

DONALA WATER AND SANITATION DISTRICT
Regular BOARD MEETING AGENDA
December 9, 2021

MEETING TIME & PLACE:

1:30 P.M.

DONALA WATER & SANITATION DISTRICT
15850 HOLBEIN DRIVE, COLORADO SPRINGS, CO 80921

BOARD MEMBERS: Ed Houle
 Wayne Vanderschuere
 Kevin Deardorff
 Bill George
 Ed Miller

STAFF: Jeff Hodge
 Tanja Smith
 Christina Hawker
 Mike Boyett

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Comment on Items not on the Agenda
5. Minutes from November 19, 2021, Regular Meeting
6. Financial Reports
7. Action Items:
 - a. Budget Revision
 - b. Resolution 2021-9 DEO
 - c. Resolution 2021-10 BOND
 - d. Resolution 2021-11 Adopt Budget
 - e. Resolution 2021-12 Appropriate Funds
 - f. Resolution 2021-13 Rates
 - g. Resolution 2021-14 Set A
 - h. Resolution 2021-15 Set B
8. Manager's Report
 - a. Water Tank Inspection Report
9. Status of Operations
 - a. Water
 - b. Wastewater
10. Executive Session – CRS §24-6-402(4)(e) Real Property Negotiations
11. Public Comment
12. Adjourn.

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
NOVEMBER 18, 2021

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on November 18, 2021 at 1:30pm.

Directors Present: Ed Houle
Wayne Vanderschuere
Kevin Deardorff
Bill George (Online)
Ed Miller

Staff Present: Jeff Hodge
Christina Hawker
Tanja Smith

Consultants Present: Brett Gracely (LRE)
Roger Sams (GMS)

Guests: Jackie Burhans (OCN)
James Howald (OCN)

President Houle called the meeting to order at 1:30pm.

Approval of Agenda:

- Approved.

Public Comment Non-Agenda Items:

- None.

Review of Minutes:

- Minutes from October 2021 Board Meeting accepted
 - Deardorff motioned to approve, Miller second, all aye.

Review of Financial Statements and Check Summaries:

- Donala revenue at 7.95% and expenses at 31.22%.
- Waste Plant revenue at 34.88% and expenses at 30.83%.
- General Fund return is 0.18%.
 - Vanderschuere motion to accept, Deardorff second, all aye.

Action Items:

- Budget Revision: Increase base rate by 4.5% for 2022.
- Resolution 2021-6 Amending the Donala Personnel Policy: Payment for on-call operators, implement PTO program, follow military delays and closures during winter weather, add Juneteenth as holiday.
- Resolution 2021-7 Amending the User Fee Due Date: move out 4 days to give customers to the end of the month to pay without penalty.

- Resolution 2021-8 Absorbing Customer Credit Card Fees: will allow us to implement auto pay utilizing credit cards and will minimize manual processing of checks.
- CSU Contract Extension: 1 year extension to current contract.
- GMS Radium Control: Awaiting delivery of chemicals to bench test in house radium removal.

Radium Update:

- District staff and consultants have met on several different days to make the initial review of the facilities and water quality data to make future recommendations on the appropriate removal technology.

Holbein Upgrades:

- Staff is working on SCADA upgrades; Filter media replacement and filter tank rehabilitation plans for the winter months. Some of the SCADA upgrades were already planned. The other upgrades are part of our plan to both ensure that we get another 20 plus years of service out of the filter and plant and everything as “new” as possible as we also address the Radium Removal at the plant. We anticipate having everything back online by the beginning of irrigation season, i.e., May 2022.

Pikes Peak Regional Water Authority (CSU Loop):

- The consultants are working to develop some primary cost estimates for the two options, piping and treatment options. At this time I don't think we will have a final report until February 2022.

County Loop:

- The Loop Group met Nov. 15th. We agreed to submit an application for funding to the County as part of their first round of AFP funding. We agreed to undertake outreach to our local, state and federal representatives to make them aware of our project. Hodge would like to put together an IGA between partners so when funding is available we can apply for those funds.

Northern Water Delivery Line:

- Nothing new to report.

North Monument Creek Interceptor (NMCI):

- Nothing new to report.

Status of Operations:

- Water Report:
 - District consumed 22.365 million gallons in August.
 - 20.316.324 million gallons from our wells and 5.724 million gallons from Willow Creek Ranch delivered by CSU.
 - Wastewater Treatment Plant received 11.513 million gallons of water as influent, the remaining amount, 10.852 MG, or 49% was used for outside watering.
 - After reviewing the videos of Well 2A and 2D the District will have these two wells cleaned and new pipe and pump and motors installed. We are waiting for a price and estimated time of install from Hydro Resources. We are also working with Hydro to have up to four additional wells inspected as soon as possible.
 - LRE may suggest drilling an Arapahoe well at M2. They did research a re-drill of 7D as well, however that would take over both parking lots and require most of the trees to be removed. It is an option if we need it.
 - LRE is working on an integrated master water plan for Donala.
 - Brett was notified that our ASR grant request is currently stalled due to staffing issues at CWCB.
 - LRE is also checking to see if any of our projects would qualify for ARPA funding.

- All the water tanks in the District have been inspected above the water line. We are waiting for the final report. There were corrosion issues found.
- Water Meter Upgrade and Replacement:
 - The completion date for this project has been moved to the end of December 2021 due to delays in product delivery. As of today, 1,50275 meters/transmitters have been installed. We have 300 upgraded endpoints to be delivered in early December to be changed and 300 meter/transmitter installations remaining.
- Wastewater Report:
 - UMCRRWTF continues to produce a good quality effluent that exceeds all State discharge permit standards
 - Continue to operate in budget, and goals identified by management team have been met producing our high-quality effluent.
 - Awaiting results from most recent TENORM sampling event.
 - BOD5 results – 99.5% removal
 - Total Suspended Solids results – 98% removal
 - Aerobic digesters were rotated from north to south. Thom, Aaron, Trevor and Ethan commended for their efforts in setting up pumps, and pumping and cleaning efforts.
 - South digester is performing better due to replacement of damaged diffuser membranes.
 - Continue to clean north digester.
 - Denali Environmental (Varis) is in process of completing annual biosolids report.
 - Annual metals sampling was completed Nov 9.
 - Continue to have SCADA issues with historical data.
 - Facility performing well heading into winter. Taking process control steps to minimize foaming.

Additional Comments:

- None.

Meeting adjourned at 2:46pm.

These minutes are respectfully submitted for record by Tanja Smith on November 18, 2021.

8.3%

DONALA WATER & SANITATION DISTRICT
Statement of Revenues and Expenditures - 2021 DONALA SUMMARY
From 1/1/2021 Through 12/2/2021

	Total Budget - Revised	Current Year Actual	Percent Total Budget Remaining - Revised
OPERATING REVENUE			
WATER SALES	3,426,000.00	3,063,570.65	(10.58)%
EFFLUENT SALES	154,500.00	144,880.34	(6.23)%
SEWAGE SERVICE	1,241,411.00	1,192,576.91	(3.93)%
INSTALLATION FEES	15,000.00	19,500.00	30.00%
TAP FEES	170,000.00	197,600.00	16.24%
WATER DEVELOPMENT	65,000.00	84,500.00	30.00%
SEWER DEVELOPMENT	25,000.00	32,500.00	30.00%
PROPERTY TAX	1,971,120.00	1,971,961.75	0.04%
AUTO TAX	120,000.00	211,886.48	76.57%
AVAIL. OF SERVICE	8,750.00	9,975.18	14.00%
OPERATING INTEREST	85,000.00	4,281.51	(94.96)%
INVESTMENT INTEREST	45,000.00	34,838.42	(22.58)%
WATER INVESTMENT FEE	40,000.00	52,000.00	30.00%
MISC. REVENUE	50,000.00	62,455.48	24.91%
FL REIM. REVENUE	120,000.00	143,280.59	19.40%
CONTRACT SANITATION	0.00	67,741.51	0.00%
Total OPERATING REVENUE	7,536,781.00	7,293,548.82	(3.23)%
EXPENSES & CAP PROJECTS			
EXPENDITURES			
CHEM/LAB	75,500.00	86,012.75	(13.92)%
REPAIR/MAINTENANCE	466,400.00	236,111.69	49.38%
TRUCK/BACKHOE	220,000.00	65,213.84	70.36%
UTILITIES	320,000.00	407,229.06	(27.26)%
TOOLS AND EQUIPMENT	25,000.00	3,020.46	87.92%
INSPECTION REFUNDS	2,000.00	0.00	100.00%
WASTE PLANT EXPENSES	767,858.00	478,101.29	37.74%
W & P LOAN PAYBACK	356,687.00	313,677.28	12.06%
AUDIT	23,175.00	23,200.00	(0.11)%
RESIDUALS MGMT.	85,000.00	12,572.13	85.21%
INSURANCE	313,114.00	262,983.22	16.01%
LEGAL EXPENSES	50,000.00	31,300.14	37.40%
OFFICE EXPENSES	24,643.00	23,744.92	3.64%
OFFICE EQUIPMENT	10,700.00	1,901.25	82.23%
TELEPHONE	27,807.00	29,272.20	(5.27)%
PROFESSIONAL ENGR.	25,000.00	154,389.20	(517.56)%
DISTRICT ENGINEER	10,000.00	54,529.65	(445.30)%

DONALA WATER & SANITATION DISTRICT
Statement of Revenues and Expenditures - 2021 DONALA SUMMARY
From 1/1/2021 Through 12/2/2021

	Total Budget - Revised	Current Year Actual	Percent Total Budget Remaining - Revised
SALARIES	723,081.00	644,514.60	10.87%
PAYROLL TAXES	54,231.00	49,291.61	9.11%
457 PLAN	50,616.00	38,983.88	22.98%
CONTRACT SERVICES	78,445.00	108,182.08	(37.91)%
PUBLICATION	16,000.00	12,126.88	24.21%
FEES, PERMITS, DUES	20,000.00	18,332.05	8.34%
TRAINING	25,000.00	17,071.84	31.71%
INVESTMENT EXPENSES	5,800.00	4,419.69	23.80%
COUNTY TREAS. FEE	30,000.00	29,579.42	1.40%
2020 BOND	320,586.00	321,086.04	(0.16)%
FL REIM. EXPENSE	10,000.00	26,911.41	(169.11)%
MON W & S REIM EXP	0.00	932.79	0.00%
CSU WTR/BOWW	2,111,958.00	1,160,707.01	45.04%
MISCELLANEOUS EXP	14,000.00	6,684.74	52.25%
Total EXPENDITURES	6,262,601.00	4,622,083.12	26.20%
CAPITAL PROJECTS			
CAPITAL PROJECTS	3,585,000.00	650,296.71	81.86%
WATER RIGHTS	60,000.00	0.00	100.00%
Total CAPITAL PROJECTS	3,645,000.00	650,296.71	82.16%
Total EXPENSES & CAP PROJECTS	9,907,601.00	5,272,379.83	46.78%

OCTOBER SPENDABLE	
CAPITAL RESERVE	\$2,334,742
CHECKING	990,784
STRATEGIC PLANNING	1,002,200
OPERATING RESERVE	733,809
DEBT SERVICE FUND	1,250,000
PROPERTY TAX	<u>4,930,702</u>
TOTAL	\$11,242,237

NOVEMBER SPENDABLE	
CAPITAL RESERVE	\$2,334,793
CHECKING	1,059,719
STRATEGIC PLANNING	1,002,222
OPERATING RESERVE	733,825
DEBT SERVICE FUND	1,250,000
PROPERTY TAX	<u>4,957,811</u>
TOTAL	\$11,338,370

DONALA GOVT. - NOV. 2021				
DATE	VENDOR	CK#	AMOUNT	DESCRIPTION
11/01/21	LINCOLN LFG	ACH	\$3,257.81	457 PLAN OCTOBER 31ST 2021
11/02/21	AUTO TRUCK GROUP	1431	\$251.16	DISC SHOE ASSY
11/02/21	AXIS	1432	\$103.26	BASE & USAGE KYOCERA COPIER
11/02/21	CO ANALYTICAL	1433	\$334.00	WATER TESTS DATED 10/21/21
11/02/21	COLO SPRGS UTILITIES	1434	\$321.49	GAS THRU 10/26/21
11/02/21	COMCAST	1435	\$114.30	INTERNET@ R HULL THRU 12/03/21
11/02/21	CYBERBASEMENT	1436	\$40.00	DECEMBER WEBSITE MAINTENANCE
11/02/21	HYDRO RESOURCES	1437	\$11,521.20	WELL 1A WEEKEND REPAIRS (EMERGENCY)
11/02/21	JOHN DEERE FIN	1438	\$9.68	TRAILER END KIT, HORSE SPRAYER BOTTLE
11/02/21	POSTAL ANNEX	1439	\$71.66	WELL VIDEO & H2O DRINKING SAMPLES
11/02/21	UTILITY NOTIFICATION CENTER	1440	\$106.92	OCTOBER 811 CALLS
11/02/21	USIC LOCATING SERVICES	1441	\$936.00	OCTOBER LOCATE SERVICES
11/02/21	MTOT BANKCARD	ACH	\$2,701.17	MTOT BANKCARD OCTOBER
11/02/21	PILOT	ACH	\$465.70	OCTOBER FUEL EXPENSES
11/03/21	CHASE BANK	ACH	\$299.75	OCTOBER BANK SERVICE CHARGE
11/04/21	INTERSTATE BATTERY	1442	\$123.95	BATTERY FOR GENERATER IN VAN
11/04/21	OLSON LANDSCAPING	1443	\$2,795.00	OCTOBER LANDSCAPING
11/05/21	ANSWER-RITE	1444	\$107.40	NOVEMBER ANSWERING SERVICE
11/05/21	CHRISTINA HAWKER	1445	\$2,009.70	EDUCATIONAL REIMBURSEMENT
11/05/21	HAZEN RESEARCH	1446	\$2,907.00	RADIUM TESTING THRU 10/13/21
11/05/21	CEBT	ACH	\$22,526.58	NOVEMBER HEALTH INSURANCE PREMIUMS
11/08/21	DPC INDUSTRIES	1447	\$2,193.44	CAUSTIC SODA
11/08/21	KEYSTONE UTILITY	1448	\$14,546.40	CELLULAR WATER METER INSTALLATION
11/08/21	SERVICE UNIFORM	1449	\$554.97	UNIFORM MAINTENANCE THRU 10/26/21
11/08/21	SMITH & LOVELESS	1450	\$799.76	3/4 CHECK VALVE - FL
11/08/21	THE GAZETTE	1451	\$42.46	BUDGET NOTICE PUBLISHED
11/08/21	TRAVELERS	1452	\$41.00	INCREASE IN LICENSE BOND AMOUNT
11/08/21	WEX BANK	1453	\$276.95	OCTOBER FUEL EXPENSES
11/09/21	AIRGAS USA	1454	\$82.43	CYLINDER RENTAL ACETYLENE & OXYGEN
11/09/21	CHRISTIAN BROTHERS	1455	\$92.71	OIL & FILTER CHANGE & INSPECTION 2019 CHEVY
11/09/21	FOUNTAIN MUTUAL IRRIGATION	1456	\$11,090.52	WATER DELIVERED NOC 2020 THRU OCT 2021
11/09/21	GOODYEAR COMMERCIAL	1457	\$2,572.83	TIRES FOR DUMP TRUCK
11/09/21	HAYES POZANOVIC	1458	\$2,122.50	LEGAL OCTOBER 2021
11/12/21	CHEETAH PRINTING	1459	\$2,034.42	OCTOBER BILLING
11/12/21	CO ANALYTICAL	1460	\$29.00	WATER TESTS DATED 11/02/21
11/12/21	CHASE CC	ACH	\$6,930.54	TRASH, BROADBAND, FUEL, OFFICE SUPPLIES, DOT
11/15/21	BLACK HILLS ENERGY	1461	\$207.84	GAS THRU 11/09/21
11/15/21	CHRISTIAN BROTHERS	1462	\$92.71	OIL & FILTER CHANGE & INSPECTION 2018 CHEVY
11/15/21	CO ANALYTICAL	1463	\$190.00	WATER TESTS DATED 10/29/21
11/15/21	COMCAST	1464	\$369.96	INTERNET@ MAINTENANCE & HOLBEIN
11/15/21	COMCAST BUSINESS	1465	\$675.04	FIBER LINE NOVEMBER
11/15/21	DPC INDUSTRIES	1466	\$80.00	CHLORINE
11/15/21	MEYER & SAMS	1467	\$8,420.94	PROFESSIONAL SERVICES THRU 09/24/21
11/15/21	SPRINT	1468	\$517.06	EMPLOYEE CELL PHONES
11/15/21	VERIZON WIRELESS	1469	\$159.37	WILLOW CREEK DATA PLAN
11/15/21	HEARTLAND	ACH	\$46,098.80	NOVEMBER 15TH 2021 PAYROLL
11/16/21	INTERESCTIONS INC	1470	\$150.00	IDENTITY PROTECTION
11/16/21	BADGER METER	1471	\$16,484.84	UPDATED ENDPOINTS
11/16/21	LRE WATER	1472	\$30,055.18	PROFESSIONAL SERVICES THRU 10/25/21
11/16/21	PIONEER	1473	\$707.40	CEDAR MULCH FOR LANDSCAPING
11/16/21	SPRINGS FASTENER	1474	\$55.20	HEX BOLTS
11/16/21	WELLS FARGO FINANCIAL	1475	\$157.00	LEASE ON KYOCERA COPIER
11/16/21	LINCOLN LFG	ACH	\$3,195.87	457 PLAN NOVEMBER 15TH 2021
11/16/21	PILOT	ACH	\$236.17	NOVEMBER FUEL EXPENSES
11/17/21	COLO SPRGS UTILITIES	ACH	\$65,937.22	WATER DELIVERED OCTOBER 2021
11/19/21	KEN BALSER	1476	\$181.49	TITLE CHECK REFUND

11/19/21	WILLIAM COBBAN	1477	\$155.26	TITLE CHECK REFUND
11/19/21	GRAINGER	1478	\$188.53	INTAKE FILTER/ INSULATED TOOL SET
11/19/21	EDWARD GREEN	1479	\$180.44	TITLE CHECK REFUND
11/19/21	LANE GUTSCHE	1480	\$139.64	TITLE CHECK REFUND
11/19/21	ALLAN HARTSHORN TRUST	1481	\$376.58	TITLE CHECK REFUND
11/19/21	WILLIAM LANE	1482	\$66.28	REFUND
11/19/21	AMANDA MARSH	1483	\$90.13	TITLE CHECK REFUND
11/19/21	ANGELA MCINTYRE	1484	\$159.64	TITLE CHECK REFUND
11/19/21	PATRICK HENRY	1485	\$185.28	TITLE CHECK REFUND
11/19/21	LANCE POTTER	1486	\$37.47	TITLE CHECK REFUND
11/19/21	RON PRETTYMAN	1487	\$115.77	TITLE CHECK REFUND
11/19/21	SUN VALLEY ELECTRIC	1488	\$1,136.11	INSTALLED DATA RECEPTACLES IN CONFERENCE ROOM
11/23/21	E-470 PUBLIC HIGHWAY	1489	\$10.84	DELIVERY OF WATER TESTS
11/23/21	STANDARD INSURANCE	1490	\$847.12	DISABILITY - DECEMBER 2021
11/23/21	COLORADO CLEANING	1491	\$321.50	JANITORIAL SERVICES DECEMBER
11/23/21	PILOT	ACH	\$265.77	NOVEMBER FUEL EXPENSES
11/29/21	ABILA	1492	\$133.17	MIP CLOUD SUBSCRIPTION
11/29/21	SPRINGS FASTENER	1493	\$447.38	HOLBEIN FILTERS 1,2, & 3
11/29/21	TIMBERLINE	1494	\$191.00	DROP BOX SUPPORT
11/29/21	MOUNTAIN VIEW ELECTRIC	ACH	\$38,420.00	NOVEMBER ELECTRIC
11/30/21	CO ANALYTICAL	1495	\$430.00	WATER TESTS DATED 11/17/21
11/30/21	COLLINS COCKREL & COLE	1496	\$2,760.00	GENERAL COUNSEL OCTOBER
11/30/21	COMCAST BUSINESS	1497	\$482.31	PHONE BILL (719) 488-3603
11/30/21	HPE INC	1498	\$136.00	NOVEMBER PREVENTIVE MAINTENANCE
11/30/21	JOHN DEERE FIN	1499	\$108.97	GLOVES/ 2 STEP LADDERS
11/30/21	KLM ENGINEERING INC	1500	\$9,950.00	FOUR TANK EVALUATIONS
11/30/21	HEARTLAND	ACH	\$45,095.05	NOVEMBER 30TH 2021 PAYROLL

DONALA WATER & SANITATION DISTRICT
Statement of Revenues and Expenditures - 2021 WASTE PLANT EXEC SUMMARY
From 1/1/2021 Through 11/30/2021

	Total Budget - Revised	Current Year Actual	Percent Total Budget Remaining - Revised
OPERATING REVENUE			
PD-DONALA	767,858.00	478,101.29	(37.74)%
FOREST LAKES O & M PAYMENTS	90,704.00	68,408.47	(24.58)%
TRIVIEW O & M PAYMENTS	705,303.00	510,672.50	(27.60)%
MISC. REVENUE	0.00	476.88	0.00%
Total OPERATING REVENUE	<u>1,563,865.00</u>	<u>1,057,659.14</u>	<u>(32.37)%</u>
EXPENSES & PROJECTS			
EXPENDITURES			
CHEMICAL AND LAB	145,200.00	98,279.84	32.31%
REPAIR/MAINTENANCE	183,600.00	47,010.26	74.40%
TRUCK/MOWER EXP.	2,000.00	1,102.24	44.89%
UTILITIES	338,900.00	283,707.82	16.29%
CONTRACT SERVICES	31,700.00	28,298.04	10.73%
BIOSOLIDS HAULING	105,240.00	78,441.69	25.46%
TOOLS AND EQUIP.	5,000.00	831.36	83.37%
INSURANCE	111,000.00	115,366.58	(3.93)%
OFFICE EXPENSE	3,400.00	1,147.08	66.26%
TELEPHONE	6,600.00	8,167.46	(23.75)%
DISTRICT ENGINEER	26,525.00	10,710.42	59.62%
SALARIES	407,300.00	375,757.55	7.74%
PAYROLL TAXES	30,550.00	28,745.58	5.91%
457 PLAN	27,250.00	22,571.79	17.17%
TRAINING	10,000.00	8,158.70	18.41%
FEES, PERMITS	19,000.00	10,050.75	47.10%
PUBLICATION	600.00	0.00	100.00%
MISCELLANEOUS	2,000.00	918.31	54.08%
LEGAL EXPENSE	3,000.00	0.00	100.00%
AFCURE	50,000.00	29,044.06	41.91%
Total EXPENDITURES	<u>1,508,865.00</u>	<u>1,148,309.53</u>	<u>23.90%</u>
Total EXPENSES & PROJECTS	<u>1,508,865.00</u>	<u>1,148,309.53</u>	<u>23.90%</u>

WASTE PLANT - NOV. 2021				
DATE	VENDOR	CK#	AMOUNT	DESCRIPTION
11/01/21	LINCOLN LFG	ACH	2129.18	457 PLAN OCTOBER 31ST 2021
11/02/21	POSTAL ANNEX	1200	\$841.32	TRAs & WET TEST SHIPMENTS
11/04/21	ACZ LABORATORIES	1201	\$751.52	REGULATION-85 AND BASELINE DATED 10/13/21
11/04/21	DENALI WATER	1202	\$929.68	SLUDGE HAULS WEEK ENDING 10/29/21
11/04/21	PUEBLO BEARING	1203	\$56.62	TOOLS FOR PLANT
11/04/21	RAMPART PLUMBING	1204	\$30.96	REPAIR OF RETURN PIPES IN DIGESTER
11/05/21	ACE HARDWARE	1205	\$3.49	SAMPLING BUCKET
11/05/21	OREILLY AUTO PARTS	1206	\$5.69	MINI BULB
11/08/21	ACZ LABORATORIES	1207	\$505.96	NONYLPHEN & MONTHLY COMPLIANCE
11/08/21	EVOQUA WATER	1208	\$741.35	SERVICE CONTRACT FOR DI SYSTEM
11/08/21	HACH COMPANY	1209	\$399.22	MEMBRANE CRTG SINGLE
11/08/21	SERVICE UNIFORM	1210	\$522.36	UNIFORM MAINTENANCE THRU 10/26/21
11/08/21	WASTE MANAGEMENT	1211	\$1,915.69	OCTOBER SCREENINGS HAUL
11/09/21	AMERIGAS	1212	\$2,443.45	PROPANE 1ST, 2ND, 3RD, & 4TH TANKS
11/12/21	DENALI WATER	1213	\$1,564.80	SLUDGE HAULS WEEK ENDING 11/05/21
11/12/21	FOREST LAKES	1214	\$121.88	OCTOBER POTABLE WATER
11/12/21	LAW FIRM OF CONNIE KING	1215	\$825.00	PROFESSIONAL SERVICES OCTOBER
11/15/21	AMERIGAS	1216	\$1,685.86	PROPANE 1ST, 2ND, 3RD, & 4TH TANKS
11/15/21	MEYER & SAMS	1217	\$2,705.52	PROFESSIONAL SERVICES THRU 07/30/21
11/15/21	PUEBLO BEARING	1218	\$55.11	VARIOUS BELTS
11/15/21	TIMBERLINE	1219	\$1,519.60	SCADA ISSUES/ ALARMS & SMOKE DETECTOR
11/16/21	INTERSECTIONS INC	1220	\$54.00	IDENTITY PROTECTION
11/16/21	CENTURY LINK	1221	\$212.09	INTERNET@ WASTE PLANT
11/16/21	GRAINGER	1222	\$30.44	SAFETY VALVES FOR AIR COMPRESSORS
11/16/21	PUEBLO BEARING	1223	\$15.25	FILTER
11/16/21	USA BLUE BOOK	1224	\$1,683.53	LAB SUPPLIES
11/16/21	LINCOLN LFG	ACH	\$2,205.18	457 NOVEMBER 15TH 2021
11/19/21	HACH COMPANY	1225	\$943.00	ANNUAL SERVICE CONTRACT FOR DR3900
11/19/21	SPRINT	1226	\$365.33	EMPLOYEE CELL PHONES
11/23/21	ACZ LABORATORIES	1227	\$126.24	REGULATION-85 DATED 11/10/21
11/23/21	IDEXX LABORATORIES	1228	\$274.75	LAB SUPPLIES
11/23/21	STANDARD INSURANCE	1229	\$458.89	DISABILITY - DECEMBER 2021
11/23/21	COLORADO CLEANING	1230	\$223.50	JANITORIAL SERVICES DECEMBER
11/23/21	WEBSTER ASSOCIATES	1231	\$492.55	AIR FILTERS FOR DIGESTER BLOWERS
11/29/21	DENALI WATER	1232	\$1,557.04	SLUDGE HAULS WEEK ENDING 11/19/21
11/29/21	TIMBERLINE	1233	\$191.00	SCADA PHONE SUPPORT
11/29/21	MOUNTAIN VIEW ELECTRIC	ACH	\$19,031.00	NOVEMBER ELECTRIC
11/30/21	AMERIGAS INC	1234	\$1,747.18	PROPANE 1ST, 2ND, 3RD, & 4TH TANKS
11/30/21	HPE INC	1235	\$242.00	AUGUST 2020 PREVENTIVE MAINTENANCE
11/30/21	KUBWATER RESOURCES	1236	\$5,902.31	4 DRUMS ZETAG
11/30/21	SPRINGS FASTENER	1237	\$18.31	DRILL BITS

CHANDLER INFORMATION:

NOVEMBER 2021

GENERAL FUND: \$2,446,085 (invested) Market Value
\$ 976,691 (Colorado State Bank)
Next Maturity Date: 01/11/2022
\$150,000
BV RETURN: 0.20%

DONALA WATER AND SANITATION DISTRICT

RESOLUTION 2021-9

A RESOLUTION CALLING FOR THE 2022 REGULAR DISTRICT ELECTION AND APPOINTING A DESIGNATED ELECTION OFFICIAL

WHEREAS, the Donala Water and Sanitation District (the “**District**”) is a quasi-municipal corporation and political subdivision of the State of Colorado and a duly organized and existing special district pursuant to Title 32, Article 1, C.R.S.; and

WHEREAS, the terms of office of Directors Ed Miller and Wayne Vanderschuere shall expire after their successors are elected at the regular special district election to be held on May 3, 2022 (the “**Election**”) and have taken office; and

WHEREAS, in accordance with the provisions of the Special District Act (the “**Act**”) and the Colorado Local Government Election Code (the “**Code**”) (the Act and the Code being referred to jointly as the “**Election Laws**”), the Election must be conducted to elect two (2) Directors to serve for a term of three (3) years pursuant to Section 1-13.5-111, C.R.S. which moves the regular special district elections to May of each odd-numbered years commencing in May, 2023 and, in connection therewith, adjusts the length of terms served by Directors elected in 2020 and 2022 in order to implement the new election schedule.

NOW, THEREFORE, be it resolved by the Board of Directors of the Donala Water and Sanitation District in the County of El Paso, State of Colorado that:

1. The regular election of the eligible electors of the District shall be held on May 3, 2022, between the hours of 7:00 a.m. and 7:00 p.m. pursuant to and in accordance with the Election Laws, and other applicable laws. At that time, two (2) Directors will be elected to serve a three-year term.
2. There shall be one election precinct for the convenience of the eligible electors of the District, the boundaries of which shall be identical to the boundaries of the District, and there shall be one (1) polling place at the following location:

15850 Holbein Drive
Colorado Springs, Colorado

This polling place shall also be for disabled electors and for eligible electors not residing within the District. If the Designated Election Official deems it to be more expedient for the convenience of the eligible electors of the District (who are also eligible electors in other special districts with overlapping boundaries which are conducting elections on the Election day), the Election may be held jointly with such special districts in accordance with coordinated election procedures as set forth in an agreement between all participating special districts. In such event, the election precincts and polling places shall be as set forth in such agreement. The Designated Election Official is authorized to execute such agreement on behalf of the District, which agreement shall include provisions for the allocation of responsibilities for the conduct and reasonable sharing of costs of the coordinated Election.

3. The Board of Directors hereby designates **Christina Hawker** as the Designated Election Official for the conduct of the Election on behalf of the District and she is hereby authorized and directed to proceed with any action necessary or appropriate to effectuate the provisions of this Resolution and of the Election Laws or other applicable laws. Among other matters, the Designated Election Official shall provide the call for nominations, appoint election judges as necessary, appoint the Canvass Board, arrange for the required notices of election, printing of ballots, and direct that all other appropriate actions be accomplished.

4. Self-Nomination and Acceptance forms are available at the Designated Election Official at 15850 Holbein Drive, Colorado Springs, Colorado 80921 or email address christinah@donalawater.com. All candidates must file a Self-Nomination and Acceptance form with the Designated Election Official no earlier than January 1, 2022, nor later than the close of business on Friday, February 25, 2022.

5. If the only matter before the electors is the election of Directors of the District and if, at the close of business on March 1, 2022, there are not more candidates than offices to be filled at the Election, including candidates timely filing affidavits of intent no later than February 28, 2022, the Designated Election Official shall cancel the Election and declare the candidates elected. Notice of such cancellation shall be published and posted in accordance with the Code.

6. If any part or provision of this Resolution is adjudged to be unenforceable or invalid, such judgment shall not affect, impair or invalidate the remaining provisions of this Resolution, it being the Board's intention that the various provisions hereof are severable.

7. Any and all actions previously taken by the Designated Election Official, the Secretary of the Board of Directors, or any other persons acting on their behalf pursuant to the Election Laws or other applicable laws, are hereby ratified and confirmed.

8. All acts, orders, and resolutions, or parts thereof, of the Board which are inconsistent or in conflict with this Resolution are hereby repealed to the extent only of such inconsistency or conflict.

9. The provisions of this Resolution shall take effect immediately.

ADOPTED this 9th day of December, 2021.

DONALA WATER AND SANITATION DISTRICT

By _____
Edward Houle, Chair

ATTEST:

By _____
Kevin Deardorff, Secretary

RESOLUTION 2021-10

A RESOLUTION OF THE BOARD OF DIRECTORS OF DONALA WATER AND SANITATION DISTRICT, COLORADO SPRINGS, COLORADO, DECLARING ITS OFFICIAL INTENT TO REIMBURSE ITSELF WITH THE PROCEEDS OF THE ISSUANCE OF MUNICIPAL BONDS FOR CERTAIN CAPITAL EXPENDITURES UNDERTAKEN OR TO BE UNDERTAKEN BY THE DISTRICT; GENERALLY IDENTIFYING THE CAPITAL EXPENDITURES; AND PROVIDING CERTAIN OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Donala Water and Sanitation District, (the “District”), located in El Paso County, Colorado (the “State”), is a political subdivision duly organized and existing pursuant to the constitution and laws of the State; and

WHEREAS, pursuant to State law, the Local Government is authorized to issue municipal bonds to finance capital improvements without voter approval; and

WHEREAS, the Board of Directors (the “Board”) has determined that it is in the best interest of the District to make certain capital expenditures generally consisting of, but not limited to, the acquisition of renewable water rights, the construction of Denver Basin Aquifer wells, the construction/modification/upgrade of water treatment facilities and local water distribution systems, and participation in regional water transportation systems that may include water storage (collectively, the “Project”); and

WHEREAS, the Board currently intends and reasonably expects to participate in a tax-exempt financing, including an amount which is currently estimated not to exceed \$10,335,000 (the “Financed Amount”), to reimburse the District for the portion of such capital expenditures incurred or to be incurred subsequent to a period commencing 60 days prior to the date hereof, and ending prior to the later of 18 months of the date of such capital expenditures or the placing in service of the Project (but in no event more than 3 years after the date of the original expenditure of such moneys); and

WHEREAS, the Board hereby desires to declare its official intent, pursuant to 26 C.F.R. § 1.150-2, to reimburse the District for such capital expenditures with the proceeds of the District’s municipal bond financing.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Donala Water and Sanitation District as follows:

Section 1. ***Declaration of Official Intent.*** The District shall, presently intends, and reasonably expects to finance a portion of the Project with legally available funds.

Section 2. ***Dates of Capital Expenditures.*** All of the capital expenditures covered by this Resolution were or will be made on and after the date which is 60 days prior to the effective date of this Resolution.

Section 3. **Issuance of Municipal Bonds.** The District presently intends and reasonably expects to participate in a municipal bond financing within 18 months of the date of the expenditure of moneys on the Project or the date upon which the Project is placed in service, whichever is later (but in no event more than 3 years after the date of the original expenditure of such moneys), and to allocate from said financing an amount not to exceed the Financed Amount to reimburse the District for its expenditures in connection with the Project.

Section 4. **Confirmation of Prior Acts.** All prior acts and doings of the officials, agents and employees of the District which are in conformity with the purpose and intent of this Resolution, and in furtherance of the Project, shall be and the same hereby are in all respects ratified, approved and confirmed.

Section 5. **Effective Date of Resolution.** This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED at a regular meeting this 9th day of December 2021.

Donala Water and Sanitation District

By: _____
Edward Houle, Board President

Attest:

By: _____
Kevin Deardorff, Board Secretary/Treasurer

El Paso County Assessor's Office
Attn: Roger Clark
1675 W. Garden of the Gods Road #2300
Colorado Springs, CO 80907

December 9, 2021

LGID # 21016

Enclosed please find the following:

1. Resolution to Adopt 2022 Budget signed by Board President and Secretary
2. Resolution to Appropriate Funds signed by Board President and Secretary.
3. Rates Resolution signed by Board President and Secretary.
4. Resolution to Set Mill Levies signed by Board President and Secretary.
5. Cover Letter to the El Paso County Assessor's Office for Certification of Mill Levies for 2022, Areas A and B.
6. Cover Letter to the Division of Local Government for Certification of Mill Levies for 2022, Areas A and B.
7. Copy of Mill Levy Certifications signed by General Manager. Area A and Area B.
8. 2022 Budget for Donala Water & Sanitation.

I, Jeffrey W. Hodge, certify that the attached is a true and accurate copy of the adopted 2022 Budget for Donala Water and Sanitation District.

Sincerely,

Jeffrey W. Hodge, General Manager
Donala Water & Sanitation District

Division of Local Government
Attn: Chantal Unfug
1313 Sherman St., Room 521
Denver, CO 80203

December 09, 2021

LGID # 21016

Enclosed please find the following:

1. Resolution to Adopt 2022 Budget signed by Board President and Secretary
2. Resolution to Appropriate Funds signed by Board President and Secretary.
3. Rates Resolution signed by Board President and Secretary.
4. Resolution to Set Mill Levies signed by Board President and Secretary.
5. Cover Letter to the El Paso County Assessor's Office for Certification of Mill Levies for 2022, Areas A and B.
6. Cover Letter to the Division of Local Government for Certification of Mill Levies for 2022, Areas A and B.
7. Copy of Mill Levy Certifications signed by General Manager. Area A and Area B.
8. 2022 Budget for Donala Water & Sanitation.

I, Jeffrey W. Hodge, certify that the attached is a true and accurate copy of the adopted 2022 Budget for Donala Water and Sanitation District.

Sincerely,

Jeffrey W. Hodge, General Manager
Donala Water & Sanitation District

DONALA WATER AND SANITATION DISTRICT

**Resolution to Adopt 2022 Budget
2021-11**

A resolution adopting a budget for the Donala Water and Sanitation District, El Paso County, Colorado, for the calendar year beginning on the first day of January 2022 and ending on the last day of December 2022.

Whereas, the Board of Directors of the Donala Water and Sanitation District has appointed Jeffrey Hodge, General Manager, to prepare and submit the 2022 Budget to said governing body at the proper time, and

Whereas, Jeffrey W. Hodge, General Manager, has submitted the proposed budget by October 15, 2021 for its consideration, and;

Whereas, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on October 21, 2021 and on December 09, 2021 and interested taxpayers were given the opportunity to file or register any objections to said budget, and;

Whereas, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law,

Now, therefore, be it resolved by the Board of Directors of the Donala Water and Sanitation District, Colorado;

Section 1. That estimated expenditures for the budget are as follows:

Donala W & S District	\$25,609,880
TOTAL EXPENDITURES	\$25,609,880

Section 2. That estimated revenues for the budget are as follows:

From un-appropriated surpluses	\$ 13,552,981
From sources other than tax	\$ 16,535,341
From tax levy	\$ 2,209,105
 Total Donala W & S Dist.	 \$ 32,297,427

Section 3. That the budget as submitted and herein above summarized by fund, hereby is approved and adopted as the budget of the Donala Water and Sanitation District for the year stated above.

Section 4. That the budget hereby approved and adopted shall be signed by the President and Secretary and be made a part of the public records of the District.

Proposed Budget adopted this 9th day of December 2021.

Edward Houle
President

Kevin Deardorff
Secretary/Treasurer

Dated: _____

Dated: _____

DONALA WATER AND SANITATION DISTRICT

**Resolution to Appropriate Funds
2021-12**

Whereas, on December 9, 2021, the Board of Directors adopted a Final Budget for the 2022 Fiscal year on December 9, 2021.

Whereas, said budget was adopted in accordance with all applicable laws;

Now, therefore, be it hereby resolved:

Section 1: By adopting the budget, the Board of Directors appropriated money from and to the respective budgetary fund in the following amounts:

Donala W & S District: \$ 32,297,427

Total Money appropriated: \$ 32,297,427

Section 2: Submitted this 9th day of December 2021 and approved by the Board of Directors with _____ voting for the resolution and _____ voting against the resolution.

Section 3: This resolution appropriating funds shall be signed by the President and Secretary and made a part of the public records of the District.

Edward Houle
President

Kevin Deardorff
Secretary/Treasurer

Dated: _____

Dated: _____

DONALA WATER & SANITATION DISTRICT
2022 RATES RESOLUTION (RESOLUTION 2021-13)

It is hereby resolved this 9th day of December 2021, by the Board of Directors of the Donala Water and Sanitation District to set the following rates and fees for 2022. Changes from 2021 are noted in **boldface**. NOTE: Rates and fees can be changed at any time throughout the year with Board approval.

Residential Water Tap Fee –\$8,500. Last change was 2015 (\$6,000 to \$8,500).

Residential Sewer Tap Fee –\$8,500. Last change was 2015 (\$6,000 to \$8,500).

Residential Water Development Fee –\$6,500. Last change was 2015 (\$5,000 to \$6,500).

Residential Sewer Development Fee –\$2,500. Last change was 2015 (\$2,000 to \$2,500).

Commercial Water Tap Fee – Increase the ¾" and 1" residential lines to match recommended increase. Depends on size of water line as determined by District. Cost as follows: Last change was (2007 for 2 ½ "line and above, and 2015 for ¾" and 1" lines) and 10 % rate increase in 2016.

¾" line = \$9,350	2 1/2" line = \$49,500
1" line = \$9,350	3" line = \$66,000
1 ½" line = \$17,600	4" line = \$132,000
2" line = \$35,200	6" line = \$264,000

Commercial Sewer Tap Fee – No change. \$9,350 for first 20 fixture units (FU) (using AWWA approved formula for fixture units), + \$275 per FU over 20, as a basis for negotiation. Actual fee will depend on design and anticipated use. The establishment must also comply with the District Sewer Use Regulation. Quality concerns could increase tap fee. Last change 2016 (to match residential change).

Commercial Water Development Fee – No change. \$6,500. Last change 2016.

Commercial Sewer Development Fee – No Change. 20% of tap fee. Last change was 2005 (40% to 20%).

Water Investment Fee – No change. \$4,000 / SFE. New fee established in 2012 for "buy in" to renewable water costs for new development not platted when costs were incurred. Initial fee covers the purchase of the Willow Creek Ranch, the connection to CSU infrastructure and all associated costs. Initial fee is determined as single-family equivalent share of \$6.5M. 2751 SFEs in 2011 = \$2,363/SFE. As additional water resources are purchased, fee will increase accordingly. Last change was 2015.

Installation Fee- No change. \$1,500 (\$200 refundable). Last change was 2015 (\$1,250 to \$1,500).

Availability of Service Fee – No Change. \$350. Last change was 2015 (\$300 to \$350).

DONALA WATER & SANITATION DISTRICT
2022 RATES RESOLUTION (RESOLUTION 2021-13)

Water Service Rate – Minimum – Increase to **\$29.06**. Last change was 2021 (\$27.81 per month).

Water Usage Rate: Last change was 2021

Tier	Gallons	2021 Rate per 1000	3% Increase	2021 Rate per 1000
1	0-10,000	\$7.32	0.22	\$7.54
2	10,001-20,000	\$12.18	0.37	\$12.55
3	20,001-30,000	\$16.27	0.49	\$16.76
4	30,001-40,000	\$24.42	0.73	\$25.15
5	40,001-50,000	\$32.57	0.98	\$33.55
6	50,001 and above	\$40.71	1.22	\$41.93

Multifamily and multifamily irrigation – where multiple families share one meter, following tier structure equates to single family tiers:

Family Units Per Meter	Tier 1 Gallons	Tier 2 Gallons	Tier 3 Gallons	Tier 4 Gallons	Tier 5 Gallons
8	0-80,000	80,001-160,000	160,001-240,000	240,001-320,000	320,001-400,000
12	0-120,000	120,001-240,000	240,001-360,000	360,001-480,000	480,001-600,000
24	0-240,000	240,001-480,000	480,001-720,000	720,001-960,000	960,001-1,200,000
28	0-280,000	280,001-560,000	560,001-840,000	840,001-1,120,000	1,120,001-1,400,000
34	0-340,000	340,001-680,000	680,001-1,020,000	1,020,001-1,360,000	1,360,001-1,700,000
45	0-450,000	450,001-900,000	900,001-1,350,000	1,350,001-1,800,000	1,800,001-2,250,000
75	0-750,000	750,001-1,500,000	1,500,001-2,250,000	2,250,001-3,000,000	3,000,001-3,750,000
87	0-870,000	870,001-1,740,000	1,740,001-2,610,000	2,610,001-3,480,000	3,480,001-4,350,000
100	0-1,000,000	1,000,001-2,000,000	2,000,001-3,000,000	3,000,001-4,000,000	4,000,001-5,000,000

Construction Water – In District – increase to **\$16.76/1000**. Last change was 2021 (\$16.27). This rate is the exact same price as 3rd Tier Pricing.

Water will not be sold out of District.

Sewer Service Rate – Increase to **\$39.55 per month**. Last change was 2021 (\$37.85 per month).

Other Administrative Fees:

Service Charge – Courtesy visit to turn off curb stop for plumbing, real estate, or other issues, up to 15 min. – No charge. Actual work required to clean-out, repair, uncover curb stop - \$75.

District Equipment use (Backhoe, Jet-Vac, Vac trailer, etc.) – charge per hour as described in District Rules and Regulations.

DONALA WATER & SANITATION DISTRICT
2022 RATES RESOLUTION (RESOLUTION 2021-13)

Non-sufficient Check Fee (NSF) - \$40.00. No change.

Re-connection Fee (after water has been disconnected) - \$75.00. No change.

Lien Removal Fee - \$100.00. No change.

Late Payment Fee – 5% per month. No change.

Disconnect Letter Fee - **\$8.00**. Last change 2014 (\$7.00). May increase if postal rates increase.

Groundwater Discharge to Sewer Penalty - \$50.00, followed by water disconnection if not remedied within 30 days. No change.

Unauthorized Discharge to Sanitary Sewer Penalty - \$50.00 first offense, \$200.00 second offense and \$500.00 any subsequent occurrence and disconnection of water service. No change.

Unauthorized Hydrant Use Penalty - \$50.00, plus estimate of water used, charged at **\$25.15/1000**. Last changed in 2021 (\$24.42/1000). This number will be the exact same rate as Tier 4 rates.

Backflow Test Report Penalty - \$50.00 for late report and 30 days to correct. After 30 days, if no report is received, disconnection of water service. No change.

Grease Trap/Interceptor Charge (for non-compliance for permit or failure to submit pumping reports) - \$50.00. \$100.00 for second time. \$200.00 for subsequent occurrences and disconnection of water service. No change.

Unauthorized Irrigation Penalty – First offense – warning letter, no charge. Second offense – stronger warning, no charge. Third offense - \$50. Fourth offense - \$100 and termination of service. No change.

APPROVED

Dated this 9th day of December, 2021.

Edward Houle, President

Kevin Deardorff, Sec/Treas.

Donala Water and Sanitation District
15850 Holbein Drive
Colorado Springs, CO 80921

Area A

Resolution to Set Mill Levies
2021-14

A resolution levying General Property Taxes for the year 2022 to help defray the costs of government for the Donala Water and Sanitation District, Colorado for the 2022 budget year.

Whereas, the Board of Directors of the Donala Water and Sanitation District has adopted the annual budget in accordance with the Local Government budget law, on December 9, 2021.

Whereas, the amount of money necessary to balance the budget for general operating expense is \$ **2,205,126.90.**

Whereas, the 2022 budget year valuation for assessment for the Donala Water and Sanitation District as certified by the County Assessor is \$ **103,546,530.**

Now, therefore, be it resolved by the Board of Directors of the Donala Water and Sanitation District, Colorado:

Section 1. That for the purpose of meeting all general operating expenses of the Donala Water and Sanitation District during the 2022 budget year, there is hereby levied a tax of 21.296 mills upon each dollar of the total valuation for assessment of all taxable property within the district for the year 2022.

Section 2. That the Secretary is hereby authorized and directed to immediately certify to the County Commissioners of El Paso County, Colorado, the mill levies for the Donala Water and Sanitation District as hereinabove determined and set.
Adopted this 9th day of December 2021.

Edward Houle, President

Kevin Deardorff, Sec./Treas.

Donala Water and Sanitation District
15850 Holbein Drive
Colorado Springs, CO 80921

Area B

Resolution to Set Mill Levies
2021-15

A resolution levying General Property Taxes for the year 2022 to help defray the costs of government for the Donala Water and Sanitation District, Colorado for the 2022 budget year.

Whereas, the Board of Directors of the Donala Water and Sanitation District has adopted the annual budget in accordance with the Local Government budget law, on December 9, 2021.

Whereas, the amount of money necessary to balance the budget for general operating expense is **\$ 3,978.41.**

Whereas, the 2022 budget year valuation for assessment for the Donala Water and Sanitation District as certified by the County Assessor is **\$ 373,630.**

Now, therefore, be it resolved by the Board of Directors of the Donala Water and Sanitation District, Colorado:

Section 1. That for the purpose of meeting all general operating expenses of the Donala Water and Sanitation District during the 2022 budget year, there is hereby levied a tax of 10.648 mills upon each dollar of the total valuation for assessment of all taxable property within the district for the year 2022.

Section 2. That the Secretary is hereby authorized and directed to immediately certify to the County Commissioners of El Paso County, Colorado, the mill levies for the Donala Water and Sanitation District as hereinabove determined and set.
Adopted this 9th day of December 2021.

Edward Houle, President

Kevin Deardorff, Sec./Treas.

December 09, 2021

El Paso County Assessor's Office
Attn: Roger Clark
1675 W. Garden of the Gods Road #2300
Colorado Springs, CO 80907

Area A & Area B

Attached is the 2022 Mill Levy Certification for the Donala Water and Sanitation District in El Paso County, submitted pursuant to Section 29-1-113, CRS. If there are any questions on the budgets, please contact Mr. Jeffrey Hodge, General Manager, at (719)488-3603. Our mailing address is 15850 Holbein Drive, Colorado Springs, CO 80921. The mill levy certified to the Assessor's Office is for all general operating purposes. Based on a combined assessed valuation of **\$ 103,920,160** the property tax revenue subject to limitation is **\$ 2,209,105.31**. Enclosed is a copy of the current mill levy certification sent to the El Paso County Assessor's Office. Also included is the Resolution to Set Mill Levies.

I hereby certify that the enclosed are true and accurate copies of the Certification of Mill Levies sent to the Assessor's Office.

Kevin Deardorff, Sec./Treas.

December 09, 2021

Division of Local Government
Attn: Chantal Unfug
1313 Sherman St., Room 521
Denver, CO 80203

Area A & Area B

Attached is the 2022 Mill Levy Certification for the Donala Water and Sanitation District in El Paso County, submitted pursuant to Section 29-1-113, CRS. If there are any questions on the budgets, please contact Mr. Jeffrey Hodge, General Manager, at (719)488-3603. Our mailing address is 15850 Holbein Drive, Colorado Springs, CO 80921. The mill levy certified to the Assessor's Office is for all general operating purposes. Based on a combined assessed valuation of \$ 103,920,160 the property tax revenue subject to limitation is \$ 2,209,105.31. Enclosed is a copy of the current mill levy certification sent to the El Paso County Assessor's Office. Also included is the Resolution to Set Mill Levies.

I hereby certify that the enclosed are true and accurate copies of the Certification of Mill Levies sent to the Assessor's Office.

Kevin Deardorff, Sec./Treas.

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of El Paso County, Colorado.

On behalf of the Donala Water & Sanitation District, Area A (taxing entity)^A,

the Board of Directors (governing body)^B

of the Donala Water & Sanitation District (local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 103,546,530 assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: (NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

Submitted: 12/09/2021 for budget/fiscal year 2022 (not later than Dec. 15) (mm/dd/yyyy) (yyyy)

Table with 3 columns: PURPOSE (see end notes for definitions and examples), LEVY², and REVENUE². Rows include General Operating Expenses^H, Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction^I, General Obligation Bonds and Interest^J, Contractual Obligations^K, Capital Expenditures^L, Refunds/Abatements^M, and Other^N (specify).

TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]

21.296 mills \$ 2,205,126.90

Contact person: Jeffrey W. Hodge Daytime phone: 719-488-3603

Signed: Title: General Manager

1 If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution. 2 Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's final certification of valuation).

CERTIFICATION OF TAX LEVIES, continued

THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.). Taxing entities that are

Special Districts or Sub-districts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Sub-districts total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:

BONDS^J:

1. Purpose of Issue: _____
Series: _____
Date of Issue: _____
Coupon Rate: _____
Maturity Date: _____
Levy: _____
Revenue: _____

2. Purpose of Issue: _____
Series: _____
Date of Issue: _____
Coupon Rate: _____
Maturity Date: _____
Levy: _____
Revenue: _____

CONTRACTS^K:

3. Purpose of Contract: _____
Title: _____
Date: _____
Principal Amount: _____
Maturity Date: _____
Levy: _____
Revenue: _____

4. Purpose of Contract: _____
Title: _____
Date: _____
Principal Amount: _____
Maturity Date: _____
Levy: _____
Revenue: _____

Use multiple copies of this page as necessary to separately report all bond and contractual obligations per 32-1-1603, C.R.S.

Notes:

^A **Taxing Entity**—A jurisdiction authorized by law to impose ad valorem property taxes on taxable property located within its territorial limits (please see notes B, C, and H below). For purposes of the DLG 70 only, a taxing entity is also a geographic area formerly located within a *taxing entity's* boundaries for which the county assessor certifies a valuation for assessment and which is responsible for payment of its share until retirement of financial obligations incurred by the *taxing entity* when the area was part of the *taxing entity*. For example: an area of excluded property formerly within a special district with outstanding general obligation debt at the time of the exclusion or the area located within the former boundaries of a dissolved district whose outstanding general obligation debt service is administered by another local government^C.

^B **Governing Body**—The board of county commissioners, the city council, the board of trustees, the board of directors, or the board of any other entity that is responsible for the certification of the *taxing entity's* mill levy. For example: the board of county commissioners is the governing board ex officio of a county public improvement district (PID); the board of a water and sanitation district constitutes ex officio the board of directors of the water sub-district.

^C **Local Government** - For purposes of this line on Page 1 of the DLG 70, the local government is the political subdivision under whose authority and within whose boundaries the *taxing entity* was created. The local government is authorized to levy property taxes on behalf of the *taxing entity*. For example, for the purposes of this form:

1. a municipality is both the local government and the *taxing entity* when levying its own levy for its entire jurisdiction;
2. a city is the local government when levying a tax on behalf of a business improvement district (BID) *taxing entity* which it created and whose city council is the BID board;
3. a fire district is the local government if it created a sub-district, the *taxing entity*, on whose behalf the fire district levies property taxes.
4. a town is the local government when it provides the service for a dissolved water district and the town board serves as the board of a dissolved water district, the *taxing entity*, for the purpose of certifying a levy for the annual debt service on outstanding obligations.

^D **GROSS Assessed Value** - There will be a difference between gross assessed valuation and net assessed valuation reported by the county assessor only if there is a “tax increment financing” entity (see below), such as a downtown development authority or an urban renewal authority, within the boundaries of the *taxing entity*. The board of county commissioners certifies each *taxing entity's* total mills upon the *taxing entity's* Gross Assessed Value found on Line 2 of Form DLG 57.

^E **Certification of Valuation by County Assessor, Form DLG 57** - The county assessor(s) uses this form (or one similar) to provide valuation for assessment information to a *taxing entity*. The county assessor must provide this certification no later than August 25th each year and may amend it, one time, prior to December 10th.

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^G **NET Assessed Value**—The total taxable assessed valuation from which the *taxing entity* will derive revenues for its uses. It is found on Line 4 of Form DLG 57.

^H **General Operating Expenses (DLG 70 Page 1 Line 1)**—The levy and accompanying revenue reported on Line 1 is for general operations and includes, in aggregate, all levies for and revenues raised by a *taxing entity* for purposes not lawfully exempted and detailed in Lines 3 through 7 on Page 1 of the DLG 70. For example: a fire pension levy is included in general operating expenses, unless the pension is voter-approved, if voter-approved, use Line 7 (Other).

^I Temporary Tax Credit for Operations (DLG 70 Page 1 Line 2)—The Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction of 39-1-111.5, C.R.S. may be applied to the *taxing entity's* levy for general operations to effect refunds. Temporary Tax Credits (TTCs) are not necessary for other types of levies (non-general operations) certified on this form because these levies are adjusted from year to year as specified by the provisions of any contract or schedule of payments established for the payment of any obligation incurred by the *taxing entity* per 29-1-301(1.7), C.R.S., or they are certified as authorized at election per 29-1-302(2)(b), C.R.S.

^J General Obligation Bonds and Interest (DLG 70 Page 1 Line 3)—Enter on this line the total levy required to pay the annual debt service of all general obligation bonds. Per 29-1-301(1.7) C.R.S., the amount of revenue levied for this purpose cannot be greater than the amount of revenue required for such purpose as specified by the provisions of any contract or schedule of payments. Title 32, Article 1 Special districts and sub-districts must complete Page 2 of the DLG 70.

^K Contractual Obligation (DLG 70 Page 1 Line 4)—If repayment of a contractual obligation with property tax has been approved at election and it is not a general obligation bond (shown on Line 3), the mill levy is entered on this line. Per 29-1-301(1.7) C.R.S., the amount of revenue levied for this purpose cannot be greater than the amount of revenue required for such purpose as specified by the provisions of any contract or schedule of payments.

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^M Refunds/Abatements (DLG 70 Page 1 Line 6)—The county assessor reports on the Certification of Valuation (DLG 57 Line 11) the amount of revenue from property tax that the local government did not receive in the prior year because taxpayers were given refunds for taxes they had paid or they were given abatements for taxes originally charged to them due to errors made in their property valuation. The local government was due the tax revenue and would have collected it through an adjusted mill levy if the valuation errors had not occurred. Since the government was due the revenue, it may levy, in the subsequent year, a mill to collect the refund/abatement revenue. An abatement/refund mill levy may generate revenues up to, but not exceeding, the refund/abatement amount from Form DLG 57 Line 11.

1. Please Note: If the *taxing entity* is in more than one county, as with all levies, the abatement levy must be uniform throughout the entity's boundaries and certified the same to each county. To calculate the abatement/refund levy for a *taxing entity* that is located in more than one county, first total the abatement/refund amounts reported by each county assessor, then divide by the *taxing entity's* total net assessed value, then multiply by 1,000 and round down to the nearest three decimals to prevent levying for more revenue than was abated/refunded. This results in an abatement/refund mill levy that will be uniformly certified to all of the counties in which the *taxing entity* is located even though the abatement/refund did not occur in all the counties.

^N Other (DLG 70 Page 1 Line 7)—Report other levies and revenue not subject to 29-1-301 C.R.S. that were not reported above. For example: a levy for the purposes of television relay or translator facilities as specified in sections 29-7-101, 29-7-102, and 29-7-105 and 32-1-1005 (1) (a), C.R.S.; a voter-approved fire pension levy; a levy for special purposes such as developmental disabilities, open space, etc.

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of El Paso County, Colorado.

On behalf of the Donala Water & Sanitation District, Area B,
(taxing entity)^A

the Board of Directors
(governing body)^B

of the Donala Water & Sanitation District
(local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 373,630 assessed valuation of:
(GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ _____
(NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

Submitted: 12/09/2021 for budget/fiscal year 2022.
(not later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY ²	REVENUE ²
1. General Operating Expenses ^H	<u>10.648</u> mills	<u>\$3,978.41</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	< _____ > mills	\$ < _____ >
SUBTOTAL FOR GENERAL OPERATING:	<input type="text"/> mills	\$ <input type="text"/>
3. General Obligation Bonds and Interest ^J	_____ mills	\$ _____
4. Contractual Obligations ^K	_____ mills	\$ _____
5. Capital Expenditures ^L	_____ mills	\$ _____
6. Refunds/Abatements ^M	_____ mills	\$ _____
7. Other ^N (specify): _____	_____ mills	\$ _____
	_____ mills	\$ _____
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]	<input type="text"/> <u>10.648</u> mills	<input type="text"/> <u>\$3,978.41</u>

Contact person: Jeffrey W. Hodge Daytime phone: 719-488-3603
(print)

Signed: _____ Title: General Manager

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 866-2156.

¹ If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.
² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's final certification of valuation).

CERTIFICATION OF TAX LEVIES, continued

THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.). Taxing entities that are Special Districts or Sub-districts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Sub-districts total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:

BONDS^J:

1. Purpose of Issue: _____
Series: _____
Date of Issue: _____
Coupon Rate: _____
Maturity Date: _____
Levy: _____
Revenue: _____

2. Purpose of Issue: _____
Series: _____
Date of Issue: _____
Coupon Rate: _____
Maturity Date: _____
Levy: _____
Revenue: _____

CONTRACTS^K:

3. Purpose of Contract: _____
Title: _____
Date: _____
Principal Amount: _____
Maturity Date: _____
Levy: _____
Revenue: _____

4. Purpose of Contract: _____
Title: _____
Date: _____
Principal Amount: _____
Maturity Date: _____
Levy: _____
Revenue: _____

Use multiple copies of this page as necessary to separately report all bond and contractual obligations per 32-1-1603, C.R.S.

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Donala Water & Sanitation District

Budget Message 2022

The attached 2022 Budget for Donala Water & Sanitation is comprised of revenue funds, operations and maintenance, capital expenditures, and debt service. Our total anticipated revenues for the year are \$18,744,446, with user fees constituting the District's largest source of operating revenue. The District conducts a cost of service analysis periodically to set system rate levels to maintain annual operations and maintenance and cover costs for required upgrades to the system that will be needed in the future. The Board has discussed upcoming upgrades and has determined a 3% rate increase on the water usage tiered rates and a 4.5% increase for both water and sewer fixed rates, will support operations and gradually build toward our future costs.

Expenditures of \$6,343,330, are our anticipated general operating and administrative expenses for 2022. Payments toward out long-term debt for the year 2022 will be \$749,216. We have several capital improvement projects planned with the expected costs of \$6,905,00. These projects include studies regarding future water supply and conveyance, drilling an Arapahoe well, Holbein plant upgrades, radium renewal, Latrobe tank rehabilitation, and well rehabilitation. These capital improvements are to help us to provide the highest quality of water and wastewater treatment to our customers by the most cost effective means possible.

The basis of accounting utilized in the District for tracking and budgeting purposes is the modified accrual method. Revenues are recognized in the period in which it is earned, and expenses are recognized in the same period as the revenues to which they relate.

The services to be provided by the district in 2022 are distribution, collection, and treatment of water & sanitation.

**DONALA WATER AND SANITATION DISTRICT
2022 BUDGET**

	Actual Year End 2020	Projected Year End 2021	Budget 2022
Fund starting balance	\$15,043,947	\$13,603,669	\$ 13,552,981.00
Operating revenue			
Charges for services:			
Water Sales	3,542,928.00	3,627,691.00	3,728,288.00
Sewer Service	1,259,643.00	1,300,636.00	1,394,480.00
Installation Fees	22,500.00	18,000.00	15,000.00
Total operating revenue	<u>4,825,071.00</u>	<u>4,946,327.00</u>	<u>5,137,768.00</u>
Non-operating revenues			
General property tax	1,958,951.00	1,971,120.00	2,209,105.00
Specific ownership tax	213,427.00	229,056.00	200,000.00
Interest income	164,634.00	42,985.00	39,800.00
Availability of service	13,825.00	9,975.00	5,250.00
Bond proceeds	9,812,597.00	-	10,000,000.00
Other	906,207.00	1,005,108.00	852,523.00
Capital contributions	467,400.00	336,600.00	300,000.00
Total non-operating revenue	<u>13,537,041.00</u>	<u>3,594,844.00</u>	<u>13,606,678.00</u>
Total revenue	<u>\$ 33,406,059.00</u>	<u>\$ 22,144,839.00</u>	<u>\$ 32,297,427.00</u>
Operating expenses	<u>4,267,197.00</u>	<u>4,273,286.00</u>	<u>5,338,529.00</u>
General & administrative expenses	<u>961,097.00</u>	<u>948,074.00</u>	<u>1,064,802.00</u>
Capital Costs	<u>3,086,124.00</u>	<u>1,000,000.00</u>	<u>6,845,000.00</u>
Capital Reimb. (Bond)	-	-	<u>10,000,000.00</u>
Long Term Debt	<u>11,231,524.00</u>	<u>2,014,263.00</u>	<u>1,999,216.00</u>
Tabor	<u>256,487.00</u>	<u>256,235.00</u>	<u>262,333.00</u>
Contingency	<u>-</u>	<u>100,000.00</u>	<u>100,000.00</u>
Total Expenditures	<u>\$ 19,802,429.00</u>	<u>\$ 8,591,858.00</u>	<u>\$ 25,609,880.00</u>
Fund ending balance	<u>\$ 13,603,630.00</u>	<u>\$ 13,552,981.00</u>	<u>\$ 6,687,548.00</u>

EXPENDITURES	ACTUAL	BUDGET	PROJECTED	BUDGET
	YEAR END		YEAR END	
	2020	2021	2021	2022
CHEMICALS AND TESTING	\$69,137	\$75,500	\$93,363	\$125,300
REPAIR/MAINTENANCE	\$93,025	\$466,400	\$300,000	\$344,000
RESIDUALS MANAGEMNET	\$0	\$85,000	\$25,144	\$180,000
VEHICLES	\$28,490	\$220,000	\$74,996	\$78,000
UTILITIES	\$396,200	\$320,000	\$407,758	\$479,692
TOOLS AND EQUIPMENT	\$41,833	\$25,000	\$10,000	\$101,000
INSPECTION REFUNDS	\$0	\$2,000	\$0	\$2,000
WASTE PLANT EXPENSES	\$662,264	\$767,858	\$590,088	\$741,742
TV WASTE PLANT EXP.	\$608,714	\$705,303	\$680,897	\$717,106
FL WASTE PLANT EXP.	\$76,446	\$90,704	\$91,211	\$100,417
AUDIT	\$22,500	\$23,175	\$23,200	\$23,896
INSURANCE	\$277,370	\$313,114	\$286,891	\$292,629
LEGAL EXPENSES	\$60,784	\$50,000	\$31,135	\$65,000
OFFICE EXPENSES	\$14,559	\$24,643	\$25,577	\$65,400
OFFICE EQUIPMENT	\$11,203	\$10,700	\$5,000	\$5,000
TELEPHONE	\$26,715	\$27,807	\$31,407	\$33,000
ENGINEERING	\$63,642	\$35,000	\$227,911	\$150,000
SALARIES	\$760,457	\$723,081	\$706,514	\$661,851
PAYROLL TAXES	\$57,563	\$54,231	\$54,033	\$50,301
457 PLAN	\$45,826	\$50,616	\$40,417	\$46,330
CONTRACT SERVICES	\$57,537	\$78,445	\$123,610	\$177,755
PUBLICATIONS	\$14,634	\$16,000	\$13,803	\$16,000
FEES, PERMITS, DUES	\$14,402	\$20,000	\$14,712	\$15,000
TRAINING	\$9,200	\$25,000	\$20,279	\$30,000
INVESTMENT EXPENSES	\$14,004	\$5,800	\$5,906	\$5,900
COUNTY TREAS.	\$29,384	\$30,000	\$29,630	\$33,200
FOREST LAKES EXP	\$10,744	\$10,000	\$29,358	\$0
MISC. EXPENSES	\$8,466	\$14,000	\$12,292	\$10,000
CSU/PUEBLO/STORM	\$1,753,195	\$2,111,958	\$1,266,226	\$1,792,813
TOTAL OP & ADMIN.EXP	\$5,228,295	\$6,381,335	\$5,221,360	\$6,343,330
CAPITAL PROJECTS				
WATERLINE UPGRADE/TANKS	\$3,086,124	\$3,585,000	\$1,000,000	\$6,845,000
WATER RIGHTS	\$0	\$60,000	\$0	\$60,000
CAPITAL REIMB. (BOND)	\$0	\$0	\$0	\$10,000,000
PRIN PYMNT LONG TERM DEBT				
BOND EXPENSE	\$420,744	\$249,412	\$249,412	\$260,256
INTEREST EXPENSE	\$216,379	\$130,000	\$130,000	\$205,500
BOND ESCROW AGENT	\$438,320	\$297,861	\$384,851	\$283,460
TABOR RESERVE	\$10,156,081	\$0	\$0	\$0
DEBT RESERVE	\$256,487	\$249,984	\$256,235	\$262,333
CONTINGENCY	\$0	\$1,250,000	\$1,250,000	\$1,250,000
TOTAL EXPENDITURES	\$0	\$100,000	\$100,000	\$100,000
TOTAL EXPENDITURES	\$19,802,430	\$12,303,592	\$8,591,858	\$25,609,880
ENDING FUND BALANCE	\$13,603,669	\$11,989,089	\$13,552,981	\$6,687,548

UPPER MONUMENT WASTE PLANT TREATMENT FACILITY SUPPLEMENT 2022				
	ACTUAL	BUDGET	PROJECTED	PROPOSED
10/15/2021	YEAR END		YEAR END	BUDGET
	2020	2021	2021	2022
OPERATING REVENUE				
PD-DONALA	\$661,202	\$767,858	\$590,088	\$741,742
PD-TRIVIEW	\$608,714	\$705,303	\$570,488	\$717,106
PD-FOREST LAKES	\$76,446	\$90,704	\$79,886	\$100,417
ACCOUNT INTEREST	\$0	\$0	\$0	\$0
MISC. REVENUE	\$1,063	\$0	\$0	\$0
ADJUST TO BALANCE	\$0	\$0	\$0	\$0
TOTAL REVENUE	\$1,347,424	\$1,563,865	\$1,240,462	\$1,559,264
TOTAL FUNDS AVAILABLE	\$1,347,424	\$1,563,865	\$1,240,462	\$1,559,264
EXPENDITURES				
OPERATING EXPENDITURES				
CHEMICAL AND LAB	\$101,899	\$145,200	\$94,715	\$120,000
REPAIR/MAINTENANCE	\$123,684	\$183,600	\$57,888	\$193,800
TRUCK/MOWER EXP.	\$3,228	\$2,000	\$965	\$2,000
UTILITIES	\$264,508	\$338,900	\$319,834	\$330,000
CONTRACT SERVICES	\$33,135	\$31,700	\$36,246	\$37,300
AFCURE	\$43,527	\$50,000	\$40,188	\$41,400
BIOSOLIDS HAULING	\$88,773	\$105,240	\$85,407	\$91,155
TOOLS AND EQUIP.	\$4,169	\$5,000	\$997	\$1,050
ADMIN & GENERAL EXPENSE				
INSURANCE	\$106,968	\$111,000	\$119,718	\$123,300
OFFICE EXPENSE	\$8,436	\$3,400	\$1,508	\$2,500
TELEPHONE	\$9,855	\$6,600	\$8,777	\$9,000
DISTRICT ENGINEER	\$14,122	\$26,525	\$10,819	\$18,500
SALARIES	\$467,991	\$407,300	\$399,838	\$447,301
PAYROLL TAXES	\$38,762	\$30,550	\$30,588	\$33,548
457 PLAN	\$23,908	\$27,250	\$23,344	\$31,311
TRAINING	\$2,612	\$10,000	\$7,632	\$10,000
FEES,PERMITS	\$9,628	\$19,000	\$1,335	\$15,000
PUBLICATIONS	\$698	\$600	\$0	\$600
O & M CAP PROJ.	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$1,522	\$2,000	\$662	\$1,500
LEGAL FEES	\$0	\$3,000	\$0	\$0
ADJ TO BAL	\$0	\$0	\$0	\$0
CONTINGENCY	\$0	\$55,000	\$0	\$50,000
TOTAL OP & ADMIN. EXP	\$1,347,424	\$1,563,865	\$1,240,462	\$1,559,264
ENDING FUND & NEXT YR	(\$0)	(\$0)	\$0	\$0



COLORADO

Department of Public Health & Environment

Section 11.28 Storage Tank Rule Regulation No. 11 (5 CCR 1002-11)

Comprehensive Inspection Checklist

System Name & PWSID:	Donala Water & Sanitation District
Inspection Date:	11/06/2021
Inspector's Name:	Devin Severson
Inspector's Phone:	(651)-773-5111
Inspector's Email:	dseverson@klmengineering.com
SDWIS Tank Name:	Tank Fox Run
SDWIS Facility State ID:	
Inspection Start & Finish Time*:	1pm – 4pm
Tank level*:	~23'
Weather conditions*:	Clear
List Sanitary Defects Identified by Inspection Item # (which are in bold)*:	N/A

* These items are not required and are included for the sole benefit of the supplier of water.

* **Bolded inspection items that are sanitary defects if answered 'Yes': 2, 3, 6, 7, 8, 9, 11, & 13.**
Bolded inspection items that are sanitary defects if answered 'No': 10 & 12.

Inspection Item:	Yes/No	N/A	Comments/Corrective Action Schedule/Action Taken/Corrective Action Completion Date:
1. Photographs or video taken?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		If no, why not? Photos and video
INTERNAL TANK INSPECTION			
2. Contamination in the tank (e.g. floating debris, insects, other animal contamination, roots, etc.)?	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/>	N/A
3. Water turbid, discolored, stale or foul?	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/>	Mostly clear
4. Is stored water routinely turned over (stand pipe with valves or mechanical mixer), even in times of low demand	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/>	No mixer

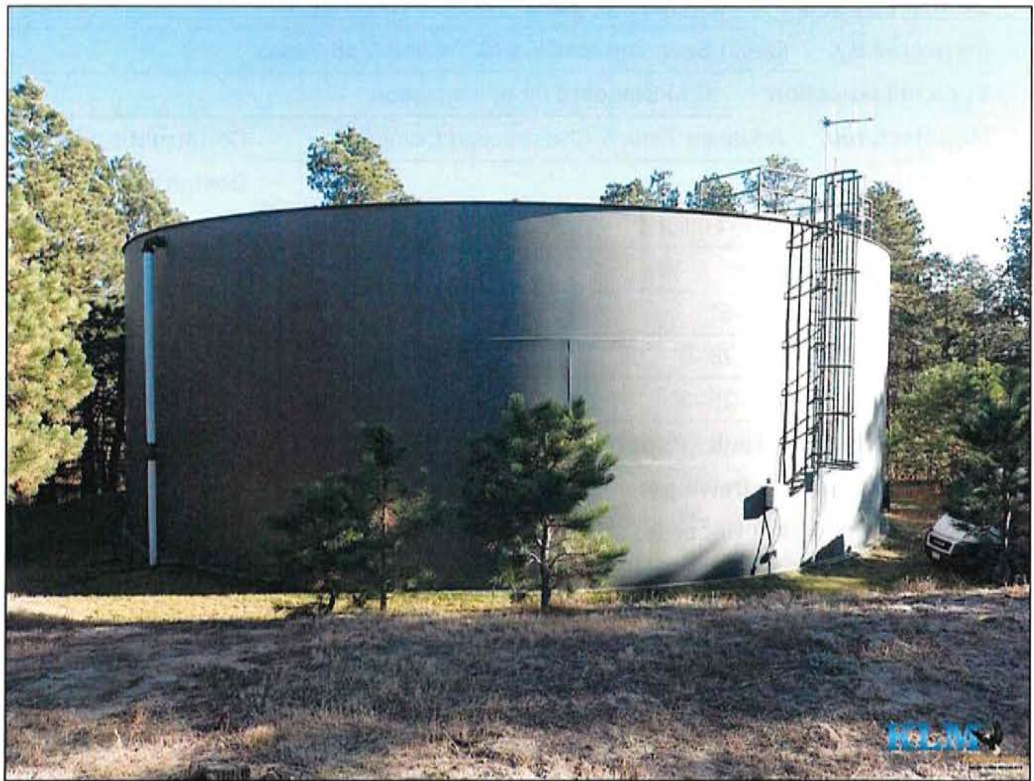
(includes reviewing logged/written data)?			
5. Cathodic protection functioning appropriately? (is the anode missing, is it in contact with water or is tank corrosion present)	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/>	Only check 'N/A' if the tank has no cathodic protection system. Submerged
6. Interior coating: Blistering, peeling, scaling, rusting, any irregularities or other failure?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		If conditions exist but do not constitute a sanitary defect, answer 'N' to the left and describe them here; include recommendations to prevent sanitary defects. Sealing and rust present
7. Interior sidewalls: Structural deficiencies, biofilm, sealant loss, any irregularities or other failure?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		Runs sags and pitting present
8. Roof interior: Structural deficiencies, any irregularities or other failure?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		Corrosion present throughout rafters
9. Interior hatch: Structural deficiencies, any irregularities or other failure?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		Seal weld or caulk seams
10. Is there a stamp in the tank, documentation, or other evidence that the interior coating meets ANSI/NSF Standard 61 or equivalent potable water certification? If there is, include a photograph of the stamp, a copy of the documentation, or other evidence in the written inspection plan.	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/>	Only check 'N/A' if the tank has no interior coating. Advance
11. Tank floor: Corrosion? Sediment/Sludge? Any structural deficiencies? Any irregularities? Other failure?	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/>	Float surface
12. Tank penetrations (joints/ gaskets), as seen from the interior, adequately sealed?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	<input type="checkbox"/>	Seal weld Next recondition
13. When viewed from inside the tank, is there visible daylight around the hatches, vents, joints or other fixtures? If yes, document	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	<input type="checkbox"/>	Good seal

location where light can be observed in 'Comments...' column.			
14. Is there evidence of damage or corrosion to the internal ladder?	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/>	No interior wet ladder
15. Other concerns?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N		(Add pages as needed for other concerns.)
16. Cleaning completed? Please note: The Storage Tank Rule does not require routine tank cleaning during tank inspections.	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/>	If so, when? If cleaning revealed any findings or sanitary defect corrections, document above. Float surface and ROV below

Inspector Signature:	
Date	Signature
11/06/2021	<i>Devin J. Severson</i>

Attorney client privilege

DONALA WATER & SANITATION DISTRICT, COLORADO SPRINGS, COLORADO



November
2021

1,000,000 Gallon Capacity
Tank Fox Run



Reservoir Summary Report

KLM Project
4447-21

1976 Wooddale Drive, Suite 4 | Woodbury, MN 55125
(651) 773-5111 | Fax (651) 773-5222

1.0| PROJECT INFORMATION

KLM Project No.: 4447-21 Customer P. O. Number: N/A
 Tank Owner: Donala Water & Sanitation District Phone: 719-475-2935
 Street/City/State/Zip: 15850 Holbein Drive, Colorado Springs, CO 80921
 Tank Owner Contact: David Frisch, PLS, GMS Inc., Consulting Engineers
 Owner's Tank Designation: Tank Fox Run
 Tank Description: Ground Storage Reservoir
 Tank Street Location: 1623 Baptist Road, Colorado Springs, CO 80921
 Purpose of Inspection: Condition Assessment
 Date of Inspection: November 5, 2021
 Inspected By: Devin Severson NACE #78234 and Matt Finley
 Type of Inspection: KLM Standard Float Inspection
 Manufacturer: Advance Tank & Construction Company Construction Date: 1996
 Serial No.: 4796 Design Code: AWWA D100-84
 Capacity: 1,000,000 Gallons
 Type of Construction: Welded
 Tank Diameter: 82'-6"
 Height to: Overall 26'-0"
 Height to: HWL 25'-3" LWL Bottom of reservoir
 Type of Access to Tank Interior: Manway on roof
 Tank Construction Drawings: Unavailable to KLM
 Previous Inspection Records: Unavailable to KLM

EXISTING COATING INFORMATION

	<u>Interior Wet</u>	<u>Exterior</u>
Date Last Coated	Unknown	Unknown
Full or Spot Repair	Full	Full
Coating Contractor	Unknown	Unknown
Surface Preparation	Blast	Blast
Paint System	Epoxy	Epoxy/urethane
Paint Manufacturer	Unknown	Unknown
Lab Lead Test Paint Chip	Not taken	Not taken

November 16, 2021

by E-Mail

David Frisch, PMS
GMS Inc., Consulting Engineers
15850 Holbein Drive
Colorado Springs, CO 80921

RE: KLM Standard Float Inspection of the 1,000,000-Gallon Ground Storage Reservoir (Tank Fox Run) in the City of Colorado Springs, CO. KLM Project No. 4447-21.

Mr. Frisch,

On November 5, 2021, KLM performed a float inspection of the 1,000,000-gallon ground storage reservoir (Tank Fox Run) and offers the following comments.

Analysis:

The tank was constructed and originally painted in 1996 by Advance Tank & Construction Company. Although no records were available to KLM, field data suggests the coatings were replaced within the past 5 to 7 years.

The interior wet coating is in good condition above the water line, with less than two percent visible coating failures. Failures consist of minor surface corrosion on the roof rafters, center support column, overflow pipe, and shell. The surfaces below the water line were not observed as part of this inspection. See attached photos.

The exterior coating is in good condition with less than three percent visible coating failures. Failures consist of pinhole corrosion on the wet access manway and chalking on the roof due to UV degradation. See attached photos.

Summary:

KLM recommends inspecting and evaluating the interior and exterior coatings again in three to five years per CDPHE and to monitor conditions.

Sincerely,

KLM Engineering, Inc.

Report prepared by:

Joseph Clasemann

Joseph Clasemann, E.I.T.
Civil Engineer-In-Training
Certification No. 157889

Report reviewed by:

Rodney Ellis

Rodney Ellis
Vice President/COO
NACE Coating Inspector No. 1686
AWS/CWI 04040311

Attached: Photos

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Photo No. 1
Overall view of reservoir



Photo No. 2
View of roof and center support column



Photo No. 3
Condition of roof rafters and roof plates



Photo No. 4
Condition of roof rafters and roof plates



Photo No. 5
Condition of roof rafters



Photo No. 6
Condition of shell
Wet access manway visible



Photo No. 7
Condition of shell
Overflow pipe visible



Photo No. 8
Condition of overflow pipe

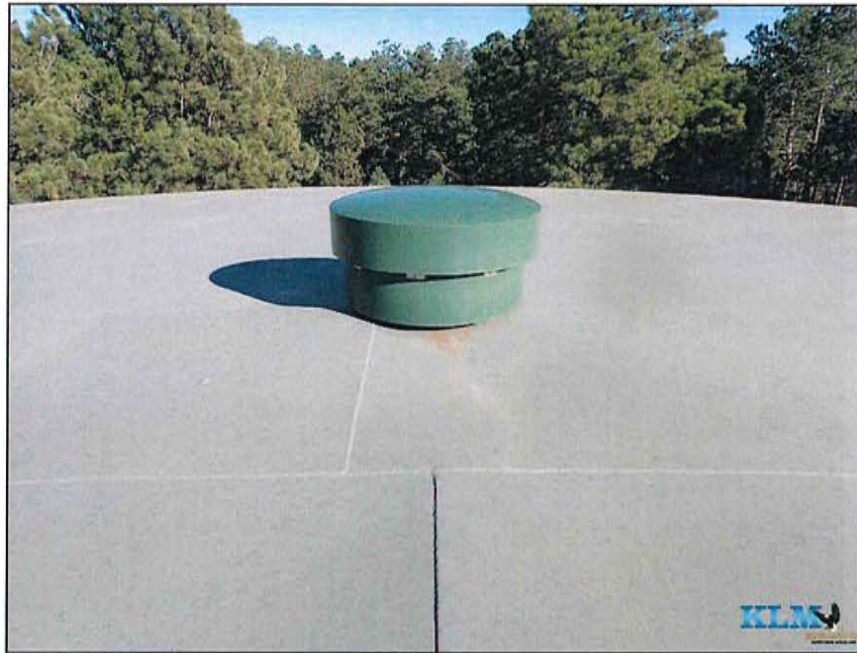


Photo No. 9
Finial vent

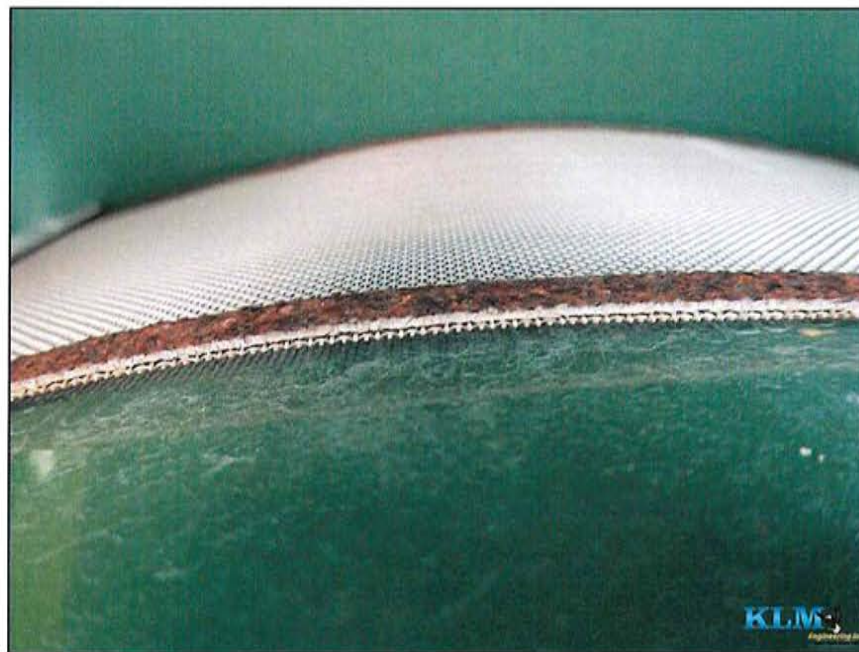


Photo No. 10
Condition of finial vent

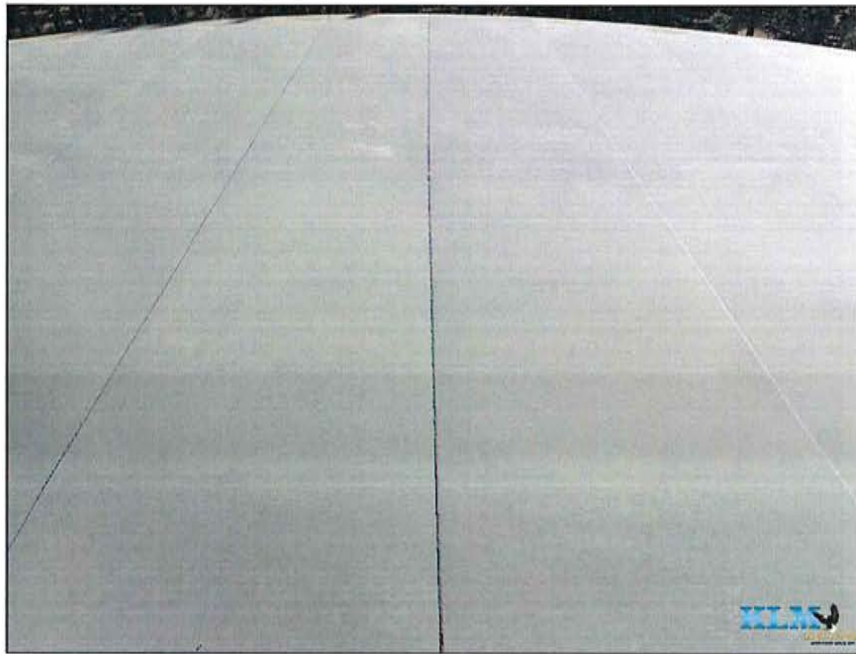


Photo No. 11
Condition of roof coating



Photo No. 12
Condition of roof coating



Photo No. 13
Condition of roof coating



Photo No. 14
View of roof handrail and wet access manway

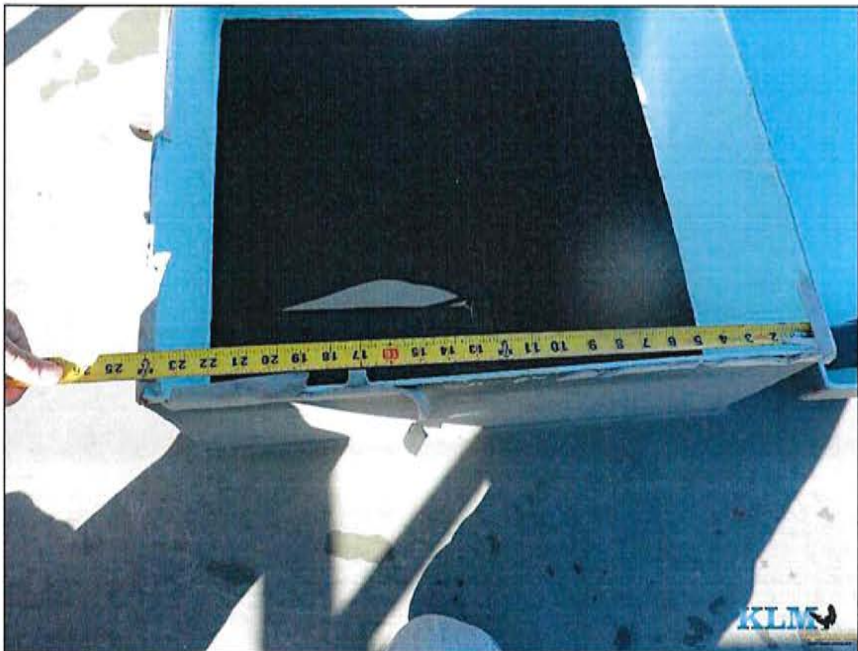


Photo No. 15
Condition of wet access manway



Photo No. 16
Access ladder

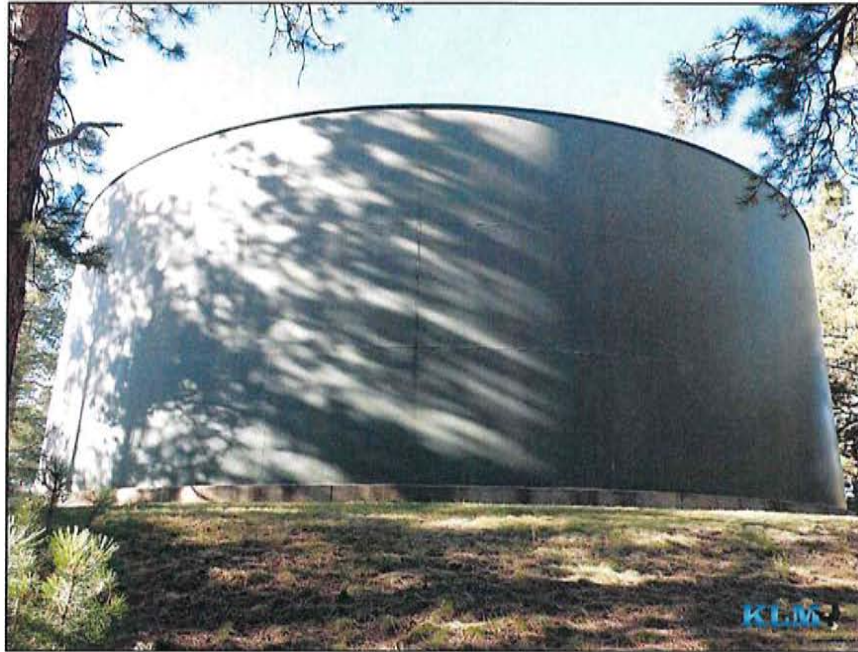


Photo No. 17
Condition of shell coating



Photo No. 18
Condition of shell coating
Overflow pipe visible

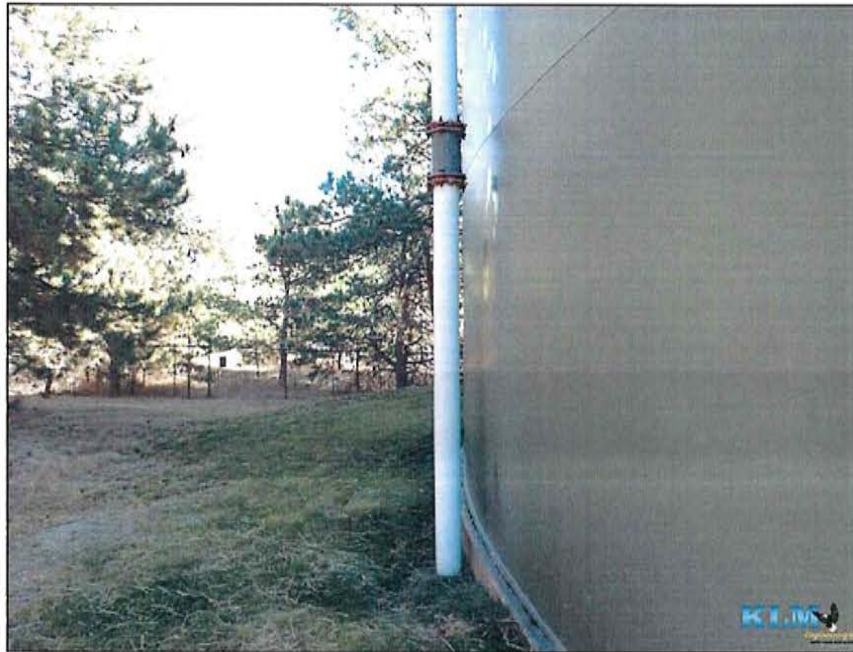


Photo No. 19
Condition of overflow pipe

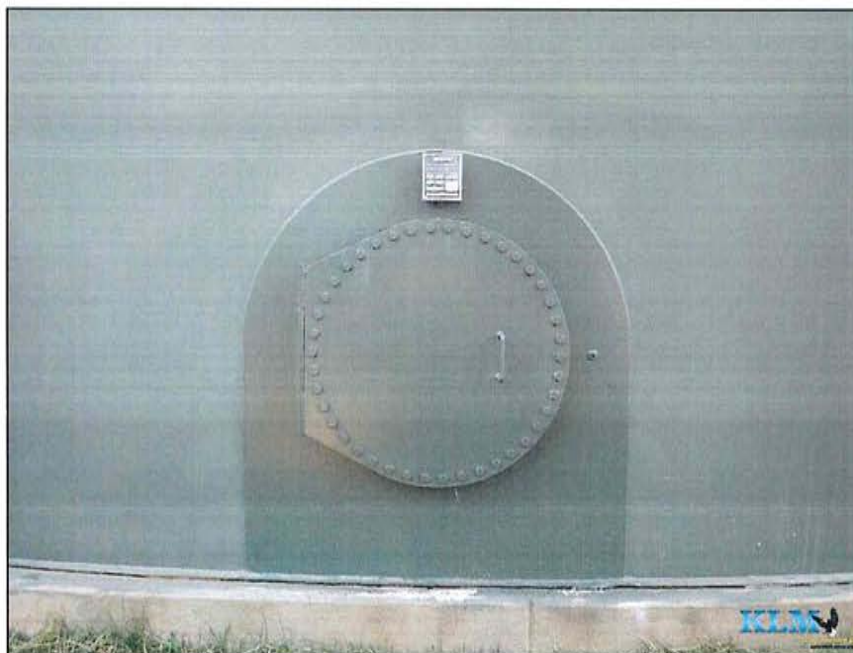


Photo No. 20
Shell manway



Photo No. 21
Overflow pipe outlet

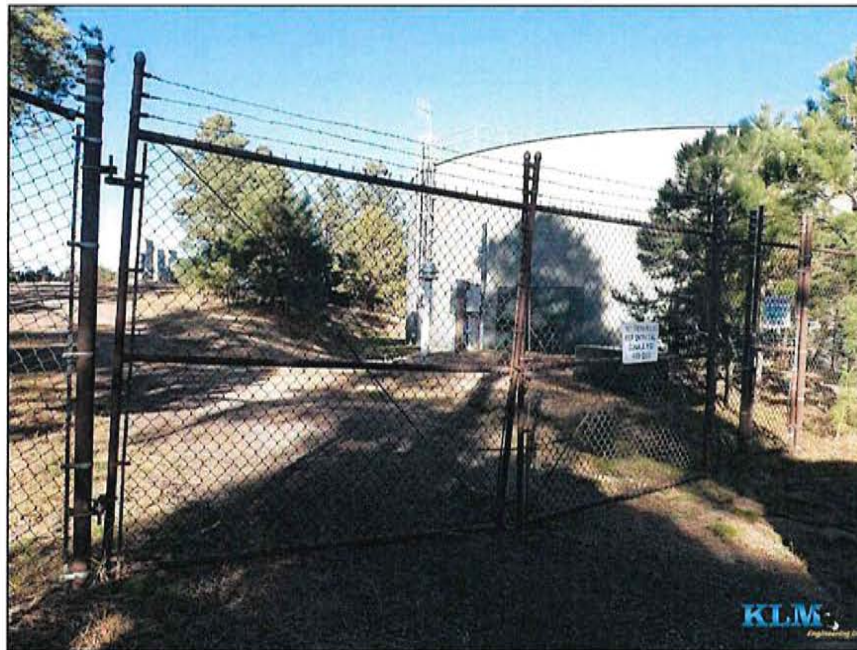


Photo No. 22
Site conditions



COLORADO
 Department of Public Health & Environment

**Section 11.28 Storage Tank Rule
 Regulation No. 11 (5 CCR 1002-11)
 Comprehensive Inspection Checklist**

System Name & PWSID:	Donala Water & Sanitation District
Inspection Date:	11/04/2021 – 11/05/2021
Inspector's Name:	Devin Severson
Inspector's Phone:	(651)-773-5111
Inspector's Email:	dseverson@klmengineering.com
SDWIS Tank Name:	Tank Holbein 2
SDWIS Facility State ID:	
Inspection Start & Finish Time*:	11am-1pm / 8am-10am
Tank level*:	~45'
Weather conditions*:	Clear
List Sanitary Defects Identified by Inspection Item # (which are in bold)*:	None/corrosion

* These items are not required and are included for the sole benefit of the supplier of water.

* **Bolded inspection items that are sanitary defects if answered 'Yes': 2, 3, 6, 7, 8, 9, 11, & 13.**
Bolded inspection items that are sanitary defects if answered 'No': 10 & 12.

Inspection Item:	Yes/No	N/A	Comments/Corrective Action Schedule/Action Taken/Corrective Action Completion Date:
1. Photographs or video taken?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		If no, why not?
INTERNAL TANK INSPECTION			
2. Contamination in the tank (e.g. floating debris, insects, other animal contamination, roots, etc.)?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		Bouies from cathodic protection floating on surface
3. Water turbid, discolored, stale or foul?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		Mostly clear
4. Is stored water routinely turned over (stand pipe with valves or mechanical mixer), even in times of low demand	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/>	Mixer

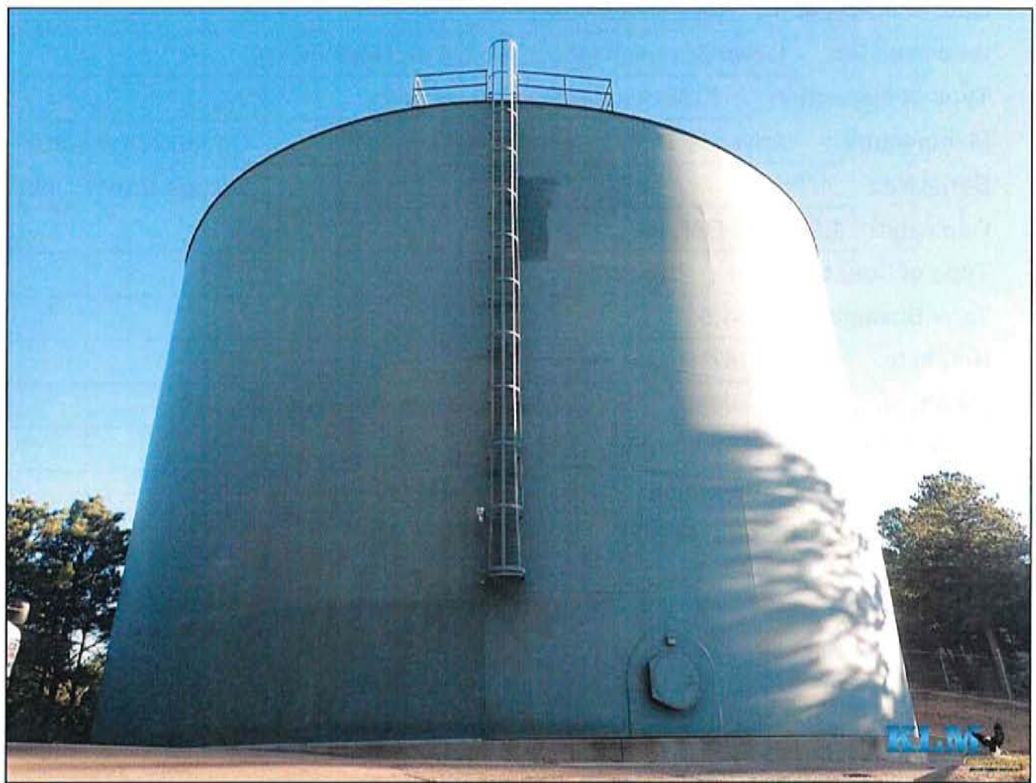
(includes reviewing logged/written data)?			
5. Cathodic protection functioning appropriately? (is the anode missing, is it in contact with water or is tank corrosion present)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	<input type="checkbox"/>	Only check 'N/A' if the tank has no cathodic protection system. Floats at surface Remove or repair
6. Interior coating: Blistering, peeling, scaling, rusting, any irregularities or other failure?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N		If conditions exist but do not constitute a sanitary defect, answer 'N' to the left and describe them here; include recommendations to prevent sanitary defects. Runs, sags, blisters, delamination
7. Interior sidewalls: Structural deficiencies, biofilm, sealant loss, any irregularities or other failure?	<input type="checkbox"/> Y <input type="checkbox"/> N		No baffle walls shell
8. Roof interior: Structural deficiencies, any irregularities or other failure?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		Delamination to substrate rust - semi dark/dark
9. Interior hatch: Structural deficiencies, any irregularities or other failure?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N		Has weather seal on lid
10. Is there a stamp in the tank, documentation, or other evidence that the interior coating meets ANSI/NSF Standard 61 or equivalent potable water certification? If there is, include a photograph of the stamp, a copy of the documentation, or other evidence in the written inspection plan.	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/>	Only check 'N/A' if the tank has no interior coating. No stamp
11. Tank floor: Corrosion? Sediment/Sludge? Any structural deficiencies? Any irregularities? Other failure?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		Minor sediment
12. Tank penetrations (joints/ gaskets), as seen from the interior, adequately sealed?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/>	Not seal welded Pitting present
13. When viewed from inside the tank, is there visible daylight around the hatches, vents, joints or other fixtures? If yes, document	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	<input type="checkbox"/>	No daylight visible

location where light can be observed in 'Comments...' column.			
14. Is there evidence of damage or corrosion to the internal ladder?	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/>	No interior wet ladder
15. Other concerns?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		Install mixer Upgrade fundal Next recondition (Add pages as needed for other concerns.)
16. Cleaning completed? Please note: The Storage Tank Rule does not require routine tank cleaning during tank inspections.	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/>	If so, when? If cleaning revealed any findings or sanitary defect corrections, document above. Float/eval

Inspector Signature:	
Date	Signature
11/04/2021	<i>Kevin J. Severson</i>

Attorney client privilege

DONALA WATER & SANITATION DISTRICT, COLORADO SPRINGS, COLORADO



November
2021

1,500,000 Gallon Capacity
Tank Holbein 2



Reservoir Summary Report

KLM Project
4446-21

1976 Wooddale Drive, Suite 4 | Woodbury, MN 55125
(651) 773-5111 | Fax (651) 773-5222

1.0| PROJECT INFORMATION

KLM Project No.: 4446-21 Customer P. O. Number: N/A
 Tank Owner: Donala Water & Sanitation District Phone: 719-475-2935
 Street/City/State/Zip: 15850 Holbein Drive, Colorado Springs, CO 80921
 Tank Owner Contact: David Frisch, PLS, GMS Inc., Consulting Engineers
 Owner's Tank Designation: Tank Holbein 2
 Tank Description: Ground Storage Reservoir
 Tank Street Location: 728 Baptist Road, Colorado Springs, CO 80921
 Purpose of Inspection: Condition Assessment
 Date of Inspection: November 4, 2021
 Inspected By: Devin Severson NACE #78234 and Matt Finley
 Type of Inspection: KLM Standard Float Inspection
 Manufacturer: Advance Tank & Construction Company Construction Date: 1996
 Serial No.: 4796-A Design Code: AWWA D100-84
 Capacity: 1,500,000 Gallons
 Type of Construction: Welded
 Tank Diameter: 74'-1.5"
 Height to: Overall 47'-3"
 Height to: HWL 46'-6" LWL Bottom of reservoir
 Type of Access to Tank Interior: Manway on roof
 Tank Construction Drawings: Unavailable to KLM
 Previous Inspection Records: Unavailable to KLM

EXISTING COATING INFORMATION

	<u>Interior Wet</u>	<u>Exterior</u>
Date Last Coated	1996	1996
Full or Spot Repair	Full/new	Full/new
Coating Contractor	Unknown	Unknown
Surface Preparation	Blast	Blast
Paint System	Epoxy	Epoxy/urethane
Paint Manufacturer	Unknown	Unknown
Lab Lead Test Paint Chip	Not taken	Not taken

November 16, 2021

by E-Mail

David Frisch, PMS
GMS Inc., Consulting Engineers
15850 Holbein Drive
Colorado Springs, CO 80921

RE: KLM Standard Float Inspection of the 1,500,000-Gallon Ground Storage Reservoir (Tank Holbein 2) in the City of Colorado Springs, CO. KLM Project No. 4446-21.

Mr. Frisch,

On November 4, 2021, KLM performed a float inspection of the 1,500,000-gallon ground storage reservoir (Tank Holbein 2) and offers the following comments.

Analysis:

The tank was constructed and originally painted in 1996 by Advance Tank & Construction Company. Field data suggests the interior and exterior coatings may be original to construction.

The interior wet coating is in fair to poor condition above the water line, with between ten and fifteen percent visible coating failures. Failures consist of moderate surface corrosion on the roof rafters, roof plates, and overflow pipe, and spot corrosion on the roof rafters and shell. The surfaces below the water line were not observed as part of this inspection. See attached photos.

The exterior coating is in good to fair condition with between three and five percent visible coating failures. Failures consist of randomly located topcoat delamination on the roof, spot corrosion on the roof edges, and chalking due to UV degradation. See attached photos.

Summary:

The interior wet coating should be replaced in its entirety within five years to maximize the life expectancy of the structure.

Structure modifications and repairs will also be required during reconditioning. The modifications and repairs serve to bring the tank into compliance with OSHA regulations, AWWA standards, and Department of Health regulations. They also improve areas of the tank that are prone to premature development of corrosion, remove surface defects resultant from tank construction, remove abandoned and unnecessary equipment, and improve tank maintenance capabilities.

Sincerely,

KLM Engineering, Inc.

Report prepared by:

Joseph Clasemann

Joseph Clasemann, E.I.T.
Civil Engineer-In-Training
Certification No. 157889

Report reviewed by:

Rodney Ellis

Rodney Ellis
Vice President/COO
NACE Coating Inspector No. 1686
AWS/CWI 04040311

Attached: Photos

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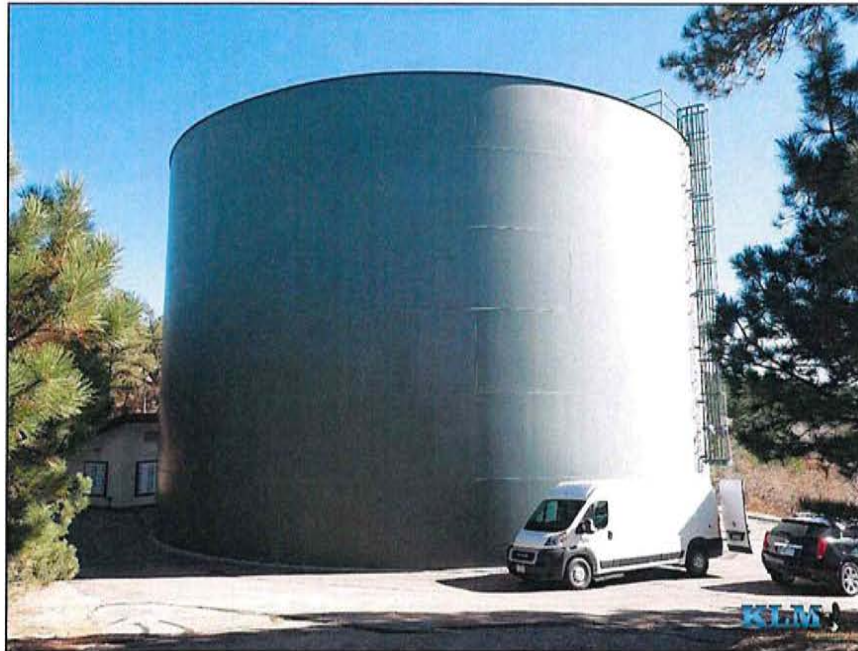


Photo No. 1
Overall view of reservoir

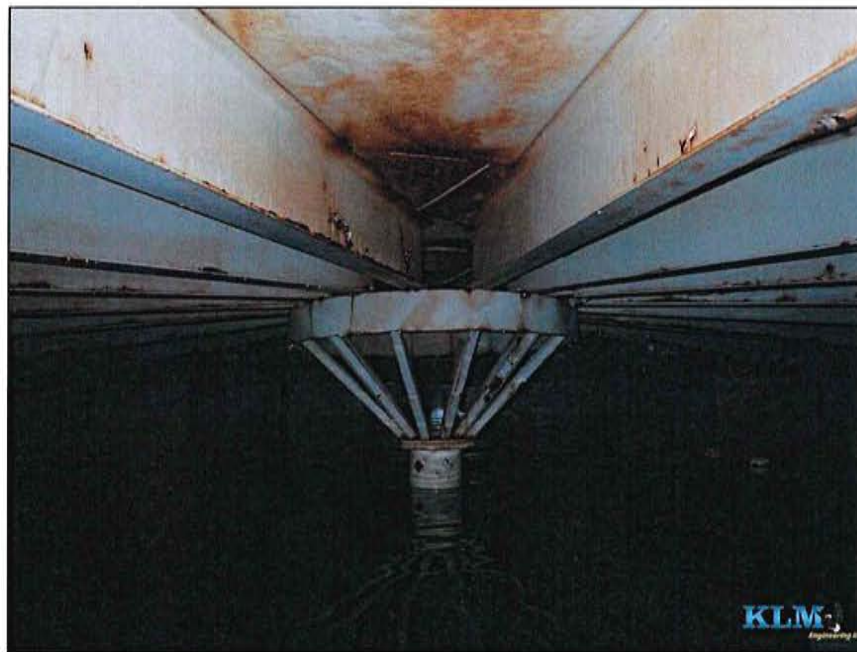


Photo No. 2
View of roof and center support column

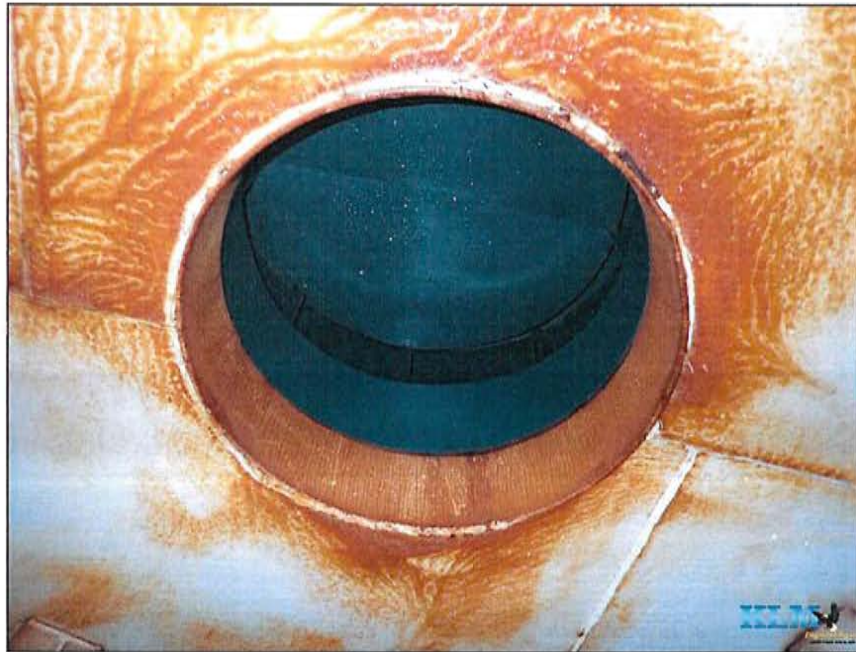


Photo No. 3
Condition of ventilation manway and roof plates



Photo No. 4
Condition of center support column



Photo No. 5
Condition of roof rafters and connection ring

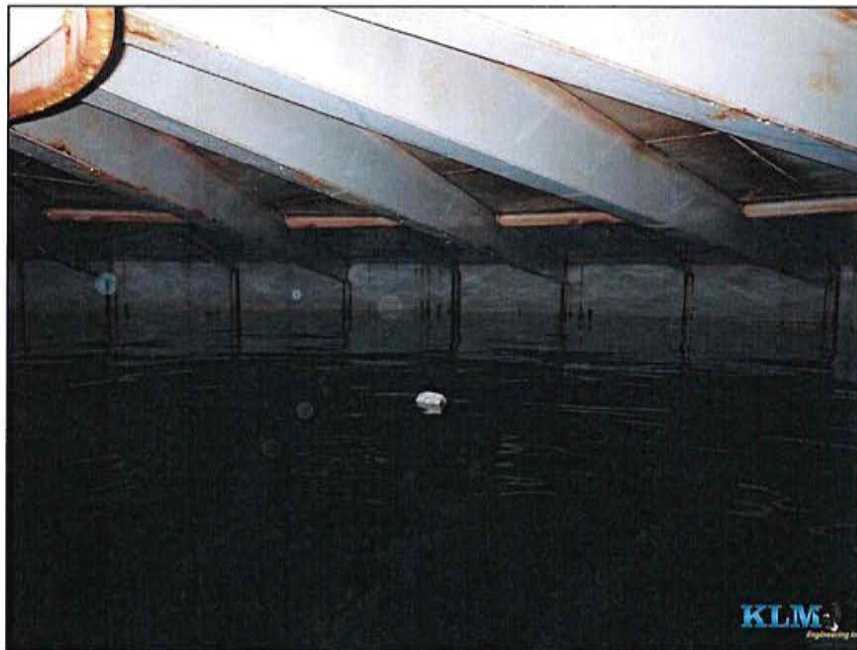


Photo No. 6
Condition of roof rafters and roof plates



Photo No. 7
Condition of roof rafters and roof plates

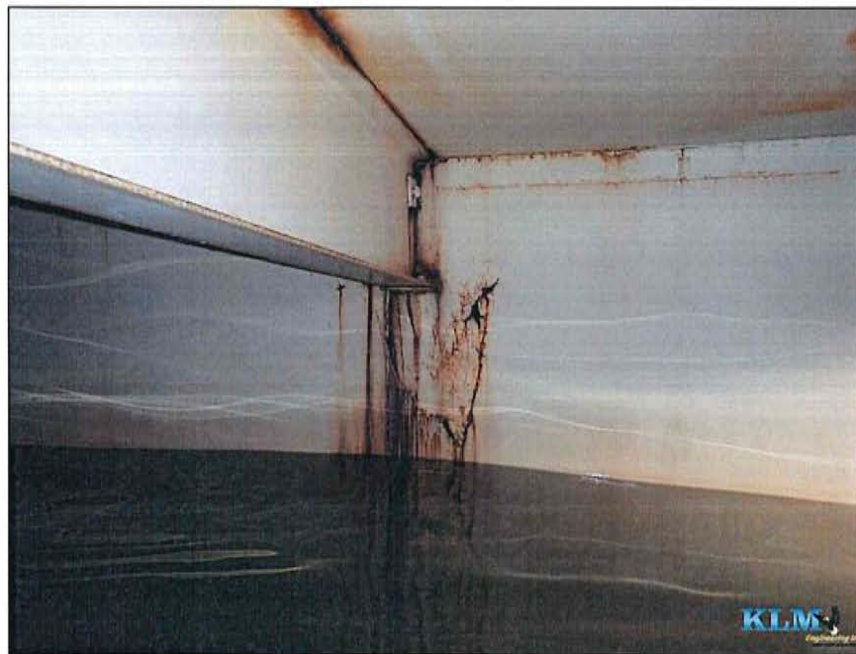


Photo No. 8
Condition of shell



Photo No. 9
Condition of shell



Photo No. 10
Condition of shell
Overflow pipe visible



Photo No. 11
Condition of overflow pipe



Photo No. 12
Finial vent



Photo No. 13
Condition of finial vent



Photo No. 14
Condition of roof coating

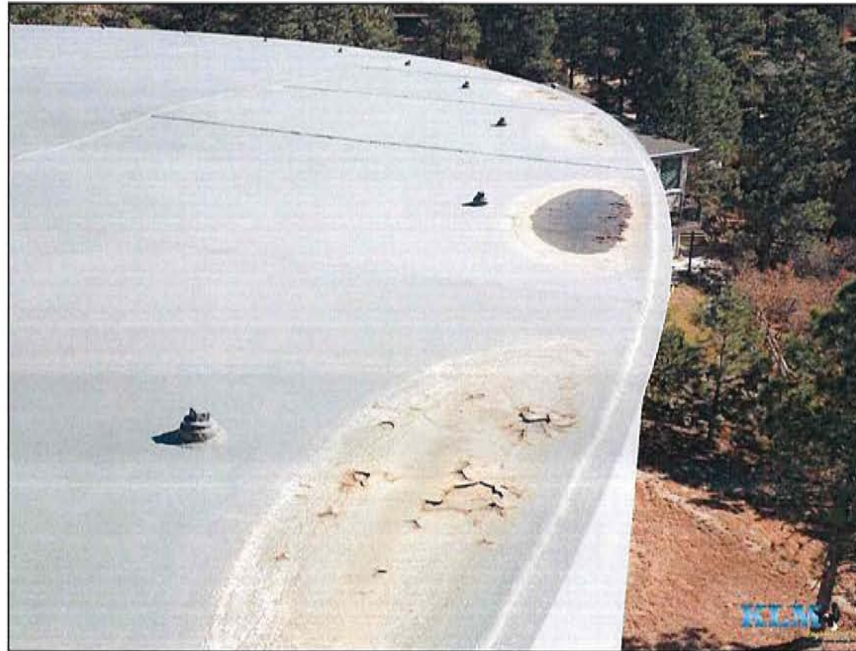


Photo No. 15
Condition of roof coating

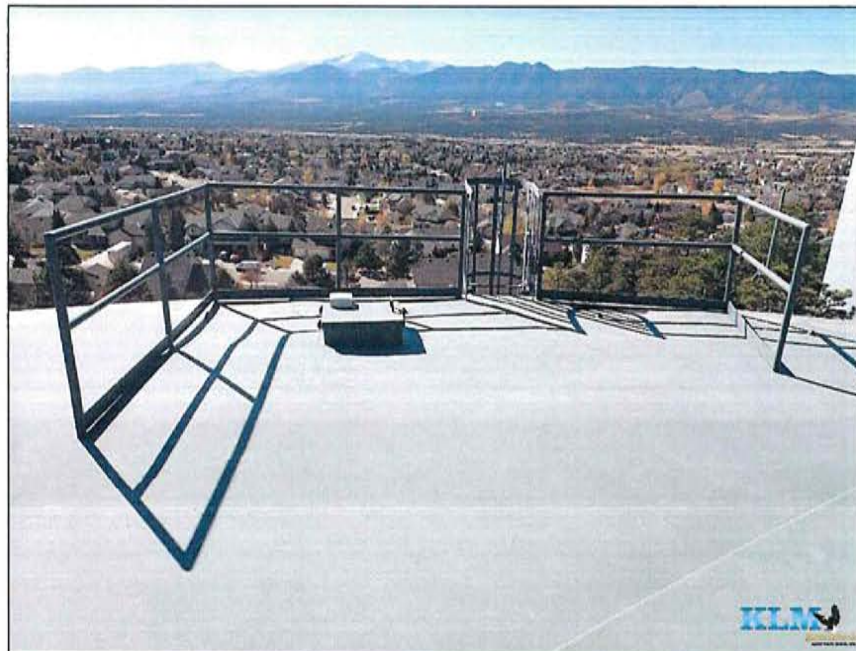


Photo No. 16
View of roof handrail and wet access manway



Photo No. 17
Condition of wet access manway



Photo No. 18
Condition of handrail



Photo No. 19
Access ladder

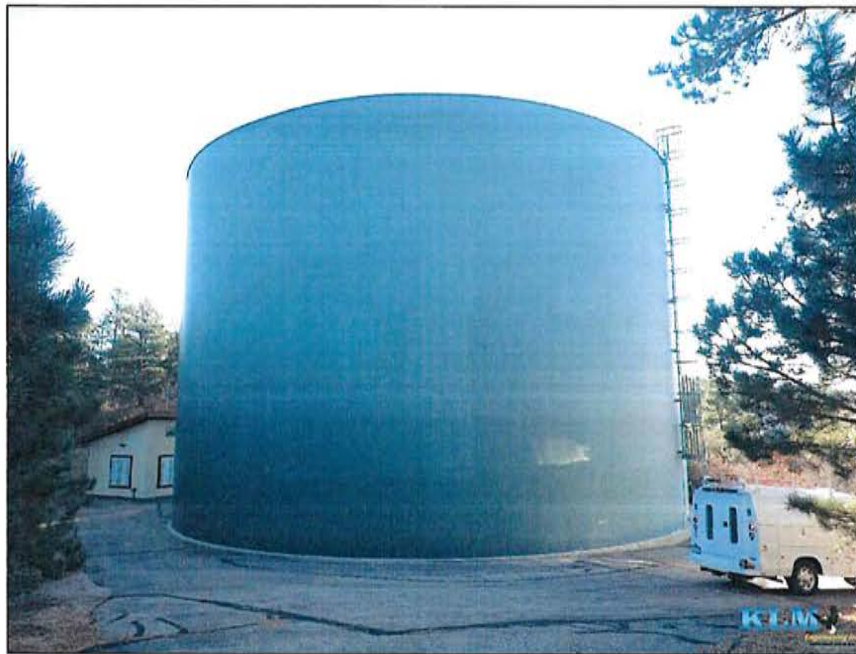


Photo No. 20
Condition of shell coating

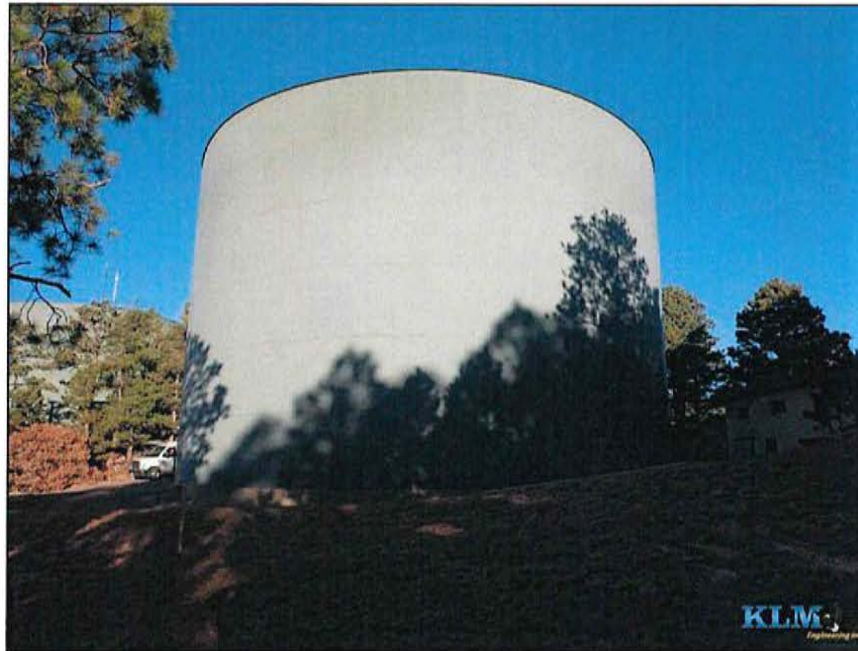


Photo No. 21
Condition of shell coating

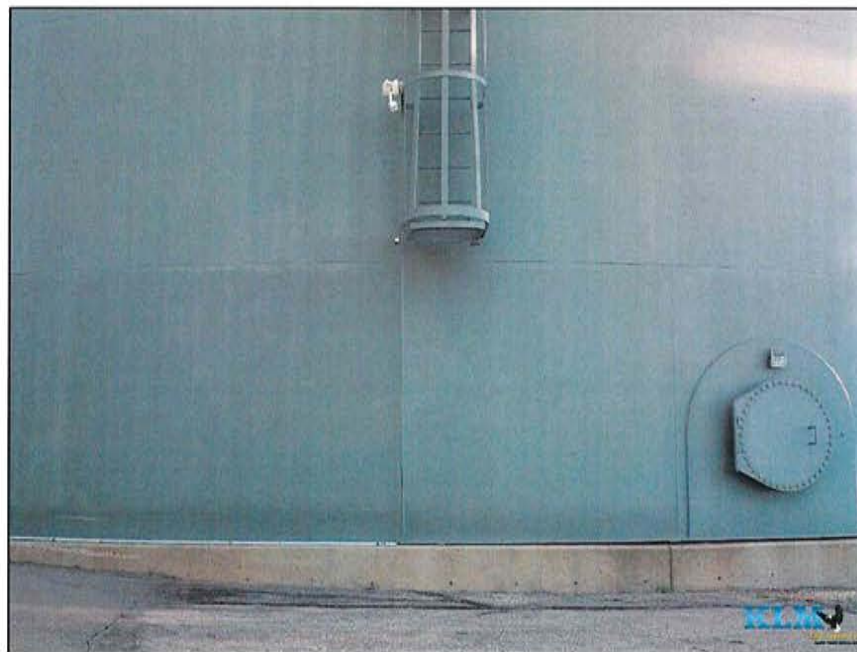


Photo No. 22
Condition of shell base

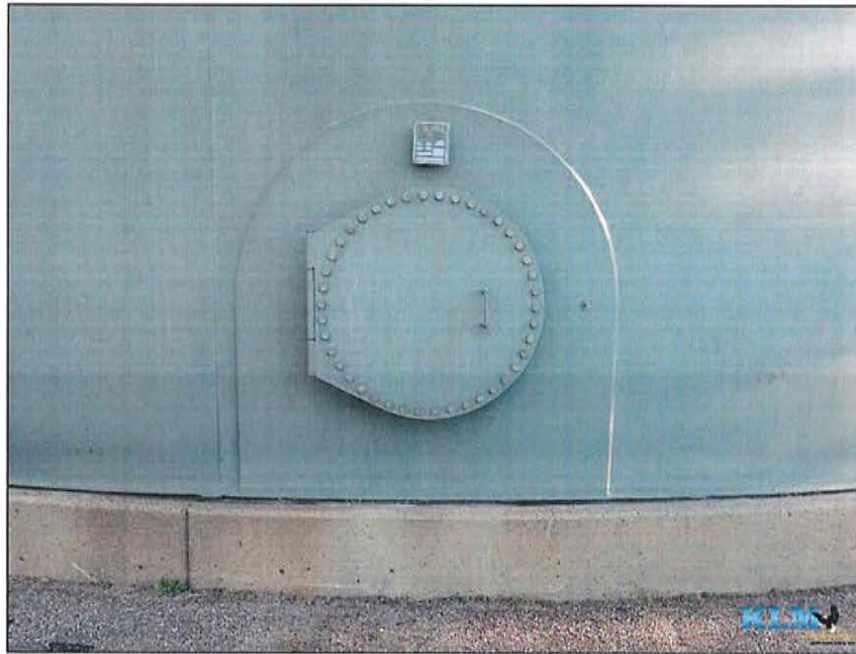


Photo No. 23
Shell manway

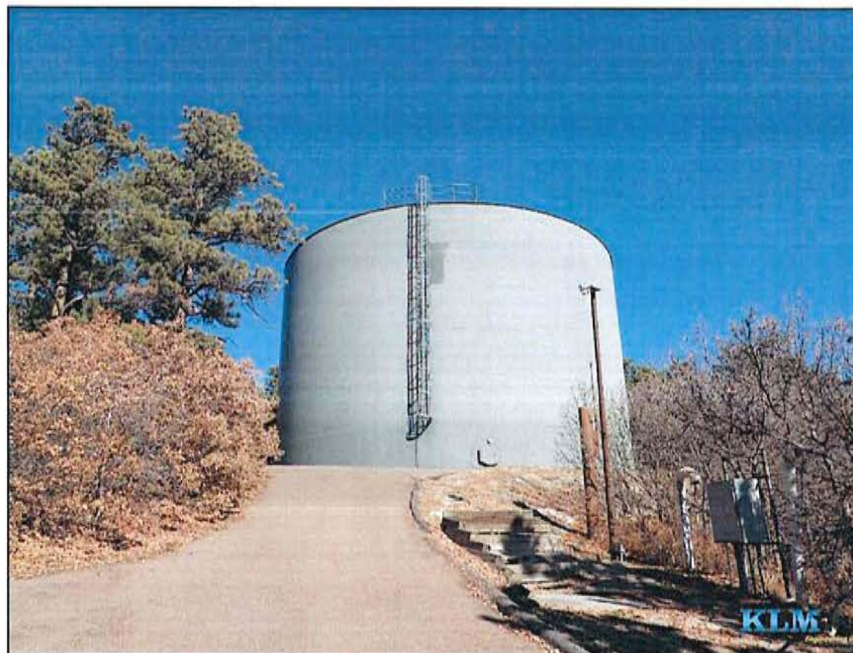


Photo No. 24
Site conditions



COLORADO

Department of Public Health & Environment

Section 11.28 Storage Tank Rule Regulation No. 11 (5 CCR 1002-11) Comprehensive Inspection Checklist

System Name & PWSID:	Donala Water & Sanitation District
Inspection Date:	11/05/2021
Inspector's Name:	Devin Severson
Inspector's Phone:	(651)-773-5111
Inspector's Email:	dseverson@klmengineering.com
SDWIS Tank Name:	Tank Holbein 1
SDWIS Facility State ID:	
Inspection Start & Finish Time*:	8am-11am
Tank level*:	~37'
Weather conditions*:	Clear
List Sanitary Defects Identified by Inspection Item # (which are in bold)*:	Corrosion

* These items are not required and are included for the sole benefit of the supplier of water.

* **Bolded inspection items that are sanitary defects if answered 'Yes': 2, 3, 6, 7, 8, 9, 11, & 13.**
Bolded inspection items that are sanitary defects if answered 'No': 10 & 12.

Inspection Item:	Yes/No	N/A	Comments/Corrective Action Schedule/Action Taken/Corrective Action Completion Date:
1. Photographs or video taken?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		If no, why not? Photos
INTERNAL TANK INSPECTION			
2. Contamination in the tank (e.g. floating debris, insects, other animal contamination, roots, etc.)?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N		
3. Water turbid, discolored, stale or foul?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N		Clear
4. Is stored water routinely turned over (stand pipe with valves or mechanical mixer), even in times of low demand	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/>	No mixer

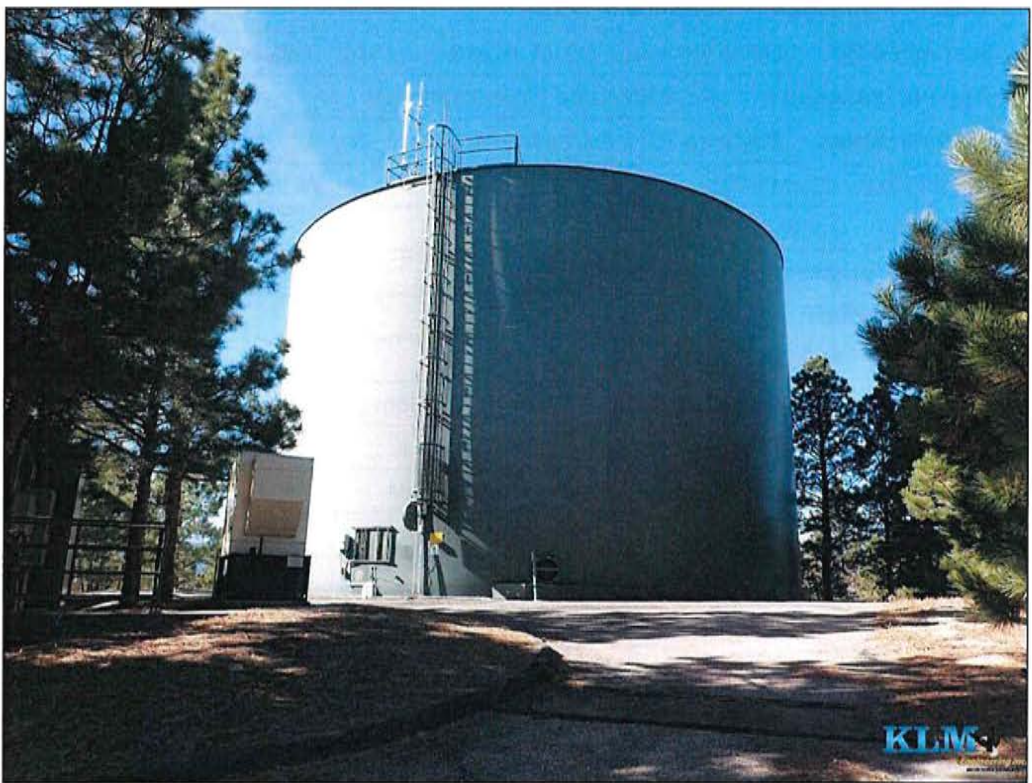
(includes reviewing logged/written data)?			
5. Cathodic protection functioning appropriately? (is the anode missing, is it in contact with water or is tank corrosion present)	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/>	Only check 'N/A' if the tank has no cathodic protection system. Submerged
6. Interior coating: Blistering, peeling, scaling, rusting, any irregularities or other failure?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		If conditions exist but do not constitute a sanitary defect, answer 'N' to the left and describe them here; include recommendations to prevent sanitary defects. Corrosion, runs, sags Pitting all present
7. Interior sidewalls: Structural deficiencies, biofilm, sealant loss, any irregularities or other failure?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		
8. Roof interior: Structural deficiencies, any irregularities or other failure?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		Moderate rust throughout rafters
9. Interior hatch: Structural deficiencies, any irregularities or other failure?	<input type="checkbox"/> Y <input type="checkbox"/> N		Seal weld or caulk seam Next recondition
10. Is there a stamp in the tank, documentation, or other evidence that the interior coating meets ANSI/NSF Standard 61 or equivalent potable water certification? If there is, include a photograph of the stamp, a copy of the documentation, or other evidence in the written inspection plan.	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/>	Only check 'N/A' if the tank has no interior coating.
11. Tank floor: Corrosion? Sediment/Sludge? Any structural deficiencies? Any irregularities? Other failure?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		Minimum sediment Floor visible from surface
12. Tank penetrations (joints/ gaskets), as seen from the interior, adequately sealed?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/>	Cover next recondition
13. When viewed from inside the tank, is there visible daylight around the hatches, vents,	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/>	Hole roof to shell seem See photos -Request- (pinhole)

joints or other fixtures? If yes, document location where light can be observed in 'Comments...' column.			
14. Is there evidence of damage or corrosion to the internal ladder?	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/>	No interior wet ladder
15. Other concerns?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		Seal weld or caulk all seams (Add pages as needed for other concerns.)
16. Cleaning completed? Please note: The Storage Tank Rule does not require routine tank cleaning during tank inspections.	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/>	If so, when? If cleaning revealed any findings or sanitary defect corrections, document above. Float/evaluation

Inspector Signature:	
Date	Signature
11/05/2021	<i>Neeraj J. Sevezzano</i>

Attorney client privilege

DONALA WATER & SANITATION DISTRICT, COLORADO SPRINGS, COLORADO



November
2021

1,000,000 Gallon Capacity
Tank Holbein 1



Reservoir Summary Report

KLM Project
4445-21

1976 Wooddale Drive, Suite 4 | Woodbury, MN 55125
(651) 773-5111 | Fax (651) 773-5222

1.0| PROJECT INFORMATION

KLM Project No.: 4445-21 Customer P. O. Number: N/A
 Tank Owner: Donala Water & Sanitation District Phone: 719-475-2935
 Street/City/State/Zip: 15850 Holbein Drive, Colorado Springs, CO 80921
 Tank Owner Contact: David Frisch, PLS, GMS Inc., Consulting Engineers
 Owner's Tank Designation: Tank Holbein 1
 Tank Description: Ground Storage Reservoir
 Tank Street Location: 728 Baptist Road, Colorado Springs, CO 80921
 Purpose of Inspection: Condition Assessment
 Date of Inspection: November 4, 2021
 Inspected By: Devin Severson NACE #78234 and Matt Finley
 Type of Inspection: KLM Standard Float Inspection
 Manufacturer: Advance Tank & Construction Company Construction Date: Unknown
 Serial No.: None listed Design Code: AWWA D100
 Capacity: 1,000,000 Gallons
 Type of Construction: Welded
 Tank Diameter: 65'-0"
 Height to: Overall ~44Feet
 Height to: HWL 39'-0" LWL Bottom of reservoir
 Type of Access to Tank Interior: Manway on roof
 Tank Construction Drawings: Unavailable to KLM
 Previous Inspection Records: Unavailable to KLM

EXISTING COATING INFORMATION

	<u>Interior Wet</u>	<u>Exterior</u>
Date Last Coated	Unknown	Unknown
Full or Spot Repair	Full	Full
Coating Contractor	Unknown	Unknown
Surface Preparation	Blast	Blast
Paint System	Epoxy	Epoxy/urethane
Paint Manufacturer	Unknown	Unknown
Lab Lead Test Paint Chip	Not taken	Not taken

November 16, 2021

by E-Mail

David Frisch, PMS
GMS Inc., Consulting Engineers
15850 Holbein Drive
Colorado Springs, CO 80921

RE: KLM Standard Float Inspection of the 1,000,000-Gallon Ground Storage Reservoir (Tank Holbein 1) in the City of Colorado Springs, CO. KLM Project No. 4445-21.

Mr. Frisch,

On November 4, 2021, KLM performed a float inspection of the 1,000,000-gallon ground storage reservoir (Tank Holbein 1) and offers the following comments.

Analysis:

Records were not available to KLM regarding the construction date of the reservoir or when the last coating replacement was performed.

The interior wet coating is in poor condition above the water line, with over twenty percent visible coating failures. Failures consist of moderate to severe surface corrosion primarily on the roof rafters, unwelded roof seams, ladder rungs, overflow pipe, and center support column. The surfaces below the water line were not observed as part of this inspection. See attached photos.

The exterior coating is in good to fair condition with between three and five percent visible coating failures. Failures consist of surface corrosion on the wet access manway, chalking on the roof due to UV degradation, and minor topcoat delamination at random locations. See attached photos.

Summary:

The interior wet coating should be replaced in its entirety within the next two years. This will help mitigate the amount of metal loss of the roof rafters and lower future reconditioning costs.

Structure modifications and repairs will also be required during reconditioning. The modifications and repairs serve to bring the tank into compliance with OSHA regulations, AWWA standards, and Department of Health regulations. They also improve areas of the tank that are prone to premature development of corrosion, remove surface defects resultant from tank construction, remove abandoned and unnecessary equipment, and improve tank maintenance capabilities.

Sincerely,

KLM Engineering, Inc.

Report prepared by:

Joseph Clasemann

Joseph Clasemann, E.I.T.
Civil Engineer-In-Training
Certification No. 157889

Report reviewed by:

Rodney Ellis

Rodney Ellis
Vice President/COO
NACE Coating Inspector No. 1686
AWS/CWI 04040311

Attached: Photos

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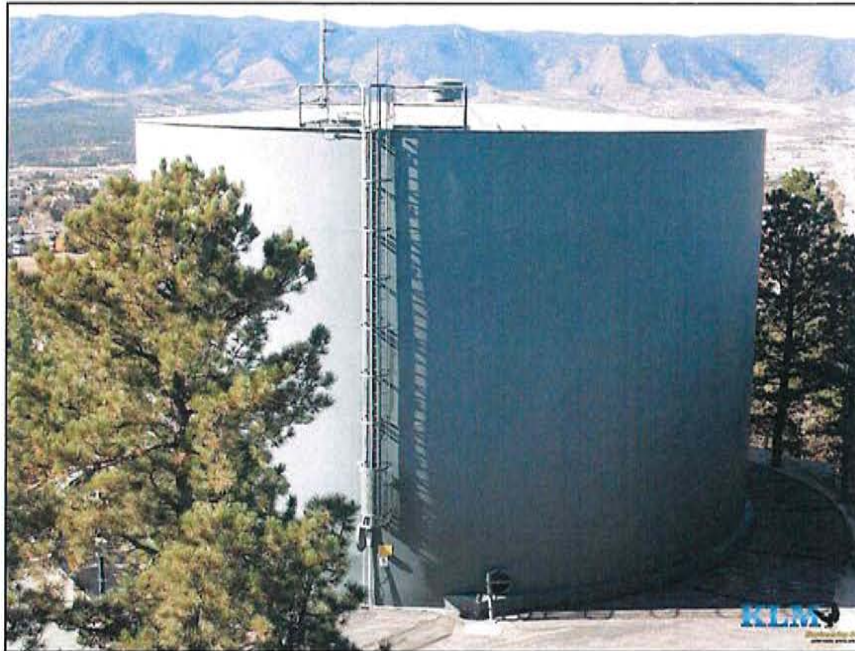


Photo No. 1
Overall view of reservoir



Photo No. 2
View of roof and center support column



Photo No. 3
Condition of dollar plate and top of center support column



Photo No. 4
Condition of top of center support column



Photo No. 5
Condition of roof rafters and connection ring



Photo No. 6
Condition of roof rafters and roof plates

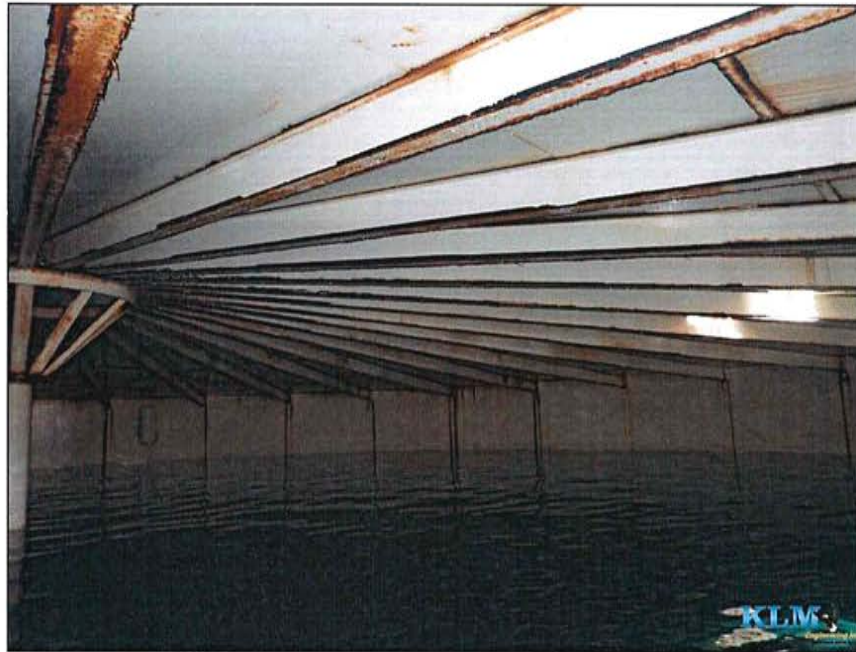


Photo No. 7
Condition of roof rafters and roof plates



Photo No. 8
Condition of shell



Photo No. 9
Condition of shell



Photo No. 10
Condition of shell
Overflow pipe visible



Photo No. 11
Condition of overflow pipe



Photo No. 12
Interior wet ladder



Photo No. 13
Severe metal loss on ladder rungs

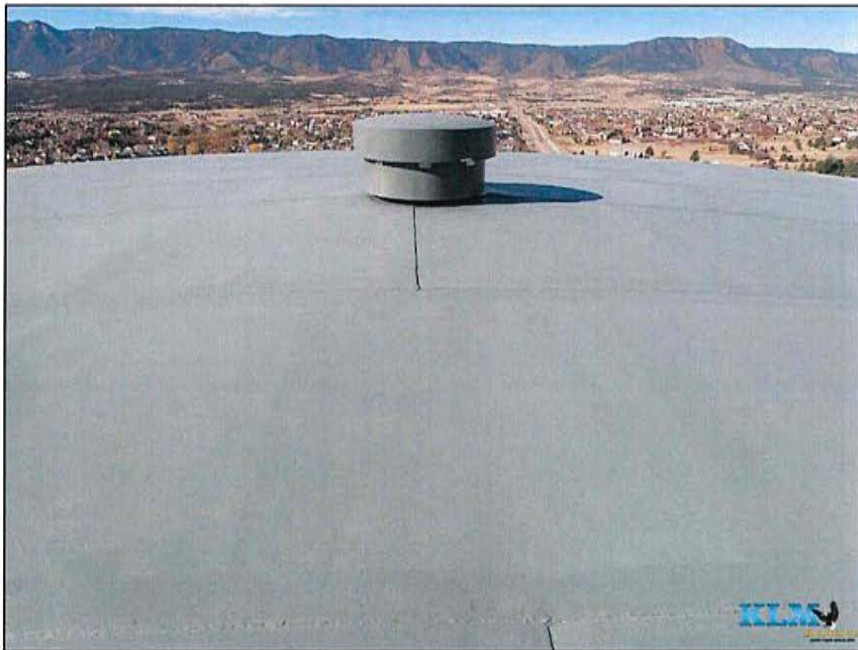


Photo No. 14
View of roof
Finial vent visible

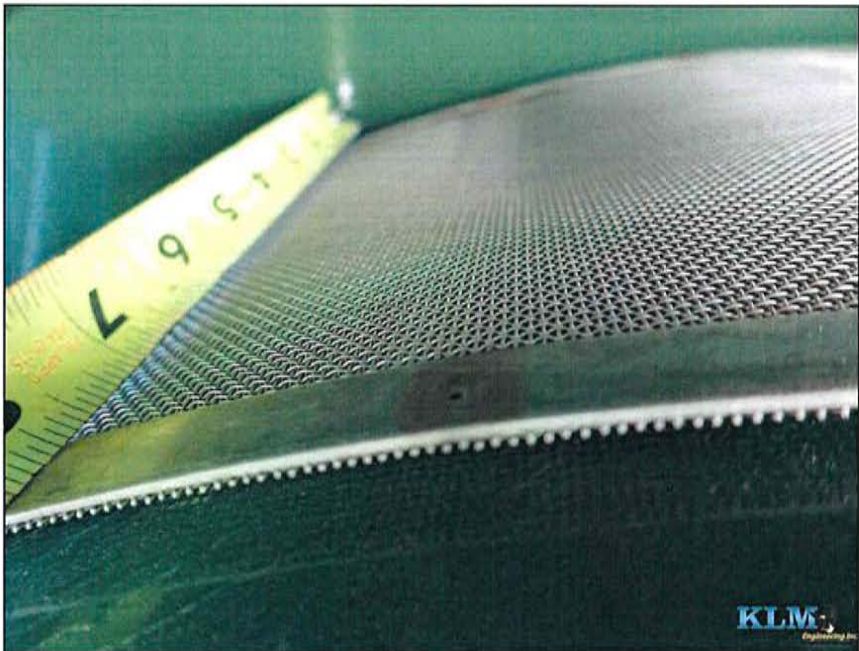


Photo No. 15
Condition of finial vent

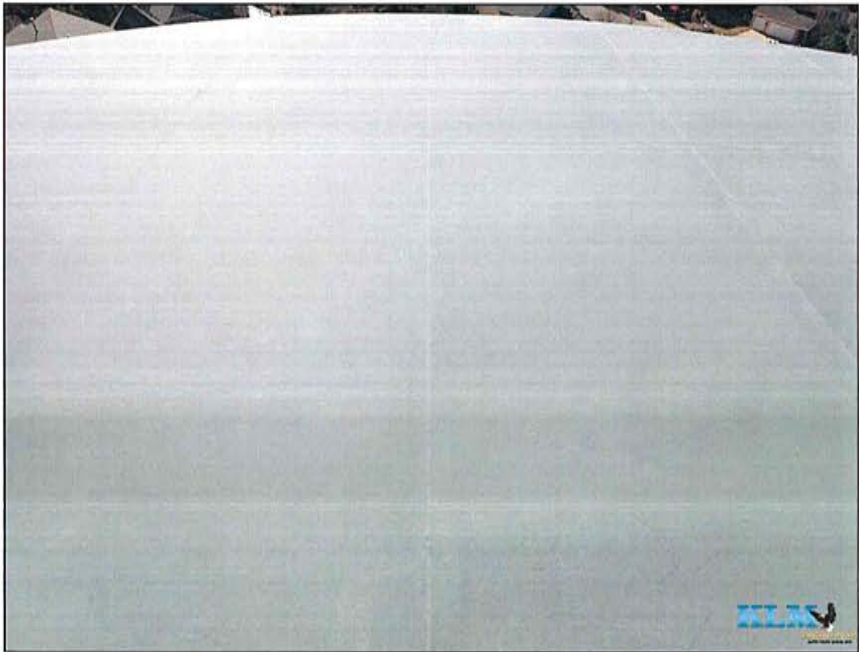


Photo No. 16
Condition of roof coating



Photo No. 17
Condition of roof coating



Photo No. 18
View of roof handrail and wet access manway



Photo No. 19
Condition of wet access manway



Photo No. 20
Access ladder

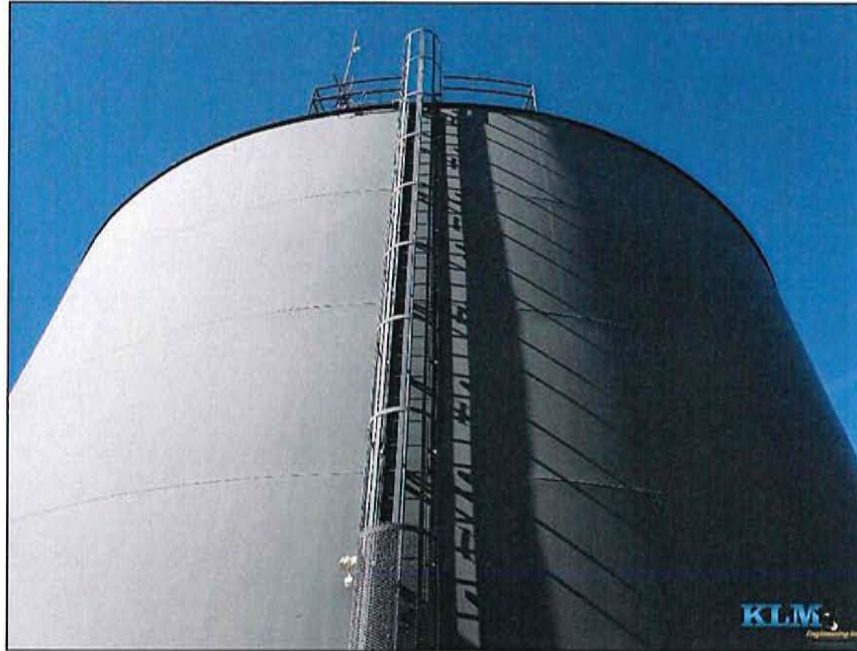


Photo No. 21
Condition of shell coating



Photo No. 22
Condition of shell coating

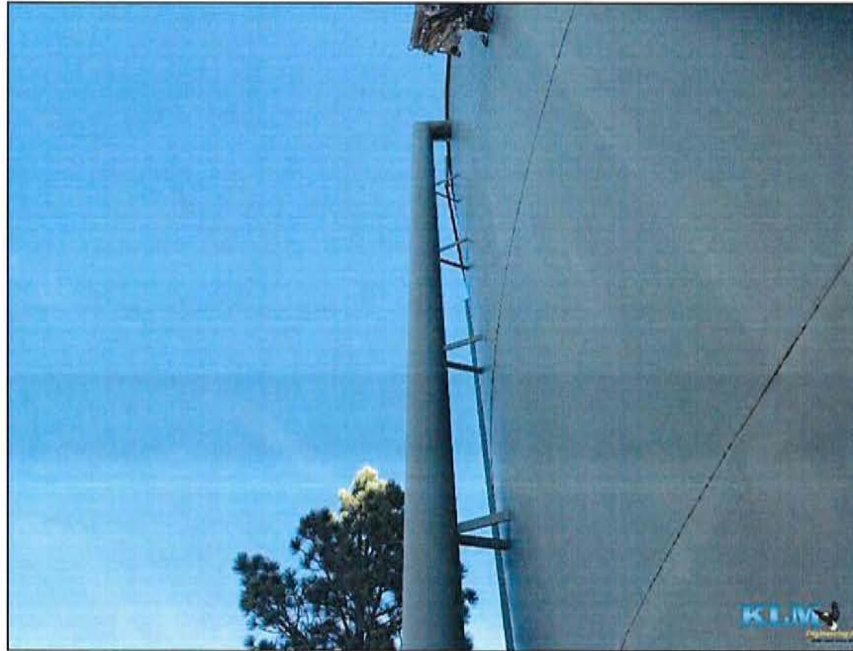


Photo No. 23
Overflow pipe



Photo No. 24
Overflow pipe



Photo No. 25
Shell manway



Photo No. 26
Overflow pipe outlet



COLORADO
 Department of Public Health & Environment

**Section 11.28 Storage Tank Rule
 Regulation No. 11 (5 CCR 1002-11)
 Comprehensive Inspection Checklist**

System Name & PWSID:	Donala Water & Sanitation District
Inspection Date:	11/05/2021
Inspector's Name:	Devin Severson
Inspector's Phone:	(651)-773-5111
Inspector's Email:	dseverson@klmengineering.com
SDWIS Tank Name:	Tank Latrobe
SDWIS Facility State ID:	6899
Inspection Start & Finish Time*:	10am-1pm
Tank level*:	~28'
Weather conditions*:	Clear skies
List Sanitary Defects Identified by Inspection Item # (which are in bold)*:	None

* These items are not required and are included for the sole benefit of the supplier of water.

* **Bolded inspection items that are sanitary defects if answered 'Yes': 2, 3, 6, 7, 8, 9, 11, & 13.**
Bolded inspection items that are sanitary defects if answered 'No': 10 & 12.

Inspection Item:	Yes/No	N/A	Comments/Corrective Action Schedule/Action Taken/Corrective Action Completion Date:
1. Photographs or video taken?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		If no, why not? Photos
INTERNAL TANK INSPECTION			
2. Contamination in the tank (e.g. floating debris, insects, other animal contamination, roots, etc.)?	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/>	No debris
3. Water turbid, discolored, stale or foul?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N		Mostly clear
4. Is stored water routinely turned over (stand pipe with valves or mechanical mixer), even in times of low demand	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/>	No mixer

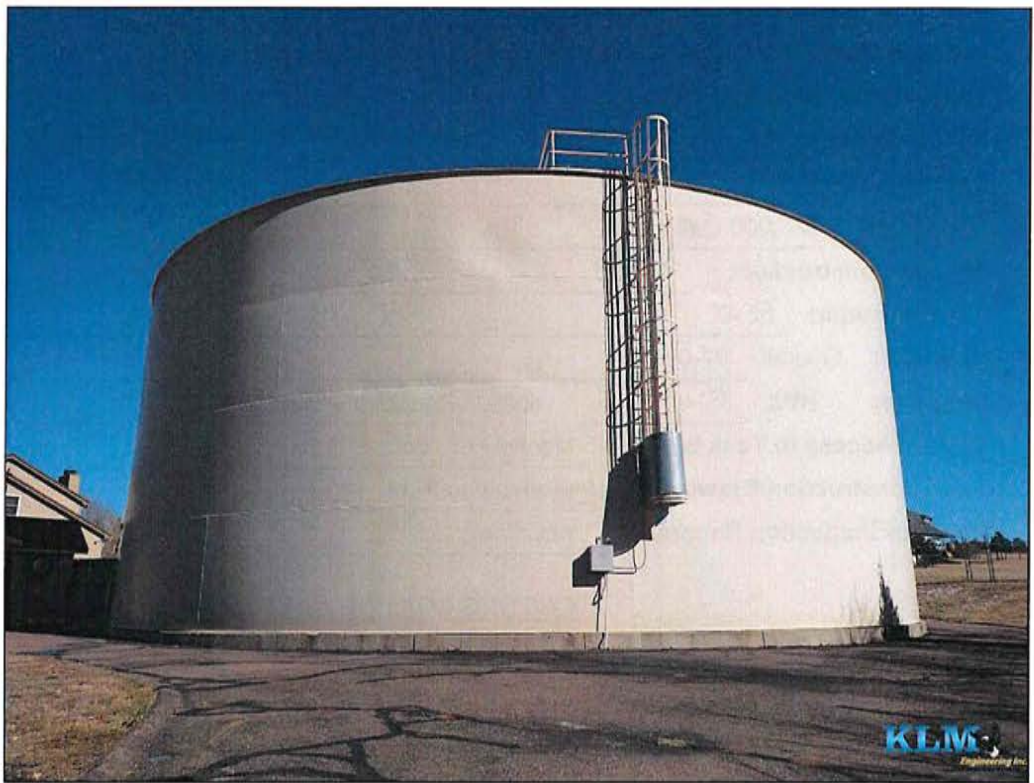
(includes reviewing logged/written data)?			
5. Cathodic protection functioning appropriately? (is the anode missing, is it in contact with water or is tank corrosion present)	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/>	Only check 'N/A' if the tank has no cathodic protection system. Submerged with floats
6. Interior coating: Blistering, peeling, scaling, rusting, any irregularities or other failure?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		If conditions exist but do not constitute a sanitary defect, answer 'N' to the left and describe them here; include recommendations to prevent sanitary defects. Rust and staining HWL down Runs, sags, pitting present
7. Interior sidewalls: Structural deficiencies, biofilm, sealant loss, any irregularities or other failure?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		Mud cracking Staining HWL down Biofilm present on surface
8. Roof interior: Structural deficiencies, any irregularities or other failure?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		Micro cracking and denervation Roof plated and rafters
9. Interior hatch: Structural deficiencies, any irregularities or other failure?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		Seal weld or caulk seams Next reconditioning
10. Is there a stamp in the tank, documentation, or other evidence that the interior coating meets ANSI/NSF Standard 61 or equivalent potable water certification? If there is, include a photograph of the stamp, a copy of the documentation, or other evidence in the written inspection plan.	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/>	Only check 'N/A' if the tank has no interior coating. Advance tank construction Built: 2000 89' - 0 40' height 1538MG capacity 6899 ID
11. Tank floor: Corrosion? Sediment/Sludge? Any structural deficiencies? Any irregularities? Other failure?	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N		Minimal sediment and corrosion
12. Tank penetrations (joints/ gaskets), as seen from the interior, adequately sealed?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/>	Permanent cover over 6"0 CP next recondition Covers
13. When viewed from inside the tank, is there visible daylight around the hatches, vents, joints or other fixtures? If yes, document	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/>	No daylight visible

location where light can be observed in 'Comments...' column.			
14. Is there evidence of damage or corrosion to the internal ladder?	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/>	No interior wet ladder
15. Other concerns?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		Modert corrosion throughout Recondition 3-5 years (Add pages as needed for other concerns.)
16. Cleaning completed? Please note: The Storage Tank Rule does not require routine tank cleaning during tank inspections.	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/>	If so, when? If cleaning revealed any findings or sanitary defect corrections, document above. Float interior and evaluation

Inspector Signature:	
Date	Signature
11/05/2021	<i>Devin J. Severance</i>

Attorney client privilege

DONALA WATER & SANITATION DISTRICT, COLORADO SPRINGS, COLORADO



November
2021

1,538,000 Gallon Capacity
Tank Latrobe



Reservoir Summary Report

KLM Project
4444-21

1976 Wooddale Drive, Suite 4 | Woodbury, MN 55125
(651) 773-5111 | Fax (651) 773-5222

1.0| PROJECT INFORMATION

KLM Project No.: 4444-21 **Customer P. O. Number:** N/A
Tank Owner: Donala Water & Sanitation District **Phone:** 719-475-2935
Street/City/State/Zip: 15850 Holbein Drive, Colorado Springs, CO 80921
Tank Owner Contact: David Frisch, PLS, GMS Inc., Consulting Engineers
Owner's Tank Designation: Tank Latrobe
Tank Description: Ground Storage Reservoir
Tank Street Location: 14769 Latrobe Court, Colorado Springs, CO 80921
Purpose of Inspection: Condition assessment of int. roof and exterior
Date of Inspection: November 5, 2021
Inspected By: Devin Severson NACE #78234 and Matt Finley
Type of Inspection: KLM Standard Float Inspection
Manufacturer: Advance Tank & Construction Company **Construction Date:** 2000
Serial No.: 6899 **Design Code:** AWWA D100-96
Capacity: 1,538,000 Gallons
Type of Construction: Welded
Tank Diameter: 83'-0"
Height to: Overall 40'-0"
Height to: HWL 38'-0" LWL Bottom of reservoir
Type of Access to Tank Interior: Manway on roof
Tank Construction Drawings: Unavailable to KLM
Previous Inspection Records: Unavailable to KLM

EXISTING COATING INFORMATION

	<u>Interior Wet</u>	<u>Exterior</u>
Date Last Coated	2000	2000
Full or Spot Repair	Full/New	Full/New
Coating Contractor	Advance	Advance
Surface Preparation	Blast	Blast
Paint System	Epoxy	Epoxy/Urethane
Paint Manufacturer	Unknown	Unknown
Lab Lead Test Paint Chip	N/A	N/A

November 16, 2021

by E-Mail

David Frisch, PMS
GMS Inc., Consulting Engineers
15850 Holbein Drive
Colorado Springs, CO 80921

RE: KLM Standard Float Inspection of the Interior Roof and Exterior Inspection of the 1,538,000-Gallon Ground Storage Reservoir (Tank Latrobe) in the City of Colorado Springs, CO. KLM Project No. 4444-21.

Mr. Frisch,

On November 5, 2021, KLM performed a float inspection of the 1,538,000-gallon ground storage reservoir (Tank Latrobe) and offers the following comments.

Analysis:

The tank was constructed and originally painted in 2000 by Advance Tank & Construction Company.

The interior wet coating is in poor condition above the water line, with over fifty percent visible coating failures. Failures consist of widespread surface corrosion on the roof, roof rafters, shell, support columns, and overflow pipe. The surfaces below the water line were not observed as part of this inspection. See attached photos.

The exterior coating is in good to fair condition with between three and five percent visible coating failures. Failures consist of surface corrosion on the wet access manway, finial vent, and random locations of the shell, and chalking on the roof due to UV degradation. See attached photos.

Summary:

The interior wet coating should be replaced in its entirety within the next twelve months to maximize the life expectancy of the structure.

Structure modifications and repairs will also be required during reconditioning. The modifications and repairs serve to bring the tank into compliance with OSHA regulations, AWWA standards, and Department of Health Regulations. They also improve areas of the tank that are prone to premature development of corrosion, remove surface defects resultant from tank construction, remove abandoned and unnecessary equipment, and improve tank maintenance capabilities.

Sincerely,

KLM Engineering, Inc.

Report prepared by:

Joseph Clasemann

Joseph Clasemann, E.I.T.
Civil Engineer-In-Training
Certification No. 157889

Report reviewed by:

Rodney Ellis

Rodney Ellis
Vice President/COO
NACE Coating Inspector No. 1686
AWS/CWI 04040311

Attached: Photos

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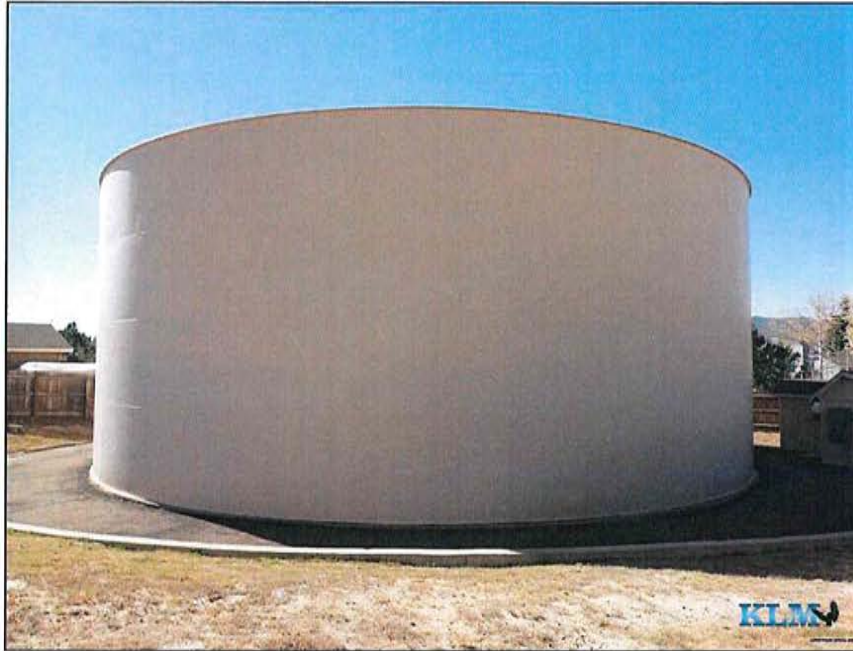


Photo No. 1
Overall view of reservoir



Photo No. 2
View of roof and center support column



Photo No. 3
Condition of dollar plate and top of center support column

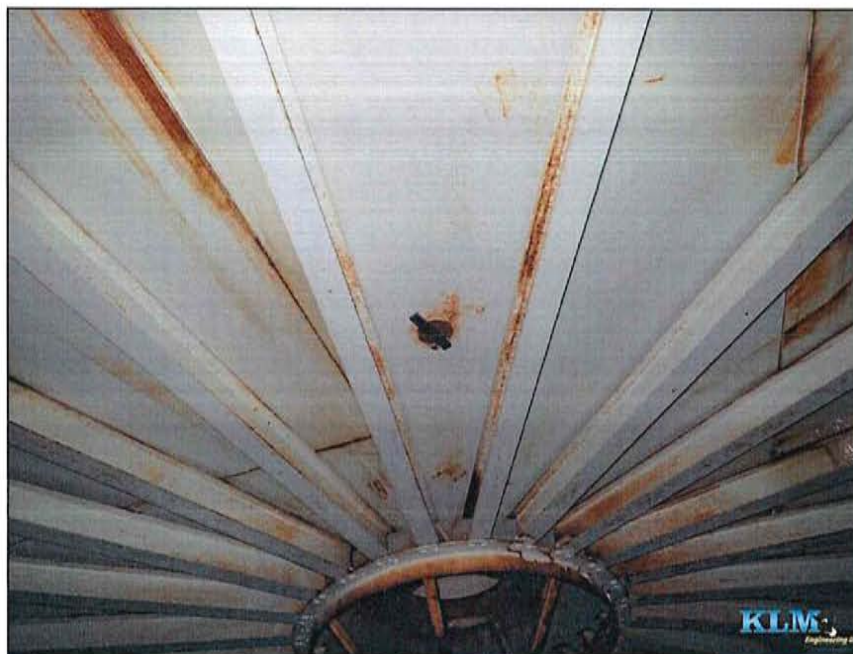


Photo No. 4
Condition of roof plates and roof rafters



Photo No. 5
Condition of roof plates, roof rafters, and support column



Photo No. 6
View of roof plates, roof rafters, and support columns



Photo No. 7
Condition of roof, overflow pipe, and shell



Photo No. 8
Condition of shell



Photo No. 9
Condition of shell

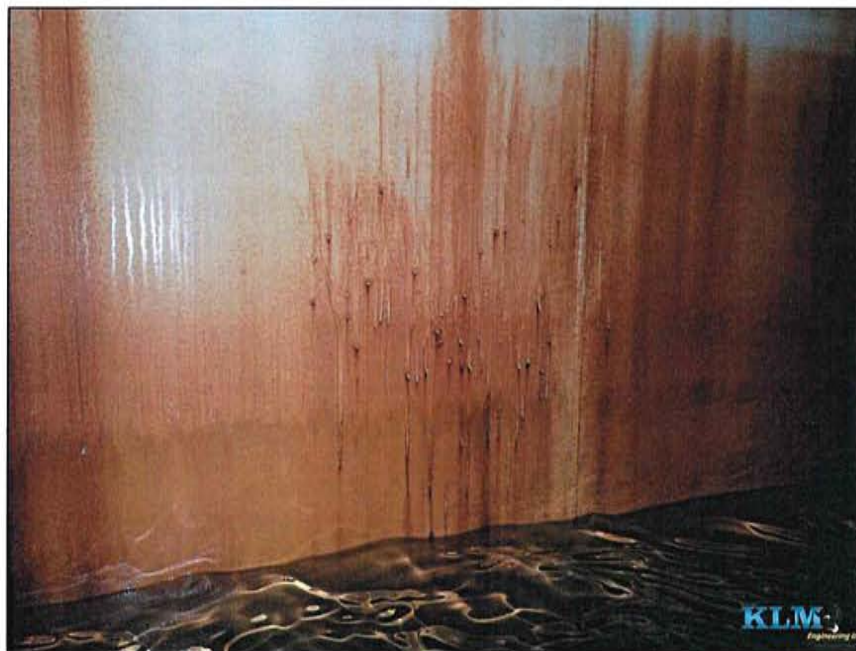


Photo No. 10
Condition of shell



Photo No. 11
Condition of shell

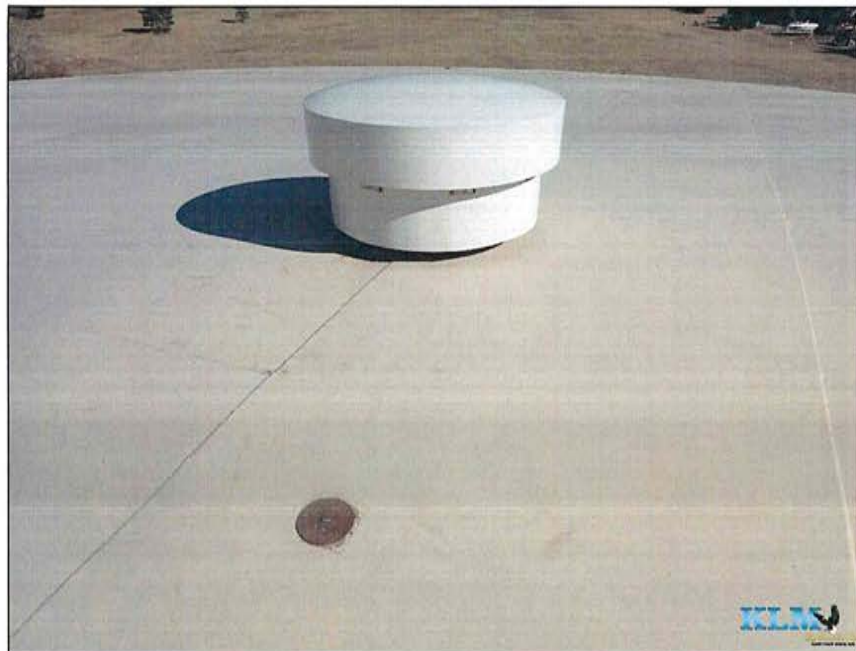


Photo No. 12
Finial vent

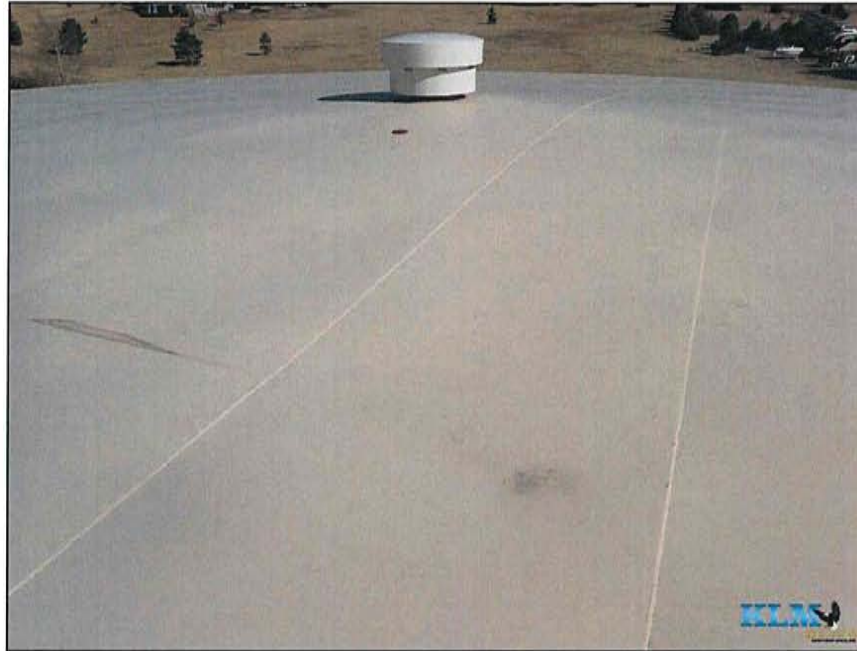


Photo No. 13
Condition of roof coating

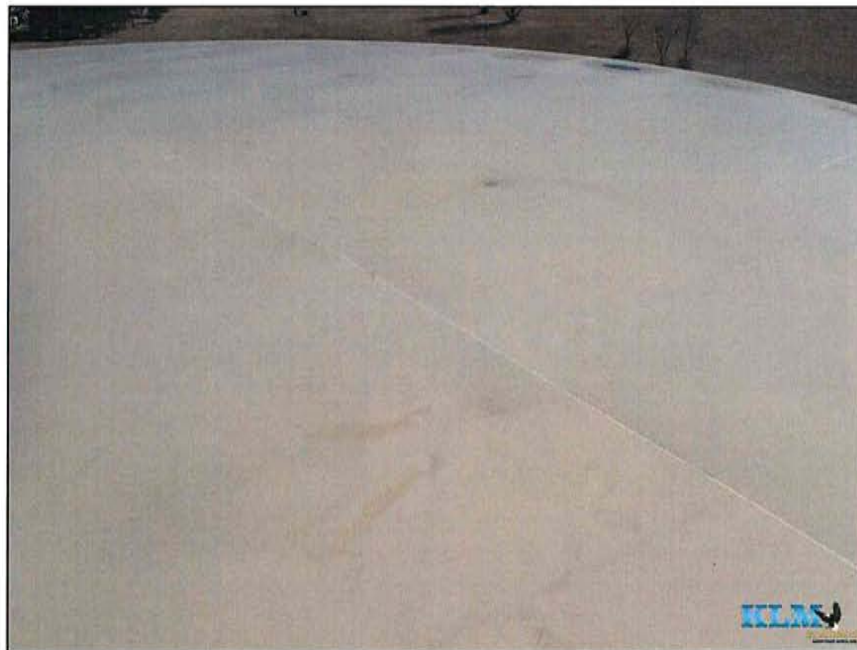


Photo No. 14
Condition of roof coating



Photo No. 15
Condition of roof coating

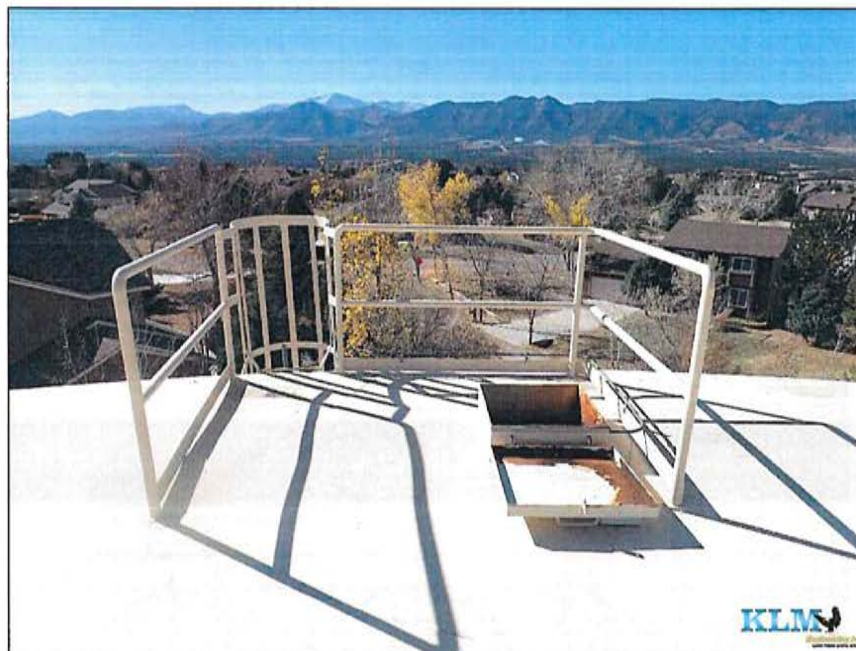


Photo No. 16
Roof handrail and wet access manway



Photo No. 17
Condition handrail and wet access manway



Photo No. 18
Access ladder

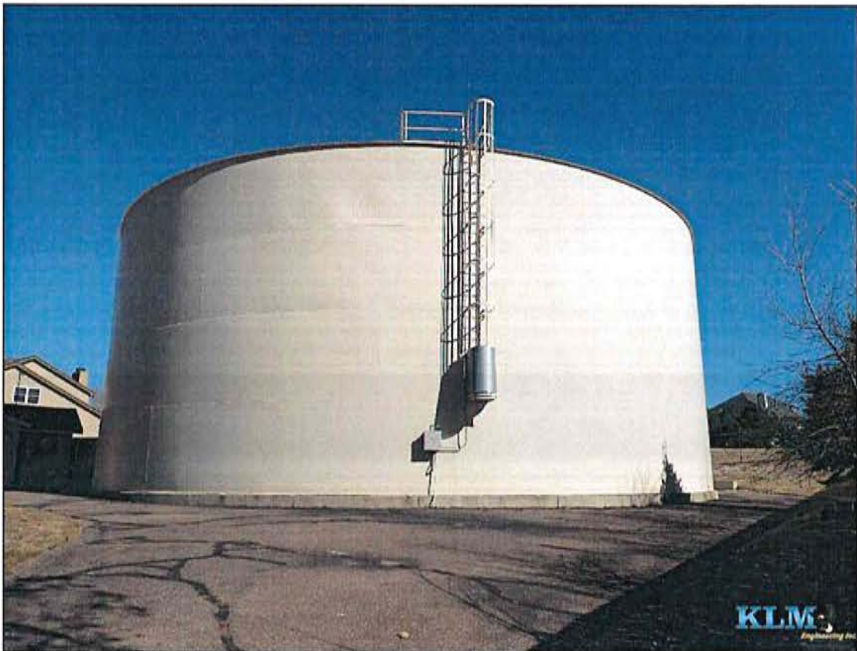


Photo No. 19
Condition of shell coating

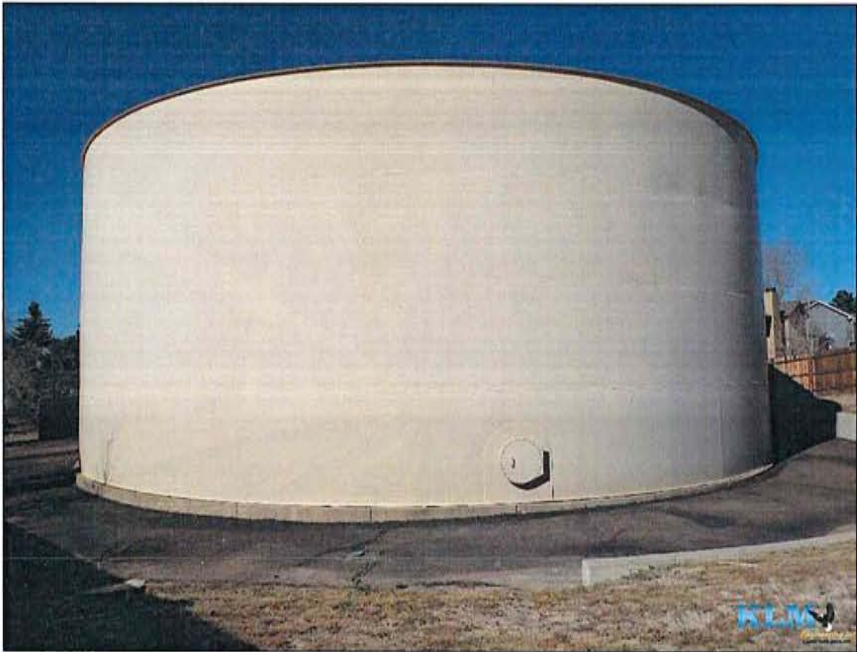


Photo No. 20
Condition of shell coating

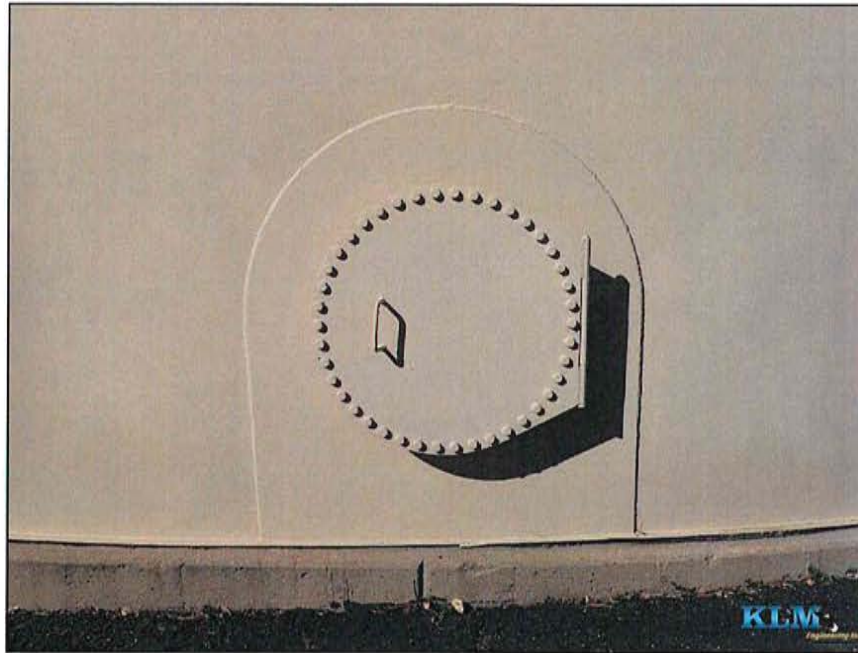


Photo No. 21
Shell manway

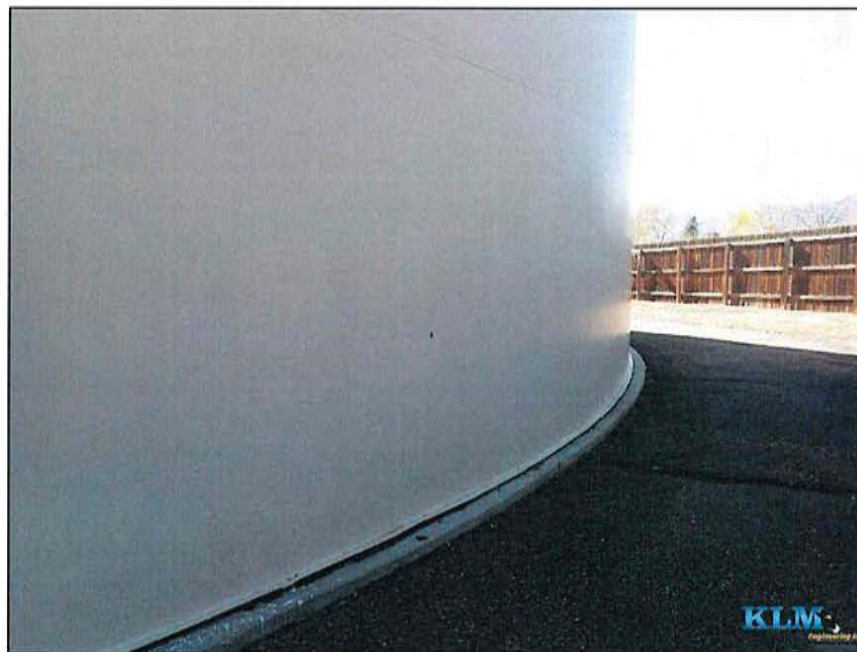


Photo No. 22
Condition of shell base



Photo No. 23
Overflow pipe outlet

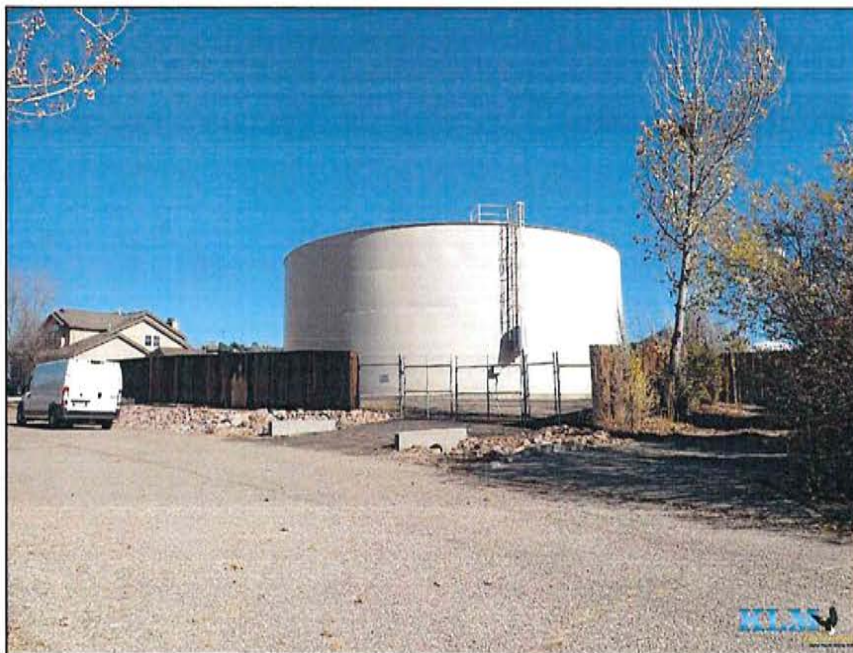


Photo No. 24
Site conditions

**Donala Water & Sanitation District
Manager's Report
December 9, 2021**

Office Closed: The District Office will be Closed December 24, 27, 31 2021 and January 3, 2022.

Radium Removal: We are starting to receive preliminary reports and recommendations back on removal options.

Holbein Upgrades: The week of December 6th the first phase of the upgrades and rehabilitation began at the Holbein Water Treatment Plant. The filter media was removed from the three older filters. The next step will be for the tanks to be sand blasted, repaired and repainted. The new material is on order and will be reinstalled later in December. The SCADA upgrades are taking place around the work being done on the filters.

Well 2A & 2D: The work to clean and install new pumps and piping will be done by Hyrdo Resources. We are currently scheduled to have this work started at the end of January 2022. It is still planned to have these tow wells back online by March of 2022.

Permitting and Drilling New Well: The Water Court filing happened Dec 1, 2021. This was a delay which will push back the Drilling of the new well by a month. I will ask LRE to design the new well under the existing approved contract.

Pikes Peak Regional Water Authority (CSU LOOP): Nothing new to report.

County Loop: The Loop Group has submitted our formal request of \$45 million to the County. We as a group appeared in front of the El Paso County Commissioners Dec 7, 2021 to update them on our request. We also plan to meet with our US Senators to inform them of the groups project to provide renewable water and make that supply resilient/drought proof. We will also ask that they support our efforts in Federal Legislation.

Northern Water Delivery Line: Tri-view continues to move this project forward. The sighting of the water tank and the alignment of the water lines are still to be finalized, then the plan will go through the EL Paso County 1041 process.

Northern Monument Creek Interceptor (NMCI): Nothing new to report.

Water Tank Inspections: The inspection recommends performing rehabilitation to the Latrobe Water Tank in the next 12 months. The full report is attached. The Holbein tanks will need attention following the work to the Latrobe tank.

Wastewater User Fee Update: Roger Sams of GMS will have an update on his work on revising the methodology Donala uses to assess user fees.

Water Report

Water Production and Delivery: The District produced 11.66 million gallons in the month of November. Of that water 11.507 million was pumped from our wells and the additional .152 million of Willow Creek Ranch water delivered to us by CSU. The wastewater treatment plant received 11.339 million gallons of that water as influent. Less than 3% was used for outside watering.

Water Meter Upgrade and Replacement: The completion date for this project has been moved to the end of December 2021. It is extremely likely the actual competition will be the end of January 2022 or first part of February.

Board Report

December 2021

Upper Monument Creek Regional WWTF

The Upper Monument Creek Regional Treatment facility continues to produce a good quality effluent that exceeds all state discharge permit standards. We continue to operate in budget, and goals identified by the management team have been met producing a high-quality effluent. We are still waiting for the results of October's TENORM sampling event.

Plant performance for BOD and suspended solids continues to be outstanding:

1. BOD5 results – 98.5% removal
2. Total Suspended Solids results – 98% removal

Plant staff have been working to replace the North digester's torn membranes and repair broken diffusers to prepare it for future use. There is the possibility we will need to go to 2 digester operations to meet CDPHE's SOUR test requirements for vector reduction for biosolids land application.

We will be purchasing a new effluent turbidity meter this month as the old one is broken and unrepairable.

The Disinfection Effluent Basin is scheduled for its quarterly drain and cleaning before the end of December due to the usual solids buildup.

The UMCR WWTF staff continues to do great work meeting all effluent standards. While much of our work is routine, our operators accomplish their duties with professionalism and competence.

