FEES | 15,000.00 | 1,500.00 | (90.00)% |
| TAP FEES | 170,000.00 | 17,000.00 | (90.00)% |
| WATER DEVELOPMENT | 65,000.00 | 6,500.00 | (90.00)% |
| SEWER DEVELOPMENT | 25,000.00 | 2,500.00 | (90.00)% |
| PROPERTY TAX | 2,209,105.00 | 880,581.50 | (60.14)% |
| AUTO TAX | 200,000.00 | 53,524.46 | (73.24)% |
| AVAIL. OF SERVICE | 5,250.00 | 2,450.00 | (53.33)% |
| OPERATING INTEREST | 4,800.00 | 3,925.76 | (18.21)% |
| INVESTMENT INTEREST | 35,000.00 | 7,747.87 | (77.86)% |
| WATER INVESTMENT FEE | 40,000.00 | 4,000.00 | (90.00)% |
| MISC. REVENUE | 35,000.00 | 9,203.56 | (73.70)% |
| FL REIM. REVENUE | 0.00 | 26,374.21 | 0.00% |
| Total OPERATING REVENUE | 7,926,923.00 | 2,216,669.48 | (72.04)% |
| EXPENSES & CAP PROJECTS | | | |
| EXPENDITURES | | | |
| CHEM/LAB | 125,300.00 | 13,371.74 | 89.33% |
| REPAIR/MAINTENANCE | 344,000.00 | 45,843.81 | 86.67% |
| TRUCK/BACKHOE | 78,000.00 | 5,588.08 | 92.84% |
| UTILITIES | 479,692.00 | 68,079.54 | 85.81% |
| TOOLS AND EQUIPMENT | 101,000.00 | 0.00 | 100.00% |
| INSPECTION REFUNDS | 2,000.00 | 0.00 | 100.00% |
| WASTE PLANT EXPENSES | 741,742.00 | 117,345.10 | 84.18% |
| W & P LOAN PAYBACK | 318,866.00 | 162,420.64 | 49.06% |
| AUDIT | 23,896.00 | 0.00 | 100.00% |
| RESIDUALS MGMT. | 180,000.00 | 26,867.52 | 85.07% |
| INSURANCE | 292,629.00 | 152,122.27 | 48.02% |
| LEGAL EXPENSES | 65,000.00 | 12,563.37 | 80.67% |
| OFFICE EXPENSES | 65,400.00 | 12,374.14 | 81.08% |
| OFFICE EQUIPMENT | 5,000.00 | 0.00 | 100.00% |
| TELEPHONE | 33,000.00 | 8,625.00 | 73.86% |
| ENGINEERING | 150,000.00 | 123,056.94 | 17.96% |
| SALARIES | 661,851.00 | 159,973.31 | 75.83% |
| PAYROLL TAXES | 50,301.00 | 12,237.95 | 75.67% |

DONALA WATER & SANITATION DISTRICT
Statement of Revenues and Expenditures - 2022 DONALA SUMMARY
From 1/1/2022 Through 4/7/2022

| | Total Budget - Revised | Current Year Actual | Percent Total Budget Remaining - Revised |
|----------------------------------|---------------------------|------------------------|---|
| 457 PLAN | 46,330.00 | 46,164.68 | 0.36% |
| CONTRACT SERVICES | 177,755.00 | 28,499.04 | 83.97% |
| AFCURE | 0.00 | 0.00 | 0.00% |
| PUBLICATION | 16,000.00 | 1,186.71 | 92.58% |
| FEES, PERMITS, DUES | 15,000.00 | 13,144.09 | 12.37% |
| TRAINING | 30,000.00 | 7,024.82 | 76.58% |
| INVESTMENT EXPENSES | 5,900.00 | 1,462.00 | 75.22% |
| COUNTY TREAS. FEE | 33,200.00 | 13,208.72 | 60.21% |
| 2020 BOND | 429,849.00 | 112,424.50 | 73.85% |
| CSU WTR/BOWW | 1,792,813.00 | 61,278.17 | 96.58% |
| MISCELLANEOUS EXP | 10,000.00 | 1,635.98 | 83.64% |
| Total EXPENDITURES | <u>6,274,524.00</u> | <u>1,206,498.12</u> | <u>80.77%</u> |
| CAPITAL PROJECTS | | | |
| CAPITAL PROJECTS | 6,845,000.00 | 1,063,569.39 | 84.46% |
| WATER RIGHTS | 60,000.00 | 0.00 | 100.00% |
| Total CAPITAL PROJECTS | <u>6,905,000.00</u> | <u>1,063,569.39</u> | <u>84.60%</u> |
| Total EXPENSES & CAP PROJECTS | <u>13,179,524.00</u> | <u>2,270,067.51</u> | <u>82.78%</u> |

FEBRUARY SPENDABLE

| | |
|--------------------|--------------------|
| CAPITAL RESERVE | 3,218,604 |
| CHECKING | 160,944 |
| STRATEGIC PLANNING | 1,002,401 |
| OPERATING RESERVE | 733,956 |
| DEBT SERVICE FUND | 1,250,000 |
| PROPERTY TAX | <u>\$4,458,167</u> |
| TOTAL | \$10,824,072 |

MARCH SPENDABLE

| | |
|--------------------|------------------|
| CAPITAL RESERVE | \$3,219,294 |
| CHECKING | 97,925 |
| STRATEGIC PLANNING | 1,002,616 |
| OPERATING RESERVE | 734,113 |
| DEBT SERVICE FUND | 1,250,000 |
| PROPERTY TAX | <u>4,624,828</u> |
| TOTAL | \$10,928,776 |

| DONALA GOVT. - MARCH 2022 | | | | |
|---------------------------|-----------------------------|------|-------------|---------------------------------------|
| DATE | VENDOR | CK# | AMOUNT | DESCRIPTION |
| 03/01/22 | JOSE FIGUEROA | 1690 | \$158.81 | TITLE CHECK REFUND |
| 03/01/22 | ELI HARMAN | 1691 | \$193.80 | TITLE CHECK REFUND |
| 03/01/22 | MITCHELL HILDEBRANT | 1692 | \$225.00 | TITLE CHECK REFUND |
| 03/01/22 | RANDALL PIEPER | 1693 | \$79.00 | TITLE CHECK REFUND |
| 03/01/22 | LINDSEY RIFE | 1694 | \$250.00 | TITLE CHECK REFUND |
| 03/01/22 | TIMBERLINE | 1695 | \$49,934.00 | HOLBEIN RETROFIT |
| 03/02/22 | INTERSECTIONS INC | 1696 | \$150.00 | IDENTITY PROTECTION |
| 03/02/22 | AXIS | 1697 | \$65.64 | BASE & USAGE KYOCERA COPIER |
| 03/02/22 | CYBERBASEMENT | 1698 | \$60.00 | APRIL WEB HOSTING |
| 03/02/22 | RADIATION PROS | 1699 | \$99.00 | RADIATION PROS TRAINING |
| 03/02/22 | SERVICE UNIFORM | 1700 | \$725.84 | UNIFORM MAINTENANCE THRU 02/22/22 |
| 03/02/22 | TIMBERLINE | 1701 | \$191.00 | WILLOW CREEK SCADA REPORT |
| 03/02/22 | UTILITY NOTIFICATION CENTER | 1702 | \$66.30 | FEBRUARY 811 CALLS |
| 03/02/22 | USIC LOCATING | 1703 | \$582.00 | FEBRUARY LOCATE SERVICES |
| 03/04/22 | CHARLES BROWN | 1704 | \$158.54 | TITLE CHECK REFUND |
| 03/04/22 | EDDIE DIMARCO | 1705 | \$126.75 | TITLE CHECK REFUND |
| 03/04/22 | HACH COMPANY | 1706 | \$2,993.00 | COMMUNICATIONS CARD FOR SC1000 |
| 03/04/22 | HYDRO RESOURCES | 1707 | \$95,985.00 | WELL 2A & 2D REHAB |
| 03/04/22 | JOHN DEERE FIN | 1708 | \$330.82 | MISC TOOLS AND CLOTHING ALLOWANCE |
| 03/04/22 | BRIAN MATTSON | 1709 | \$167.71 | TITLE CHECK REFUND |
| 03/04/22 | O'REILLY AUTO PARTS | 1710 | \$33.62 | SPARK PLUGS, SEAL TAPE |
| 03/04/22 | POSTAL ANNEX | 1711 | \$12.52 | WATER TESTS |
| 03/08/22 | ANSWER-RITE | 1712 | \$124.90 | MARCH ANSWERING SERVICE |
| 03/08/22 | CHEETAH PRINTING | 1713 | \$3,828.38 | FEBRUARY BILLING |
| 03/08/22 | CHRISTIAN BROTHERS | 1714 | \$106.79 | MAINTENANCE ON 2017 COLORADO |
| 03/08/22 | COMCAST | 1715 | \$117.88 | INTERNET@ R HULL THRU 04/03/22 |
| 03/08/22 | FORSGREN ASSOC | 1716 | \$3,236.97 | EL PASO COUNTY - WATER LOOP STUDY |
| 03/08/22 | RAMPART PLUMBING | 1717 | \$1,966.50 | PVC PIPE |
| 03/08/22 | WEX BANK | 1718 | \$254.92 | FEBRUARY FUEL EXPENSES |
| 03/09/22 | COLO SPRGS UTILITIES | 1719 | \$976.16 | GAS THRU 03/02/22 |
| 03/09/22 | HAYES POZNANOVIC | 1720 | \$2,747.00 | LEGAL FEBRUARY 2022 |
| 03/09/22 | O'REILLY AUTO PARTS | 1721 | \$286.32 | DIESEL CAN, SNO-RAKE, MIRROR HEAD |
| 03/09/22 | RAMPART PLUMBING | 1722 | \$2,345.28 | PVC CAPS, CEMENT, PRIMER |
| 03/09/22 | SPRINGS FASTENER | 1723 | \$60.98 | NUTS AND WASHERS |
| 03/11/22 | AIRGAS USA | 1724 | \$83.01 | CYLINDER RENTAL ACETYLENE & OXYGEN |
| 03/11/22 | COLLINS COCKREL & COLE | 1725 | \$1,382.00 | GENERAL COUNSEL NOVEMBER |
| 03/11/22 | COMCAST BUSINESS | 1726 | \$675.04 | MARCH FIBER LINE |
| 03/11/22 | PHILLIS GLEASON | 1727 | \$171.65 | TITLE CHECK REFUND |
| 03/11/22 | HPE INC | 1728 | \$136.00 | MARCH PREVENTIVE MAINTENANCE |
| 03/11/22 | MOUNTAIN VIEW ELECTRIC | 1729 | \$45,077.00 | POWER TO SERVE WELL 16A |
| 03/11/22 | JOHN RUDZINSKI | 1730 | \$22.66 | TITLE CHECK REFUND |
| 03/11/22 | TIMBERLINE | 1731 | \$1,815.87 | SECURITY AUDIT |
| 03/18/22 | BLACK HILLS ENERGY | 1732 | \$734.27 | GAS THRU 03/10/22 |
| 03/18/22 | COLORADO WATER CONGRESS | 1733 | \$990.00 | ANNUAL MEMBERSHIP DUES |
| 03/18/22 | COL B.C. ANDRUS JR. | 1734 | \$107.73 | TITLE CHECK REFUND |
| 03/18/22 | COMCAST | 1735 | \$374.45 | INTERNET@ MAINTENANCE & HOLBEIN |
| 03/18/22 | DPC INDUSTRIES | 1736 | \$80.00 | CHLORINE |
| 03/18/22 | FP MAILINGS | 1737 | \$81.00 | LEASE ON POSTAGE MACHINE |
| 03/18/22 | GRAINGER | 1738 | \$208.06 | TANKLESS WATER HEATER |
| 03/18/22 | INTERSTATE BATTERY | 1739 | \$419.90 | BATTERY FOR BAPTIST BOOSTER GENERATOR |
| 03/18/22 | LRE WATER | 1740 | \$40,626.75 | PROFESSIONAL SERVICES THRU 02/25/22 |
| 03/18/22 | MEYER & SAMS | 1741 | \$1,134.70 | CELLULAR METERS INSTALLATION |
| 03/18/22 | PIPESTONE EQUIPMENT | 1742 | \$312.30 | SHIPPING FOR HOLBEIN CLAY VALVE |

| | | | | |
|----------|-----------------------|------|--------------|--|
| 03/18/22 | RADIATION PROS LLC | 1743 | \$7,674.88 | RADIOACTIVE MATERIALS LICENSING |
| 03/18/22 | RAMPART PLUMBING | 1744 | \$407.00 | PVC PIPE FOR HOLBEIN RETROFIT |
| 03/18/22 | SPRINT | 1745 | \$497.30 | EMPLOYEE CELL PHONES |
| 03/18/22 | TYLER TECHNOLOGIES | 1746 | \$1,105.00 | COA SEGMENT MAPPING AND REVIEW |
| 03/18/22 | VERIZON WIRELESS | 1747 | \$159.35 | WILLOW CREEK DATA PLAN |
| 03/18/22 | WELLS FARGO FIN | 1748 | \$157.00 | LEASE ON KYOCERA COPIER |
| 03/24/22 | BADGER METER | 1749 | \$1,557.54 | HYDRANT METER FOR VAC TRUCK |
| 03/24/22 | BUREAU OF RECLAMATION | 1750 | \$39,281.73 | STORAGE CONTRACT 2022 |
| 03/24/22 | CEGR LAW | 1751 | \$1,850.00 | FEBRUARY GENERAL COUNSEL |
| 03/24/22 | CHARLES COTHERN | 1752 | \$350.00 | AVS REFUND |
| 03/24/22 | DPC INDUSTRIES | 1753 | \$1,880.52 | CAUSTIC SODA & CHLORINE |
| 03/24/22 | FRONTIER IT | 1754 | \$4,294.00 | MONTHLY BILLING FOR FEB & MAR |
| 03/24/22 | LAYNE CHRISTENSEN | 1755 | \$50,000.00 | 1A VFD REPLACEMENT |
| 03/24/22 | MEYER & SAMS | 1756 | \$11,085.95 | WELL 16A (PROJECT 2021-088) |
| 03/24/22 | USA BLUE BOOK | 1757 | \$7,553.90 | LAB SUPPLIES FOR HWTP REHAB |
| 03/24/22 | VTI SECURITY | 1758 | \$2,493.16 | UPDATED KEY PANELS@ MAINTENANCE |
| 03/24/22 | STANDARD INSURANCE | 1759 | \$992.70 | DISABILITY - APRIL 2022 |
| 03/31/22 | ABILA | 1760 | \$279.64 | MIP CLOUD SUBSCRIPTION |
| 03/31/22 | INTERSECTIONS INC | 1761 | \$150.00 | IDENTITY PROTECTION |
| 03/31/22 | CO ANALYTICAL | 1762 | \$2,155.00 | WATER TESTS 03/18/22 |
| 03/31/22 | COMCAST BUSINESS | 1763 | \$481.54 | PHONE BILL (719) 488-3603 |
| 03/31/22 | EDEE CONNELLY | 1764 | \$149.34 | TITLE CHECK REFUND |
| 03/31/22 | GRAINGER | 1765 | \$225.52 | 1/2, SUMP PUMP, VERTICAL FLOAT |
| 03/31/22 | LAYNE CHRISTENSEN | 1766 | \$422,780.00 | WELL 3D, 8A, 12A REPAIRS |
| 03/31/22 | MEYER & SAMS | 1767 | \$30,764.82 | PROFESSIONAL SERVICES THRU 01/28/22 |
| 03/31/22 | PINNACOL ASSURANCE | 1768 | \$6,403.64 | WORKMENS COMPENSATION |
| 03/31/22 | PIPESTONE EQUIPMENT | 1769 | \$318.60 | SHIPPING FOR CSU CLAY VALVE |
| 03/31/22 | POSTAL ANNEX | 1770 | \$73.18 | SHIPPING FOR WATER TESTS |
| 03/31/22 | RADIATION PROS | 1771 | \$4,642.80 | RADIACTIVE MATERIALS LICENSING |
| 03/31/22 | JOSE RODRIGUEZ | 1772 | \$83.32 | TITLE CHECK REFUND |
| 03/31/22 | SBS SERVICES GROUP | 1773 | \$321.50 | APRIL JANITORIAL SERVICES |
| 03/31/22 | TIMBERLINE | 1774 | \$68,860.00 | HOLBEIN FILTER CONTROL RETROFIT |
| 03/31/22 | TYLER TECHNOLOGIES | 1775 | \$5,260.00 | PROJECT MANAGEMENT/ COMPLETE DATA ANALYSIS |

DONALA WATER & SANITATION DISTRICT
Statement of Revenues and Expenditures - 2022 WASTE PLANT EXEC SUMMARY
From 1/1/2022 Through 3/31/2022

| | Total Budget - Revised | Current Year Actual | Percent Total Budget Remaining - Revised |
|--------------------------------------|---------------------------|------------------------|---|
| OPERATING REVENUE | | | |
| PD-DONALA | 741,742.00 | 117,345.10 | (84.18)% |
| FOREST LAKES O & M PAYMENTS | 100,417.00 | 25,206.49 | (74.90)% |
| TRIVIEW O & M PAYMENTS | 717,106.00 | 199,551.58 | (72.17)% |
| MISC. REVENUE | 0.00 | 338.00 | 0.00% |
| Total OPERATING REVENUE | <u>1,559,265.00</u> | <u>342,441.17</u> | <u>(78.04)%</u> |
| EXPENSES & PROJECTS | | | |
| EXPENDITURES | | | |
| CHEMICAL AND LAB | 120,000.00 | 16,520.62 | 86.23% |
| REPAIR/MAINTENANCE | 193,800.00 | 22,651.32 | 88.31% |
| TRUCK/MOWER EXP. | 2,000.00 | 615.99 | 69.20% |
| UTILITIES | 330,000.00 | 82,102.79 | 75.12% |
| CONTRACT SERVICES | 37,300.00 | 8,375.98 | 77.54% |
| BIOSOLIDS HAULING | 91,155.00 | 23,659.93 | 74.04% |
| TOOLS AND EQUIP. | 1,050.00 | 174.21 | 83.41% |
| INSURANCE | 123,300.00 | 24,199.69 | 80.37% |
| OFFICE EXPENSE | 2,500.00 | 494.60 | 80.22% |
| TELEPHONE | 9,000.00 | 2,140.86 | 76.21% |
| DISTRICT ENGINEER | 18,500.00 | 1,889.34 | 89.79% |
| SALARIES | 447,301.00 | 125,855.49 | 71.86% |
| PAYROLL TAXES | 33,548.00 | 8,933.96 | 73.37% |
| 457 PLAN | 31,311.00 | 26,034.47 | 16.85% |
| TRAINING | 10,000.00 | 185.00 | 98.15% |
| FEES, PERMITS | 15,000.00 | 230.00 | 98.47% |
| PUBLICATION | 600.00 | 0.00 | 100.00% |
| MISCELLANEOUS | 1,500.00 | 42.98 | 97.13% |
| AFCURE | 41,400.00 | 4,717.19 | 88.61% |
| Total EXPENDITURES | <u>1,509,265.00</u> | <u>348,824.42</u> | <u>76.89%</u> |
| Total EXPENSES & PROJECTS | <u>1,509,265.00</u> | <u>348,824.42</u> | <u>76.89%</u> |

| UMCRWTF-MARCH 2022 | | | | |
|--------------------|-------------------------|------|------------|---|
| DATE | VENDOR | CK# | AMOUNT | DESCRIPTION |
| 03/02/22 | INTERSECTIONS INC | 1336 | \$54.00 | IDENTITY PROTECTION |
| 03/02/22 | SERVICE UNIFORM | 1337 | \$514.68 | UNIFORM MAINTENANCE THRU 02/22/22 |
| 03/04/22 | CO WASTEWATER UTILITY | 1338 | \$230.00 | 2021-2022 CWWUC MEMBERSHIP DUES |
| 03/04/22 | DENALI WATER | 1339 | \$1,821.42 | SLUDGE HAULS WEEK ENDING 02/25/22 |
| 03/08/22 | HOLBROOK SERVICE | 1340 | \$1,780.00 | CONTRACT MAINTENANCE ON HEATERS |
| 03/11/22 | EMPLOYEE COMPENSATION | 1341 | \$5,149.47 | EMPLOYEE COMPENSATION |
| 03/11/22 | AMCOBI | 1342 | \$108.97 | FEBRUARY POTABLE WATER |
| 03/11/22 | COLORADO ELECTRIC MOTOR | 1343 | \$1,077.81 | SOUTH RAF PUMP |
| 03/11/22 | LAW FIRM OF CONNIE KING | 1344 | \$925.00 | PROFESSIONAL SERVICES FEBRUARY |
| 03/11/22 | UV DOCTOR LAMPS | 1345 | \$544.92 | OUTER QUARTZ SLEEVE |
| 03/11/02 | WASTE MANAGEMENT | 1346 | \$2,140.15 | FEBRUARY SCREENING HAUL |
| 03/18/22 | AMERICAN LOCK & KEY | 1347 | \$187.00 | REPAIR THE LOWER ENTRANCE TO REUSE |
| 03/18/22 | AMIERGAS INC | 1348 | \$4,637.78 | PROPANE 1ST, 3RD, & 4TH TANKS |
| 03/18/22 | CENTURY LINK | 1349 | \$217.88 | INTERNET@ WASTE PLANT |
| 03/18/22 | DENALI WATER | 1350 | \$4,034.67 | SLUDGE HAULS WEEKS 03/04 & 03/11 |
| 03/18/22 | GRAINGER | 1351 | \$40.86 | CAM/GROOVE FITTING PLUG & SOCKET |
| 03/18/22 | MEYER & SAMS | 1352 | \$1,889.34 | PROFESSIONAL SERVICES THRU 01/28/22 |
| 03/18/22 | SPRINT | 1353 | \$366.10 | EMPLOYEE CELL PHONES |
| 03/18/22 | USA BLUE BOOK | 1354 | \$563.54 | PIPET TIP AND GLOVES |
| 03/24/22 | ACZ LABORATORIES | 1355 | \$142.44 | REGULATION-85 DATED 03/09/22 |
| 03/24/22 | AMERIGAS INC | 1356 | \$2,099.07 | PROPANE 1ST & 4TH TANKS |
| 03/24/22 | DENALI WATER | 1357 | \$2,274.16 | SLUDGE HAULS WEEK ENDING 03/18/22 |
| 03/24/22 | FRONTIER IT | 1358 | \$2,050.00 | MONTHLY BILLING FEB & MAR |
| 03/24/22 | IDEXX LABORATORIES | 1359 | \$294.48 | COLILER/QTRAY COMBO |
| 03/24/22 | AMERIGAS INC | 1360 | \$2,301.42 | PROPANE 2ND & 3RD TANKS |
| 03/24/22 | STANDARD INS | 1361 | \$448.88 | DISABILITY - APRIL 2022 |
| 03/31/22 | ACZ LABORATORIES | 1362 | \$1,677.84 | NONYPHEN & MONTHLY COMPLIANCE/ BASELINE |
| 03/31/22 | INTERSECTIONS INC | 1363 | \$54.00 | IDENTITY PROTECTION |
| 03/31/22 | DENALI WATER | 1364 | \$1,145.28 | SLUDGE HAULS WEEK ENDING 03/25/22 |
| 03/31/22 | PIKES PEAK CULLIGAN | 1365 | \$81.00 | DRINKING WATER RENTAL |
| 03/31/22 | POSTAL ANNEX | 1366 | \$323.67 | SHIPPING OF WET TESTS 2 DAYS |
| 03/31/22 | SBS SERVICES GROUP | 1367 | \$223.50 | APRIL JANITORIAL SERVICES |
| 03/31/22 | TIMBERLINE | 1368 | \$1,006.00 | AUTO DIALER ISSUES/ SCADA ISSUES |
| 03/31/22 | UV DOCTOR LAMPS | 1369 | \$4,368.86 | SLEEVES THAT GO OVER THE UV BULBS |

CHANDLER INFORMATION:

MARCH 2022

GENERAL FUND: \$2,143,689 (invested) Market Value
\$1,286,297 (Colorado State Bank)
Next Maturity Date: 04/12/2022
\$150,000
BV RETURN: 0.89%

Donala Water & Sanitation District
Manager's Report
April 21, 2022

Holbein Upgrades: Moving on to the next phase in the rehibition project, installing the filter and clarifier media. online mid-May 2022.

Well 3D: This wells water quality has been tested. It is scheduled to be placed back onto service the week of April 18, 2022.

Well 8A: This well has been cleaned and is scheduled to be placed back in to service in May 2022.

Well 12A: This is being cleaned the week of April 18, 2022.

Well 16A - Permitting and Drilling: The District will meet with the surrounding home owners in May. Drilling should begin soon after. Donala will rent additional sound walls that will be higher, 32 feet, to provide the least amount of noise impact to the neighborhood. The permit and water court case have been moving forward with no opposition or problems.

County Loop: The Loop Group continues to meet regularly to move the possible project along. We will meet on March 22, 2022, to develop a finical and operation plan. There are many different assets that the participates bring to the project. We will work to value and understand how they will be compensated for the assets.

NMCI: CSU has set a meeting for April 25, 2022. CSU is pushing for a commitment to the project along with a monetary comment to the design. There is no draft long-term contract nor an idea of any of the O&M costs. CSU has been unable to give an estimate of construction costs. They say that we must participate in the design phase in order to know that construction costs will be. They have also taken the position that if an entity doesn't patriciate in the design cost there will be no provision to join the project later.

Tanja Smith

From: Jeff Hodge
Sent: Monday, April 18, 2022 12:49 PM
To: Tanja Smith
Subject: Fwd: NMCI Draft Design Services Cost Contribution Agreement
Attachments: NMCI NE Design Services Cost Contribution Agreement DRAFT (04112022).docx

Jeff

Begin forwarded message:

From: Andy Muser <amuser@csu.org>
Date: April 11, 2022 at 9:38:07 AM MDT
To: jessies@woodmoorwater.com, Becky.Orcutt@plsd.org, sorcutt@palmer-lake.org, mforeman@tomgov.org, parker@msan.co, jmcgrady@triviewmetro.com, anicholsduffy@aol.com, Jeff Hodge <gm@donalawater.com>
Cc: "Mari Deminski (City)" <Mari.Deminski@coloradosprings.gov>, Linda Cucinelli <lcucinelli@csu.org>, Portia Hermann <phermann@tomgov.org>, Chris Cummins <cdc@cowaterlaw.com>, Aaron Tolman <AaronT@donalawater.com>, Christina Hawker <ChristinaH@donalawater.com>, Justin Fecteau <jfecteau@csu.org>, Kirsta Scherff-Norris <kscherff@csu.org>, Jenny Bishop <jbishop@csu.org>, Margaret Radford <mrادford@csu.org>, "David Beckett (City)" <David.Beckett@coloradosprings.gov>
Subject: NMCI Draft Design Services Cost Contribution Agreement

Good morning everyone. As referenced in the invite for our in-person NMCI meeting on April 25, attached is the current draft of the Design Services Cost Contribution Agreement in support of the NMCI project. Our intent at the meeting is to discuss any remaining questions regarding the Agreement and decided on a date by which those who are participating in the project have signed it.

For comparison purposes, this draft more closely resembles the document Utilities provided on Aug 11, 2021, than other versions you may have shared amongst yourselves since that time. More specifically, there is no reference to "Future Participants" in the attached draft Agreement. Per Utilities' management direction, only those entities contributing to NMCI design costs will be participants/signatories on the Design Services Cost Contribution Agreement. The intent is that the NMCI project will be designed to the planned buildout flows from the entities contributing to the design cost. Please don't hesitate to reach out if you have questions or comments prior to the meeting on April 25th.

Thank you -
Andy

Andy Muser, P.E., PMP
Project Manager
[Colorado Springs Utilities](#) | SPP Delivery
O (719) 668-8373

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2 Year's Data Blue = Pumped, Orange = Billed



