DONALA WATER AND SANITATION DISTRICT
BOARD MEETING AGENDA
July 16, 2020

MEETING TIME & PLACE:
1:30 P.M.
DONALA WATER & SANITATION DISTRICT
15850 HOLBEIN DRIVE, COLORADO SPRINGS, CO 80921

BOARD MEMBERS:	Ed Houle Dennis Snyder Wayne Vanderschuere Kevin Deardorff Bill George
STAFF:	Jeff Hodge Tanja Smith Mark Parker Christina Hawker Amy Azevedo Michael Boyett

Topics for Discussion:

1. Call to Order
2. Public Comment on Items not on the Agenda
3. Review of Minutes from 6-18-2020
4. Financial Reports
5. New Business
    a. Northgate Lift Station Capacity and Site Application Update
    b. Refinancing Laughlin Water Purchase
6. Manager's Report
7. Willow Creek Ranch Update
8. Status of Operations
9. Development Update
10. Public Comment
11. Adjourn.

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
JUNE 18, 2020

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on June 18, 2020 at 1:30pm.

Directors Present:	Ed Houle Dennis Snyder Wayne Vanderschuere Kevin Deardorff Bill George
Staff Present:	Jeff Hodge Tanja Smith Christina Hawker Mark Parker
Guests:	Jennifer Kaylor (via phone) Steve Hrin (via phone) Dave Powell (via phone) Brett Gracely Tom Cistere

President Houle called the meeting to order at 1:30pm.

Public Comment Non-Agenda Items:

Review of Minutes:

- Minutes from May 2020 Board Meeting accepted as submitted. Deardorff motioned to approve, George second, all aye.

Review of Financial Statements and Check Summaries:

- Should be at 58.33%; revenue is at 61.34% and expenses 59.93%.
- Waste revenue is currently at 65.26% and expenses 56.30%.
- General Fund return is .21% and Debt Fund is at .09%.
- George motioned to accept, Deardorff second, all aye.
- Audit presented by Tom Sistare, clean report with no findings on internal controls

New Business:

- Resolution 2020-2; Board Appreciation to Mr. Kevin I. "Kip" Petersen. George motioned to accept, Vanderschuere second, all aye
- Resolution 2020-3; Board Appreciation to Mr. Kenneth Judd. George motioned to accept, Vanderschuere second, all aye

Manager's Report:

- COVID-19 precautions continue.
- Pikes Peak Regional Water Authority formed a subcommittee during June meeting to research options and feasibility or regionalization. Hodge will represent Donala on said subcommittee.
- Northern Delivery Pipeline – Hodge attended meeting on current status. Hydro Engineering presented possible alignment. Donala will continue these meetings, however we are currently not an active (paying) participant.

- Stonewall Springs Reservoir was purchased by Tri-View along with 18,358 acre-feet of conditional water storage. Donala lawyers will review and advise if there are any advantages and/or possibilities of storing any Donala water in this structure.
- Arkansas Basin Roundtable will meet virtually on July 8th.
- Special District Association (SDA) Annual Conference will not meet in person this year. Will be a virtual conference.
- Drought Report shows eastern El Paso County as "severe drought" and the central portion as "moderate drought". Looks to be an extremely dry summer.

Willow Creek Ranch:

- Hodge and Parker visited Ranch on May 20th. All snow had melted and the soil was extremely dry.
- Troy and JR spent May 18th and 19th removing the beaver dams and restored the creek channel.
- Staff is planning a work week in the later part of July to perform annual maintenance. We are considering installing additional head gates to divert the flows in the winter months to prevent damage to the flumes.
- The end of June we will have 180 AF in storage and do not expect any spills this year.

Status of Operations:

- Demands on the District's water supplies have increased substantially. The District produced 36,624,307 gallons in May versus 16,973,000 in April. Of this total 45% as from Willow Creek and the balance of 55% from District wells.
- R. Hull plant had a pump go down last month, the new pump went down again yesterday, should be up and running end of the week.
- Well 4 is back up and pumping. A new pump and motor were installed as the prior unit had failed in place.
- Well 7 remains out of service. Staff has contracted with Hydro Resources to attempt to recover the pump and motor from the well. The unit is stuck in gravel/sand material that has entered the main well section.
- Effective June 15th we are transferring sludge to the new facility at R. Hull, which makes us a zero discharge to the waste treatment plant.

UMCRWWTF:

- The plant is operating within our permit standards.
- We have hired a Chief Wastewater Plant Operator, Michael Boyett who started on June 15th.
- We have also hired a Water Quality Specialist, Amy Azevedo who will start on June 29th.

Capital Projects:

- June 26th is the updated delivery date for the press and screw pump at the Solids Handling Plant.
- The District's water main replacement project is scheduled to begin July 27th, with prep work starting on July 7th. During the week of June 29th, GMS will be reaching out to the effected residents to apprise them of the upcoming construction activities and will possibly schedule a virtual town hall. The construction will begin on Candlewood then proceed to Huntington Beach and finish up on Mission Hill.
- We have begun prep work on next year's project which is the Gleneagle Townhomes on Mission Hills.
- Hodge and Parker will meet with attorneys and GMS on June 19 to discuss whether Donala is able to take waste flows from CSU, in regards to the Visitor Center Complex, per our current permit.

Development Update:

- There have been no new contacts regarding additional development.

Additional Comments:

- None

There being no further business of the Board, the President adjourned the meeting at 2:30 pm.
These minutes are respectfully submitted for record by Tanja Smith on June 18, 2020.

50%

DONALA WATER & SANITATION DISTRICT

Statement of Revenues and Expenditures - 2020 DONALA SUMMARY

From 1/1/2020 Through 6/30/2020

	Total Budget - Revised	Current Year Actual	Percent Total Budget Remaining - Revised
OPERATING REVENUE			
WATER SALES	3,100,000.00	1,076,905.65	(65.26)%
EFFLUENT SALES	150,000.00	86,267.21	(42.49)%
SEWAGE SERVICE	1,205,253.00	525,265.40	(56.42)%
INSTALLATION FEES	15,000.00	13,500.00	(10.00)%
TAP FEES	170,000.00	161,500.00	(5.00)%
WATER DEVELOPMENT	65,000.00	58,500.00	(10.00)%
SEWER DEVELOPMENT	25,000.00	22,500.00	(10.00)%
PROPERTY TAX	1,963,538.00	1,214,383.89	(38.15)%
AUTO TAX	110,000.00	99,696.68	(9.37)%
AVAIL. OF SERVICE	15,400.00	12,425.00	(19.32)%
OPERATING INTEREST	160,000.00	58,767.19	(63.27)%
INVESTMENT INTEREST	43,000.00	28,396.53	(33.96)%
WATER INVESTMENT FEE	40,000.00	36,000.00	(10.00)%
MISC. REVENUE	35,000.00	55,952.69	59.86%
FL REIM. REVENUE	120,000.00	58,146.89	(51.54)%
Total OPERATING REVENUE	7,217,191.00	3,508,207.13	(51.39)%
EXPENSES & CAP PROJECTS			
EXPENDITURES			
CHEM/LAB	28,000.00	29,248.96	(4.46)%
REPAIR/MAINTENANCE	69,500.00	169,707.79	(144.18)%
TRUCK/BACKHOE	20,000.00	8,324.21	58.38%
UTILITIES	300,000.00	117,615.78	60.79%
TOOLS AND EQUIPMENT	17,000.00	4,466.68	73.73%
INSPECTION REFUNDS	2,000.00	0.00	100.00%
WASTE PLANT EXPENSES	626,252.00	328,862.70	47.49%
W & P LOAN PAYBACK	770,000.00	374,277.48	51.39%
AUDIT	22,600.00	22,500.00	0.44%
RESIDUALS MGMT.	85,000.00	0.00	100.00%
INSURANCE	281,263.00	194,987.21	30.67%
LEGAL EXPENSES	25,000.00	10,066.50	59.73%
OFFICE EXPENSES	23,600.00	8,697.45	63.15%
OFFICE EQUIPMENT	20,000.00	3,478.90	82.61%
TELEPHONE	20,887.00	13,311.33	36.27%
PROFESSIONAL ENGR.	25,000.00	1,816.75	92.73%
DISTRICT ENGINEER	10,000.00	2,299.42	77.01%
SALARIES	763,495.00	380,418.69	50.17%

DONALA WATER & SANITATION DISTRICT

Statement of Revenues and Expenditures - 2020 DONALA SUMMARY

From 1/1/2020 Through 6/30/2020

	Total Budget - Revised	Current Year Actual	Percent Total Budget Remaining - Revised
PAYROLL TAXES	58,407.00	29,102.07	50.17%
457 PLAN	53,445.00	21,502.89	59.77%
CONTRACT SERVICES	65,084.00	40,069.31	38.43%
PUBLICATION	12,000.00	8,117.02	32.36%
FEES, PERMITS, DUES	18,000.00	13,401.55	25.55%
TRAINING	23,000.00	6,690.73	70.91%
INVESTMENT EXPENSES	5,500.00	2,427.99	55.85%
COUNTY TREAS. FEE	30,000.00	18,215.75	39.28%
FL REIM. EXPENSE	10,000.00	4,781.11	52.19%
CSU WTR/BOWW	1,568,918.00	717,777.31	54.25%
MISCELLANEOUS EXP	12,900.00	14,870.27	(15.27)%
Total EXPENDITURES	4,966,851.00	2,547,035.85	48.72%
CAPITAL PROJECTS			
CAPITAL PROJECTS	2,935,000.00	561,546.55	80.87%
LAUGHLIN DITCH WTR. RIGHTS	200,000.00	98,134.12	50.93%
Total CAPITAL PROJECTS	3,135,000.00	659,680.67	78.96%
Total EXPENSES & CAP PROJECTS	8,101,851.00	3,206,716.52	60.42%

MAY SPENDABLE	
SAVINGS	2,330,141
CHECKING	67,594
WATER GSA	905,183
SEWER GSA	669,609
PROP. TAX	5,955,475
ARSENIC UPGRADES	915,425
TOTAL FUNGIBLE	10,843,427

JUNE SPENDABLE	
SAVINGS	2,331,096
CHECKING	525,130
WATER GSA	913,465
SEWER GSA	675,105
PROP. TAX	5,524,367
ARSENIC UPGRADES	915,801
TOTAL FUNGIBLE	10,884,964

	DONALA GOVT. - JUNE 2020				
DATE	VENDOR	CK#	AMOUNT	DESCRIPTION	ACCT#
06/03/20	COMCAST	23836	$114.30	INTERNET@ R HULL THRU 07/03/20	550
06/03/20	CYBERBASEMENT	23837	$40.00	JULY WEBSITE MAINTENANCE	552
06/03/20	FARIS MACHINERY	23838	$56.28	HOSE REEL FOR VACTOR TRUCK	512
06/03/20	HPE INC	23839	$136.00	MAY PREVENTIVE MAINTENANCE	552
06/03/20	INNOVATIVE OFFICE	23840	$244.50	INK FOR POSTAGE MACHINE	534
06/03/20	JOHN DEERE FIN	23841	$142.66	AIR HAMMER & CHOP SAW FOR F450	512
06/03/20	STAPLES	23842	$34.32	NEWSLETTER PAPER	538
06/03/20	WASTE CONNECTIONS	23843	$180.44	MAY BILLING FOR 8YD@ MAINTENANCE	552
06/03/20	PILOT	ACH	$60.76	MAY FUEL EXPENSES	51611
06/08/20	AIRGAS	23844	$82.43	CYLINDER RENTAL ACETYLENE & OXYGEN	510
06/08/20	ANSWER-RITE	23845	$87.40	JUNE ANSWERING SERVICE	550
06/08/20	AXIS	23846	$265.35	BASE & USAGE KYOCERA COPIER	552, 534
06/08/20	CARD SERVICES	23847	$1,610.15	EQUIP RENTAL-RANCH/ OFFICE SUPPLIES	534, 599
06/08/20	COLO SPRGS UTILITIES	23848	$120.82	GAS THRU 05/31/20	51803
06/08/20	HOELTING & COMPANY	23849	$3,000.00	AUDIT OF 2019 FINANCIAL STATEMENTS	522
06/08/20	OREILLY AUTO	23850	$179.80	BATTERY & ANTIFREEZE FOR ATV	51611
06/08/20	OLD REPUBLIC	23851	$100.00	1 YEAR SURETY BOND THRU 08/01/21	53008
06/08/20	PETROCK & FENDEL	23852	$2,016.00	LEGAL MAY 2020	53207
06/08/20	SERVICE UNIFORM	23853	$827.89	UNIFROM MAINTENANCE THRU 05/26/20	552
06/08/20	UCHEALTH	23854	$35.00	EMPLOYEE DRUG SCREENING	534
06/08/20	WASTE MANAGEMENT	23855	$122.28	JUNE TRASH SERVICE@ HOLBEIN	552
06/08/20	WEX BANK	23856	$572.57	MAY FUEL EXPENSES	51611
06/09/20	PILOT	ACH	$102.92	JUNE FUEL EXPENSES	51611
06/09/20	CEBT	23857	$16,158.30	JULY HEALTH INSURANCE PREMIUMS	53005
06/09/20	CO ANALYTICAL	23858	$420.00	WATER TESTS DATED 05/27/20	51010
06/09/20	ENTECH ENGINEERING	23859	$540.00	CONCRETE WORK ON RESIDUALS MANAGEMENT	50000
06/11/20	MOUNTAIN VIEW ELEC	ACH	$33,163.00	ELECTRIC THRU 05/01/20	51801
06/15/20	BLACK HILLS ENERGY	23860	$98.53	GAS THRU 06/09/20	51803
06/15/20	COMCAST	23861	$369.25	INTERNET@ MAINTENANCE & HOLBEIN	550
06/15/20	DPC INDUSTRIES	23862	$160.00	CHLORINE	51005
06/15/20	DRC CONSTRUCTION	23863	$960.00	LINE INSPECTION 350 MISSION HILLS WAY	512
06/15/20	FP MAILING	23864	$81.00	LEASE ON POSTAGE MACHINE	552
06/15/20	HOME DEPOT	23865	$406.50	TIMER, LOPPER, AIR FILTERS & OIL	512
06/15/20	LINCOLN LIFE	23866	$3,226.04	457 PLAN JUNE 15TH 2020	24003, 544
06/15/20	MEYER & SAMS	23867	$15,970.75	RESIDUALS MANAGEMENT FACILITY	50000
06/15/20	JOHN SCOTT	23868	$1,000.00	SNOW FENCE FOR WINTER ACCESS@ RANCH	512
06/15/20	SPRINT	23869	$473.37	EMPLOYEE CELL PHONES	550
06/15/20	VERIZON	23870	$159.41	WILLOW CREEK DATA PLAN	550
06/15/20	WELLS FARGO	23871	$157.00	LEASE ON KYOCERA COPIER	552
06/16/20	PILOT	ACH	$55.74	JUNE FUEL EXPENSES	51611
06/16/20	DPC INSUDTRIES	23872	$1,512.33	CHLORINE & CAUSTIC SODA	510
06/16/20	HYDRO RESOURCES	23873	$4,775.00	WELL D7 REPAIRS	512
06/17/20	COLO SPRGS UTILITIES	ACH	$182,987.81	WATER DELIVERED MAY 2020	59800
06/18/20	AMNET	23874	$105.00	MONTHLY BILLING FOR JULY	552
06/18/20	DIRT ROAD DIESEL	23875	$221.80	OIL & FILTER CHANGE F450	51625
06/18/20	GRAY FAMILY MANAGEMENT	23876	$49,067.06	LAUGHLIN WATER LOAN PAYMENT	5055
06/18/20	HACH CO	23877	$1,133.91	PH PROBES x 3	51009
06/18/20	HPE INC	23878	$418.00	WELL HOUSE 1A SAMSUNG CONDENSER	512
06/18/20	LRE WATER	23879	$211.25	WILLOW CREEK ENGINEERING THRU 5/25/20	53607
06/18/20	TIMBERLINE	23880	$750.00	CLEAR WELL TUNING & COMM ISSUES	512
06/18/20	USA BLUE BOOK	23881	$125.78	LATEX GLOVES	51009
06/22/20	AMNET	23882	$1,199.46	NEW OFFICE LAPTOP	535
06/22/20	DREW BURES	23883	$31.58	TITLE CHECK REFUND	20222
06/22/20	SCOTT CUSSIMANO	23884	$10.45	TITLE CHECK REFUND	20222
06/22/20	MARCIAL DUMLAO	23885	$120.19	TITLE CHECK REFUND	20222

06/22/20	FRONT RANGE REFORMED	23886	$200.00	TITLE CHECK REFUND	20222
06/22/20	JEFF GARMAN	23887	$59.00	TITLE CHECK REFUND	20222
06/22/20	JAMES GRESHAM	23888	$70.51	TITLE CHECK REFUND	20222
06/22/20	HYDRO RESOURCES	23889	$122,270.00	WELL 4A NEW MOTOR & PUMP	512
06/22/20	KEVIN UZRI	23890	$184.09	TITLE CHECK REFUND	20222
06/23/20	PILOT	ACH	$74.17	JUNE FUEL EXPENSES	51611
06/24/20	COMCAST BUSINESS	23891	$484.69	PHONE BILL (719) 488-3603	550
06/24/20	HACH CO	23892	$3,314.04	DIGITAL PH SENSOR	51009
06/24/20	COLORADO CLEANING	23893	$321.50	JULY JANITORIAL SERVICES	552
06/26/20	HACH CO	23894	$8,952.15	TURBIDITY EQUIPMENT FOR PLANTS	512
06/30/20	PILOT	ACH	$16.27	JUNE FUEL EXPENSES	51611
06/30/20	BADGER METER	23895	$780.00	LICENSING & LOGINS FOR READ CENTER	552
06/30/20	HYDRO RESOURCES	23896	$6,031.93	REPLACED DRIVE IN WELL 2A	512
06/30/20	LINCOLN LIFE	23897	$2,431.46	457 PLAN JUNE 30TH 2020	24003, 544
06/30/20	PIONEER	23898	$767.35	LANDSCAPING FOR 213 HOMLAND CT	50000
06/30/20	REXEL	23899	$1,240.62	2 SOFT STATERS FOR R HULL	512
06/30/20	SPOK INC	23900	$517.81	3RD QTR-DATA MESSAGING FOR ET SYSTEM	550
06/30/20	STANDARD INS	23901	$679.86	DISABILITY - JULY 2020 PREMIUMS	53006
06/30/20	STANDARD INS	23902	$1,190.59	DISABILITY - JUNE 2020 PREMIUMS	53006

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DONALA WATER & SANITATION DISTRICT

Statement of Revenues and Expenditures - 2020 WASTE PLANT EXEC SUMMARY

From 1/1/2020 Through 6/30/2020

	Total Budget - Revised	Current Year Actual	Percent Total Budget Remaining - Revised
OPERATING REVENUE			
PD-DONALA	626,252.00	328,862.70	(47.49)%
FOREST LAKES O & M PAYMENTS	72,894.00	37,761.30	(48.20)%
TRIVIEW O & M PAYMENTS	747,164.00	299,107.15	(59.97)%
MISC. REVENUE	0.00	1,062.50	0.00%
Total OPERATING REVENUE	1,446,310.00	666,793.65	(53.90)%
EXPENSES & PROJECTS			
EXPENDITURES			
CHEMICAL AND LAB	110,000.00	51,238.04	53.42%
REPAIR/MAINTENANCE	181,600.00	83,456.18	54.04%
TRUCK/MOWER EXP.	2,300.00	1,873.57	18.54%
UTILITIES	343,478.00	115,991.89	66.23%
CONTRACT SERVICES	21,521.00	19,882.86	7.61%
BIOSOLIDS HAULING	80,000.00	45,102.87	43.62%
TOOLS AND EQUIP.	5,000.00	3,635.93	27.28%
INSURANCE	109,731.00	71,751.40	34.61%
OFFICE EXPENSE	2,000.00	4,501.04	(125.05)%
TELEPHONE	5,000.00	3,295.30	34.09%
DISTRICT ENGINEER	15,000.00	4,877.21	67.49%
SALARIES	424,580.00	242,150.84	42.97%
PAYROLL TAXES	31,800.00	21,096.77	33.66%
457 PLAN	29,700.00	12,032.36	59.49%
TRAINING	5,000.00	2,125.00	57.50%
FEES, PERMITS	25,000.00	391.12	98.44%
PUBLICATION	600.00	698.00	(16.33)%
MISCELLANEOUS	1,000.00	607.87	39.21%
LEGAL EXPENSE	3,000.00	0.00	100.00%
AFCURE	50,000.00	24,742.46	50.52%
Total EXPENDITURES	1,446,310.00	709,450.71	50.95%
Total EXPENSES & PROJECTS	1,446,310.00	709,450.71	50.95%

	WASTE PLANT - JUNE 2020				
DATE	VENDOR	CK#	AMOUNT	DESCRIPTION	ACCT#
06/03/20	CHIEF PETROLEUM	1649	$962.19	GREASE & OIL FOR WHEELS OF COMMERCE	512
06/03/20	FOREST LAKES	1650	$158.86	MAY POTABLE WATER	51801
06/03/20	GARRISON MINERALS	1651	$5,223.68	MAGNESIUM HYDROXIDE SLURRY	51016
06/03/20	GRAINGER	1652	$270.66	HARD HATS, EAR PLUGS, ALCOHOL WIPES	514
06/03/20	HPE INC	1653	$242.00	MAY PREVENTIVE MAINTENANCE	552
06/03/20	CENTURY LINK	1654	$10.59	LONG DISTANCE, 3 LINES	550
06/03/20	UNITED LABORATORIES	1655	$421.44	STRIKE OUT ODOR FIGHTING SOCKS	51009
06/03/20	USA BLUE BOOK	1656	$148.09	SANITIZER & LARGE GLOVES	514
06/08/20	CARD SERVICES	1657	$330.49	OFFICE SUPPLIES/ RISE BROADBAND	534, 550
06/08/20	GRAINGER	1658	$55.62	RATCHET FACESHEILD	514
06/08/20	OREILLY AUTO	1659	$38.13	OIL & AIR FILTER/ COPPER PLUG	51611
06/08/20	POSTAL ANNEX	1660	$24.49	ARSENIC SAMPLE	51010
06/08/20	SERVICE UNIFORM	1661	$288.45	UNIFORM MAINTENANCE THRU 05/26/20	552
06/08/20	USA BLUE BOOK	1662	$412.42	GLOVES/ GLASS FIBER FILTERS/ MEDIA PLATES	51009
06/08/20	VERIS	1663	$1,691.69	SLUDGE HAULS WEEK ENDING 05/31/20	51701
06/08/20	WASTE MANAGEMENT	1664	$3,357.90	MAY SLUDGE HAULS	51701
06/09/20	PILOT	ACH	$64.51	JUNE FUEL EXPENSES	51611
06/09/20	CEBT	1665	$5,735.03	JULY HEALTH INSURANCE PREMIUMS	53005
06/09/20	MEYER & SAMS	1666	$1,068.90	PROFESSIONAL SERVICES THRU 6/9/20	52308
06/11/20	MOUNTAIN VIEW ELEC	ACH	$18,144.00	ELECTRIC THRU 05/01/20	51,801
06/15/20	EXCALIBUR MACHINING	1667	$185.00	REPAIR OF CHUTE IN TRUCK BAY	512
06/15/20	HOLBROOK SERVICE	1668	$475.00	BELT & CHECK LOUVRE ACTUATOR	512
06/15/20	HOME DEPOT	1669	$169.06	SEALER, PAINT, EAR MUFFS, AXE	512, 514
06/15/20	LAW FIRM OF CONNIE KING	1670	$925.00	PROFESSIONAL SERVICES MAY 2020	554
06/15/20	LINCOLN LIFE	1671	$2,239.04	457 PLAN JUNE 15TH 2020	24003, 544
06/15/20	MARK PARKER	1672	$1,000.00	ATV TO COLLECT SAMPLES	51611
06/15/20	VERIS	1673	$852.11	SLUDGE HAULS WEEK ENDING 07/07/20	51701
06/16/20	PILOT	ACH	$47.41	JUNE FUEL EXPENSES	51611
06/16/20	CENTURY LINK	1674	$192.72	INTERNET@ WASTE PLANT	550
06/18/20	AMNET	1675	$39.50	MONTHLY BILLING FOR JULY	552
06/18/20	EVOQUA WATER	1676	$948.74	SDI MIXBED FOR LAB/MAINTENANCE	51010
06/18/20	USA BLUE BOOK	1677	$69.01	LATEX GLOVES	51,009
06/18/20	VERIS	1678	$852.85	SLUDGE HAULS WEEK ENDING 06/14/20	51701
06/24/20	ACZ LAB	1679	$238.41	REGULATION-85 DATED 06/10/20	51010
06/24/20	AMNET	1680	$3,055.62	COMPUTER, LAPTOP, 4 MONITORS	534
06/24/20	GRAINGER	1681	$222.57	SPORTS DRINK, MASKS, DEGREASER	514
06/24/20	PUEBLO BEARING	1682	$18.08	SKIRT BOARDS FOR DIGESTER SKIMMER ARM	512
06/24/20	SPRINT	1683	$237.00	EMPLOYEE CELL PHONES	550
06/24/20	COLORADO CLEANING	1684	$223.50	JULY JANITORIAL SERVICES	552
06/26/20	ACZ LAB	1685	$394.83	NONYLPHEN & MONTHLY COMPIANCE	51010
06/26/20	VERIS	1686	$1,731.48	SLUDGE HAULS WEEK ENDING 06/21/20	51701
06/30/20	ACZ LAB	1687	$625.25	BASELINE DATED 06/10/20	554
06/30/20	CO ANALYTICAL	1688	$70.00	TOTAL RECOVERABLE METALS	51010
06/30/20	LINCOLN LIFE	1689	$2,010.32	457 PLAN JUNE 30TH 2020	24003, 544
06/30/20	NORTH CENTRAL LAB	1690	$767.24	THERMOMETERS FOR VARIOUS LAB USE	51009
06/30/20	PIKES PEAK CULLIGAN	1691	$81.00	DRINKING WATER RENTAL	552
06/30/20	STANDARD INS	1692	$452.78	DISABILITY - JULY 2020 PREMIUMS	53006
06/30/20	STANDARD INS	1693	$657.35	DISABILITY - JUNE 2020 PREMIUMS	53006

CHANDLER INFORMATION: JUNE 2020

GENERAL FUND: $3,339,404 (invested) Market Value
$ 116,570 (Colorado State Bank)
Next Maturity Date: 7/31/2020
$150,000
BV RETURN: 0.21%

DEBT FUND: $624,717 (Insurance for Bond Issuance)
Money Market
BV RETURN: 0.07%

Donala Water & Sanitation District

To: Board of Directors

From: Jeff Hodge, General Manager

Date: July 16, 2020

Subject: Northgate Lift Station Capacity and Agreement with CSU

Discussion: Donala is reviewing the total capacity of the Northgate Lift Station. The developers of the Air Force Visitors Center are in the process of obtaining a wastewater site approval for their project and are requesting up to 120,000 gpd to be conveyed through the lift station to the Upper Monument Regional Wastewater Treatment Facility for treatment using Triviews capacity.

The facility was permitted for up to 160,000 gpd in 1999. Due to the large amount of this request GMS is reviewing Donala's currently loading of the lift station to ensure this request does not adversely impact our customers.

Direction: At this time this is for informational and discussion purposes only.

Donala Water & Sanitation District

To: Board of Directors

From: Jeff Hodge, General Manager
Christina Hawker, Accountant

Date: July 16, 2020

Subject: Laughlin Ditch Water Right Refinancing

Discussion: The Laughlin Ditch Water Right was purchased in May 2017 for $3,420,000 at a rate of 4 percent per annum payable quarterly for 5 years and then payable in full (+/- $3,092,642.05) June 30, 2022.

Staff is researching paying off the loan earlier and refinancing the outstanding amount at today's lower interest rates over 20 years.

Recommendation: Provide staff with direction to pursue refinancing or use reserves to pay off loan when due.

MEMO

TO: Board of Directors

FROM: Jeff Hodge, General Manager

DATE: July 16, 2020

SUBJECT: Manager's Report

Quarterly Update from CSU Utilities on the Northern Monument Creek Interceptor:
Attached is an email from Margaret Radford providing an update on CSU's progress on the Interceptor project.
The highlights: CSU's Board has approved CSU being able to enter into 25-year service contracts. The NEPA process is underway with an anticipated completion date of July 2022. Construction to commence within three months of NEPA finalization. These are just estimates that could slip.
The District will have to make a decision on our participation in the project prior to construction in 2022. The current timeline for CSU Regionalization will not allow CSU to make a commitment to water service before 2023. I bring this up as the District has indicated we would prefer to have a comment from CSU to receive our return flows in the form of treated water.

CSU, Triview and Donala Agreement: Staff is working with Petrock, Fendel and Poznanovic and GMS to workout the terms of a Wastewater Conveyance and Treatment Agreement.
Donala would be leasing available capacity in our Northgate Lift Station to convey wastewater from the to be constructed Air Force Visitors Center to the Upper Monument Regional WWTF. Triview would be leasing their capacity to CSU for treatment of the wastewater.

Pikes Peak Regional Water Authority: Attended the Regular Meeting online July 1st. The Regionalization Subcommittee will meet July 23rd.

Arkansas Basin Roundtable: I attended the Roundtable meeting online on July 8th.

Drought Report: Attached is the July 7th drought report. With the modest amount of precipitation that the area received over the last month the areas of drought intensity have not changed much from the June chart. Eastern El Paso County continues to be classified as "severe drought" and the Central portion "moderate drought". The current weather pattern appears to be setup to continue.

Happy July!

Our regional wastewater project is the Little Engine That Can – despite COVID-19. We have much progress to share, so let's get right into it.

- As a backdrop for our continuing collaboration, on May 20, our Utilities Board approved modification to Board Instruction 7, pertaining to Utilities' Water and Wastewater Service Regionalization Policy. That means we can now enter into 25-year contracts, with options for renewal as long as Utilities is able to continue to meet water and wastewater level of service obligations. Thanks to those of you who participated in the public input on this important decision.

Meanwhile, the Northern Monument Creek Interceptor Project team has been very busy, and we have these key achievements to report.

Environmental Assessment and the NEPA process:

- We have nearly completed the front-end NEPA work and are preparing to submit the Environmental Assessment to the Air Force.
- ERO, the environmental firm we've hired to complete the Environmental Assessment required by NEPA, has completed all biological (wetlands, endangered and listed species) and cultural resource surveys on USAFA property.
- ERO also has completed the biological and cultural resource surveys on private property.

Project Communication and Notification:

- The U.S. Air Force notified agencies and government entities about the NMCI and the NEPA process. We heard from several entities and have received positive or neutral comments.
- We received positive or neutral feedback after sending over 800 letters to stakeholders within 500 feet of the proposed pipeline routes. This informational letter described the project and requested input. Approximately 15 stakeholders have contacted us and have asked for general or property-specific information about the project.
- The Town of Palmer Lake expressed opposition to the project based on impacts to their water rights. As you know, Palmer Lake Sanitation, not the Town of Palmer Lake, is a potential partner on the project. Our leadership has been and will continue to work with the Town of Palmer Lake to discuss and understand their position.
- On June 11, 2020, the project team presented the project to El Paso County Commissioner Holly Williams. She expressed strong support of the project. We are also working collaboratively with Colorado Department of Public Health and Environment; Colorado Department of Transportation; El Paso County Parks; and El Paso County relating to its 1041 permit process.

Next steps:

- We have drafted a new Design Cost Sharing Agreement for your consideration. You will receive the draft in a separate email this week.
- After execution of the agreement, we hope to proceed with the design of the interceptor using a design firm chosen by competitive bid.

- For those considering the use of State Revolving Funds, please make sure you have filled out the annual eligibility survey by the July 17, 2020 extended deadline for 2021 funds: https://www.colorado.gov/pacific/cdphe/wq-eligibility-survey

Below is the timeline for our project – you can literally see the progress we are making together!

Schedule – Major Milestone Dates

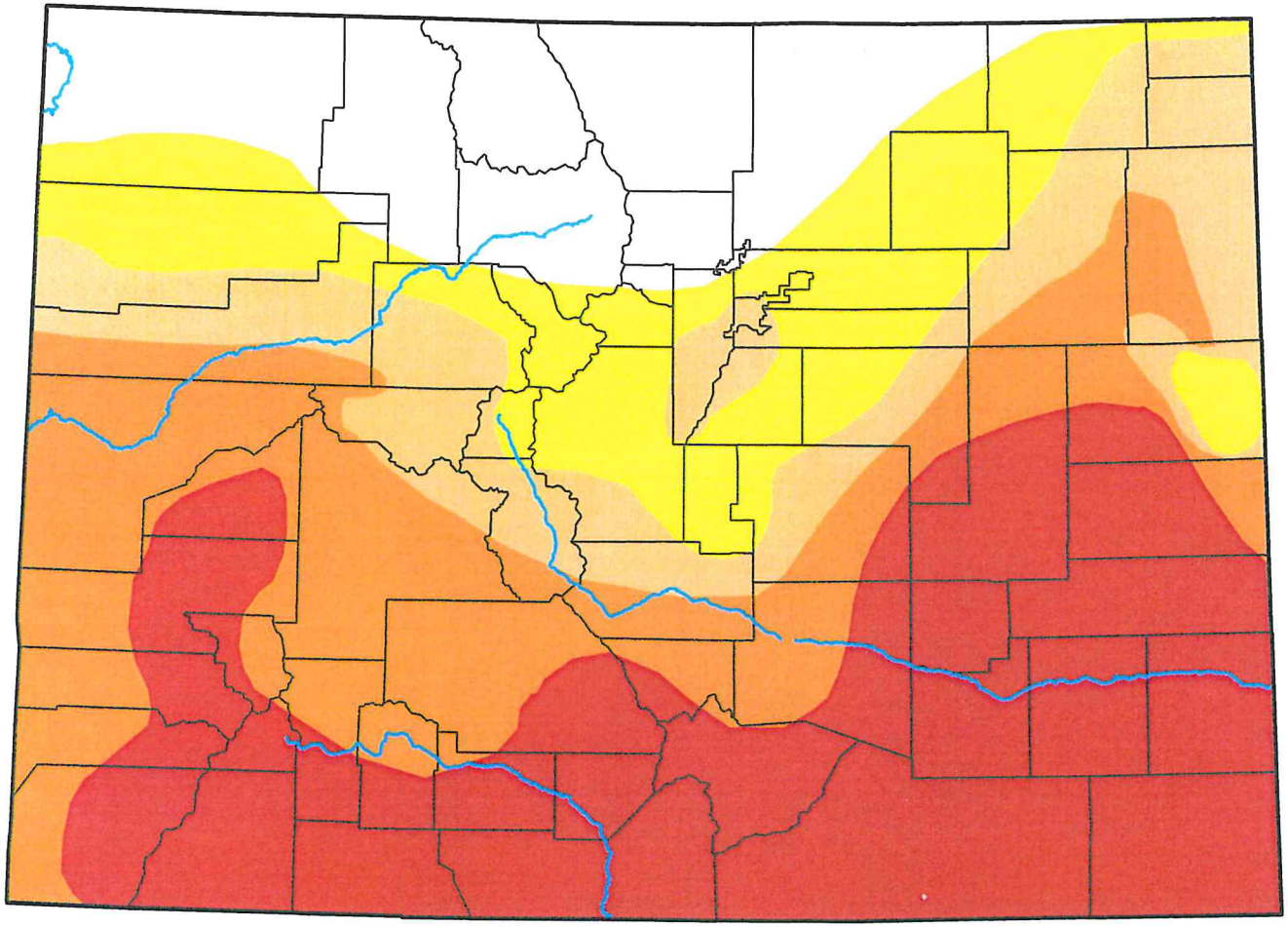
- ✓ February 12. 2019 - Phase Gate Review #1
- ✓ May 2019 – CM/GC Contract Executed
- ✓ October 2019 – Preliminary design on one of six routing alternatives complete
- ✓ February 2020 – NEPA Routing Alternatives Analysis complete
- ✓ June 2020 – Utilities Board Regionalization Policy finalized
- July 2021 – Final design commencement
- July 2022– Final design complete
- July 2022 – NEPA permitting process complete
- September 2022– CM/GC construction contract amended
- October 2022– USAFA easement process complete
- October 2022– Construction commencement
- November 2023– Project Complete

Thanks again to all! Please let our team members know if you have questions or needs as we move forward!

Sincerely,
Margaret Radford and the NMCI Team at Colorado Springs Utilities
(719) 290-0885

U.S. Drought Monitor
Colorado

July 7, 2020
(Released Thursday, Jul. 9, 2020)
Valid 8 a.m. EDT



Intensity:

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to https://droughtmonitor.unl.edu/About.aspx

Author:

David Miskus
NOAA/NWS/NCEP/CPC

droughtmonitor.unl.edu

WILLOW CREEK RANCH
July 16, 2020

The week of July 13-17 is Work Week at the Ranch. The main tasks for this week this year are to remove the willows from along the ditches, ditch maintenance, tree removal for fire mitigation and removal of fencing within the property boundaries.

There are six staff members that will be staying at the Ranch; Troy, JR and our four summer employees.

STATUS OF OPERATIONS
JULY 16, 2020

WATER PLANTS: The demands on the District's water supplies are continuing to increase, with irrigation observed around the District. The District produced 36,717,862 gallons in June vs. 36,624,307 gallons of water in May. Of this total, 46% was from our Willow Creek Ranch and the balance, 54%, was from the District's wells. The weather in June was hot, dry, and windy. Both water plants are up and running. We had a first in our relationship with Colorado Springs Utilities to where C.S.U. had to curtail us do to a leak in a 36" water main off of Voyager. This took place on July 9th, 10th, and 11th, Donala's water operations staff were able to manage this with our plants and wells without any issues.

Well #7D is scheduled to begin efforts to remove the pump and motor, with a mobilization date of July 13th, with work beginning the morning of July 14th with an unknown completion date at this time. If efforts are successful, we will begin work to recover approximately 500 feet of the well that has been filled with well packing material and determine where it came from.

UMCRWWTF: The Upper Monument Creek Regional Waste Water Treatment Facility is operating within our permit standards. Robert Hull has been spending time at the plant with the new Chief Wastewater Operator Michael Boyett getting him up to speed and wastewater staff have been working with the new Water Quality Specialist Amy Azevedo to get her up to speed in the lab and operations. We welcome both to the Donala Family.

CAPITAL PROJECTS: The Residual Management Facility project is moving forward. The press was delivered July 9th and installed last week. We are awaiting personnel from MW Watermark to arrive on-site for start-up.

Our annual infrastructure upgrade project will commence work on July 27th with a pre-construction meeting being held on July 15th. Due to the project coming in way under bid we have made the decision to do the Westchester cul-de-sac South of Gleneagle Drive, a portion of the overall project that had previously been delayed due to funding.

We have started preliminary work on 2021's project due to the complexity of the overall project, which will be the Gleneagle Townhomes off of Gleneagle Drive.

DEVELOPMENT UPDATE
July 16, 2020

There have been no new contacts regarding additional development within the Donala boundaries.

Aggregate Debt Service By Series Starting 2020

Period Ending	Laughlin Payments 2017	Revenue Bonds 2011	2007	2006	Total
2020	$ 98,134.14				$ 98,134.14
2021	$ 196,268.24	$ 312,987.50	$ 144,686.52	$ 313,677.28	$ 967,619.54
2022	$ 3,141,706.11	$ 307,237.50	$ 144,686.52	$ 318,866.28	$ 3,912,496.41
2023		$ 311,612.50	$ 144,686.52	$ 316,773.28	$ 773,072.30
2024		$ 305,800.00	$ 144,686.52	$ 318,337.28	$ 768,823.80
2025		$ 310,100.00	$ 144,686.52	$ 314,919.28	$ 769,705.80
2026		$ 309,187.50	$ 144,686.52	$ 313,951.56	$ 767,825.58
2027		$ 308,250.00	$ 144,686.52	$ 319,890.79	$ 772,827.31
2028		$ 732,250.00	$ 72,343.50		$ 804,593.50
2029		$ 804,750.00			$ 804,750.00
2030		$ 802,500.00			$ 802,500.00
2031		$ 804,000.00			$ 804,000.00
2032		$ 804,000.00			$ 804,000.00
2033		$ 802,500.00			$ 802,500.00
2034		$ 804,500.00			$ 804,500.00
2035		$ 804,750.00			$ 804,750.00
2036		$ 803,250.00			$ 803,250.00
Total	$ 3,436,108.49	$ 9,327,675.00	$ 1,085,149.14	$ 2,216,415.75	$16,065,348.38

DONALA WATER AND SANITATION DISTRICT
DEBT SERVICE COVERAGE AND DEBT CAPACITY

	2018	2019
Revenues		
Water Sales	$3,343,383	$3,222,646
Sewer Assessments	1,704,983	2,039,119
Inspection Fees	13,500	21,000
Water and Sewer Penalties	22,840	22,718
Other	150,417	76,379
Tax Revenue	1,876,332	1,880,252
Interest Income	308,409	367,921
Availability of Service	5,600	12,250
Capital Contributions (Tap Fees)	0	0
TOTAL REVENUES	$7,425,464	$7,642,285
Operating Expenses	5,513,853	6,093,510
Less: Depreciation	(1,011,833)	(1,036,572)
NET OPERATING EXENSES	4,502,020	5,056,938
REVENUES AVAILABLE FOR DEBT SERVICE	$2,923,444	$2,585,347
DEBT SERVICE COVERAGE FACTOR (1.25x)	125%	125%
DEBT CAPACITY AT 1.25x	$2,338,755	$2,086,277
MAXIMUM ANNUAL DEBT SERVICE (MADs) 2020 BONDS	$	$
DEBT SERVICE COVERAGE	X	X
REMAINING ANNUAL DEBT CAPACITY AT 1.25X		

1) While "Capital Contributions" (aka Tap Fees) are revenues of the system, given that there are few remaining taps to be sold in the future we have removed this revenue item from our analysis.

SAVINGS

Donala Water and Sanitation District
Revenue Refunding Bonds, Series 2020B

Date	Prior Debt Service	Refunding Debt Service	Savings	Present Value to 10/15/2020 @ 0.9866588%
09/01/2021	137,453.71	128,436.67	9,017.04	9,299.73
09/01/2022	144,686.52	133,550.00	11,136.52	11,342.75
09/01/2023	144,686.52	135,250.00	9,436.52	9,587.05
09/01/2024	144,686.52	136,800.00	7,886.52	8,009.39
09/01/2025	144,686.52	138,200.00	6,486.52	6,605.03
09/01/2026	144,686.52	134,450.00	10,236.52	10,088.28
09/01/2027	144,686.52	135,700.00	8,986.52	8,829.94
09/01/2028	72,343.50	61,800.00	10,543.50	10,138.25
	1,077,916.33	1,004,186.67	73,729.66	73,900.42

Savings Summary

Dated Date	10/15/2020
Delivery Date	10/15/2020
PV of savings from cash flow	73,900.42
Plus: Refunding funds on hand	1,688.55
Net PV Savings	75,588.97

LAUGHLIN LAN

PIPER | SANDLER

BOND PRICING

Donala Water and Sanitation District
Revenue Refunding Bonds, Series 2020B

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Yield to Maturity	Call Date	Call Price	Call Date for Arb Yield	Call Price for Arb Yield	Premium (-Discount)
Bond Component:											
	09/01/2022	40,000	3.000%	0.600%	104.474	-	-	-	-	-	1,789.60
	09/01/2023	40,000	3.000%	0.670%	106.629	-	-	-	-	-	2,651.60
	09/01/2024	45,000	3.000%	0.750%	108.582	-	-	-	-	-	3,861.90
	09/01/2025	45,000	3.000%	0.880%	110.099	-	-	-	-	-	4,544.55
	09/01/2026	50,000	3.000%	1.030%	111.206	-	-	-	-	-	5,603.00
	09/01/2027	45,000	3.000%	1.210%	111.777	-	-	-	-	-	5,299.65
		265,000									23,750.30
Bond Component #3:											
	09/01/2037	675,000	3.000%	2.270%	106.133 C	2.603%	03/01/2030	100.000	03/01/2030	100.000	41,397.75
	09/01/2038	695,000	3.000%	2.270%	106.133 C	2.603%	03/01/2030	100.000	03/01/2030	100.000	42,624.35
	09/01/2039	715,000	3.000%	2.270%	106.133 C	2.603%	03/01/2030	100.000	03/01/2030	100.000	43,850.95
	09/01/2040	740,000	3.000%	2.270%	106.133 C	2.603%	03/01/2030	100.000	03/01/2030	100.000	45,384.20
		2,825,000									173,257.25
		3,090,000									197,007.55

Dated Date	10/15/2020	
Delivery Date	10/15/2020	
First Coupon	03/01/2021	
Par Amount	3,090,000.00	
Premium	197,007.55	
Production	3,287,007.55	106.375649%
Underwriter's Discount	(23,175.00)	(0.750000%)
Purchase Price	3,263,832.55	105.625649%
Accrued Interest	-	
Net Proceeds	3,263,832.55	

LAUGHLIN LOAN

BOND DEBT SERVICE

Donala Water and Sanitation District
Revenue Refunding Bonds, Series 2020B

Dated Date	10/15/2020
Delivery Date	10/15/2020

Period Ending	Principal	Coupon	Interest	Debt Service
09/01/2021	-	-	81,370	81,370
09/01/2022	40,000	3.000%	92,700	132,700
09/01/2023	40,000	3.000%	91,500	131,500
09/01/2024	45,000	3.000%	90,300	135,300
09/01/2025	45,000	3.000%	88,950	133,950
09/01/2026	50,000	3.000%	87,600	137,600
09/01/2027	45,000	3.000%	86,100	131,100
09/01/2028	-	-	84,750	84,750
09/01/2029	-	-	84,750	84,750
09/01/2030	-	-	84,750	84,750
09/01/2031	-	-	84,750	84,750
09/01/2032	-	-	84,750	84,750
09/01/2033	-	-	84,750	84,750
09/01/2034	-	-	84,750	84,750
09/01/2035	-	-	84,750	84,750
09/01/2036	-	-	84,750	84,750
09/01/2037	675,000	3.000%	84,750	759,750
09/01/2038	695,000	3.000%	64,500	759,500
09/01/2039	715,000	3.000%	43,650	758,650
09/01/2040	740,000	3.000%	22,200	762,200
	3,090,000		1,596,370	4,686,370

2011

SAVINGS

Donala Water and Sanitation District
Taxable Revenue Refunding Bonds, Series 2020A

Date	Prior Debt Service	Refunding Debt Service	Savings	Present Value to 10/15/2020 @ 2.9126636%
09/01/2021	287,237.50	189,061.64	98,175.86	96,904.67
09/01/2022	307,237.50	197,799.16	109,438.34	104,547.12
09/01/2023	311,612.50	202,258.76	109,353.74	101,488.85
09/01/2024	305,800.00	196,592.76	109,207.24	98,464.25
09/01/2025	310,100.00	200,915.56	109,184.44	95,637.83
09/01/2026	309,187.50	195,108.70	114,078.80	97,040.61
09/01/2027	308,250.00	194,277.10	113,972.90	94,187.28
09/01/2028	732,250.00	618,405.50	113,844.50	91,399.72
09/01/2029	804,750.00	692,571.00	112,179.00	87,440.47
09/01/2030	802,500.00	689,206.00	113,294.00	85,710.18
09/01/2031	804,000.00	690,038.00	113,962.00	83,678.75
09/01/2032	804,000.00	692,328.00	111,672.00	79,605.90
09/01/2033	802,500.00	689,002.00	113,498.00	78,529.11
09/01/2034	804,500.00	695,214.00	109,286.00	73,401.83
09/01/2035	804,750.00	690,656.00	114,094.00	74,364.73
09/01/2036	803,250.00	690,636.00	112,614.00	71,234.21
	9,301,925.00	7,524,070.18	1,777,854.82	1,413,635.54

Savings Summary

Dated Date	10/15/2020
Delivery Date	10/15/2020
PV of savings from cash flow	1,413,635.54
Less: Prior funds on hand	(596,500.00)
Plus: Refunding funds on hand	73.53
Net PV Savings	817,209.07

Aggregate Debt Service

Period Ending	Laughlin	2011	2007	2006/2016	Total
2021	$ 81,370.00	$ 189,061.64	$ 128,436.67	$ 313,677.00	$ 712,545.31
2022	$ 132,700.00	$ 197,799.16	$ 133,550.00	$ 318,866.00	$ 782,915.16
2023	$ 131,500.00	$ 202,258.76	$ 135,250.00	$ 316,773.00	$ 785,781.76
2024	$ 135,300.00	$ 196,592.76	$ 136,800.00	$ 318,337.28	$ 787,030.04
2025	$ 133,950.00	$ 200,915.56	$ 138,200.00	$ 314,919.28	$ 787,984.84
2026	$ 137,600.00	$ 195,108.70	$ 134,450.00	$ 313,951.56	$ 781,110.26
2027	$ 131,100.00	$ 194,277.10	$ 135,700.00	$ 319,890.79	$ 780,967.89
2028	$ 84,750.00	$ 618,405.50	$ 61,800.00		$ 764,955.50
2029	$ 84,750.00	$ 692,571.00			$ 777,321.00
2030	$ 84,750.00	$ 689,206.00			$ 773,956.00
2031	$ 84,750.00	$ 690,038.00			$ 774,788.00
2032	$ 84,750.00	$ 692,328.00			$ 777,078.00
2033	$ 84,750.00	$ 689,002.00			$ 773,752.00
2034	$ 84,750.00	$ 695,214.00			$ 779,964.00
2035	$ 84,750.00	$ 690,656.00			$ 775,406.00
2036	$ 84,750.00	$ 690,636.00			$ 775,386.00
2037	$ 759,750.00				$ 759,750.00
2038	$ 759,500.00				$ 759,500.00
2039	$ 758,650.00				$ 758,650.00
2040	$ 762,200.00				$ 762,200.00
Total	$ 4,686,370.00	$ 7,524,070.18	$ 1,004,186.67	$ 2,216,414.91	$ 15,431,041.76

$10,000,000
Donala Water and Sanitation District
Water and Wastewater Revenue and Refunding Revenue Bonds, Series 2020
As of July 2, 2020

Calendar of Events

AUGUST 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2020						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Date	Event	Responsible Party
8/20/20	Board of Directors Discuses Proceeding with a Bond Issue	DWS
9/9/20	First Draft of the Parameters Bond Resolution and Preliminary Official Statement (POS) (Financing Documents)	KR
9/14/20	Call/Meeting to Review First Draft of the Financing Documents	All
9/16/20	Second Draft of the Financing Documents Circulated	KR
9/18/20	Board of Directors Meeting – Pass the Parameters Bond Resolution	DWS
9/19/20	Send Financing Package to the Rating Agencies and Bond Issuers	PS
9/24/20	Call with Rating Agencies	DWS/PS
9/25/20	Receive Bond Insurance Commitment	DWS
9/30/20	Receive the Rating for the Bonds	DWS
10/1/20	Post the POS	PS/KR
10/2/20 to 10/9/20	Pre-Marketing of the Bonds	PS
10/12/20	Pre-Pricing Call 2:00 p.m. 888-212-4616 Pass Code: 229-838-2672	DWS/PS
10/13/20	• Price the Bonds • Execute the Bond Purchase Agreement (Interest Rates are Fixed at this Time)	PS DWS/PS/UC
10/16/20	Board of Directors Meeting	DWS/PS/UC
10/21/20	Pre-Closing	All
10/22/20	Close the Bond Issue	All

DWS	-	Donala Water and Sanitation	Issuer
PS	-	Piper Sandler	Underwriter
KS	-	Kutak Rock	Bond Counsel and Disclosure Counsel
UC	-	Montgomery Little & Soran	Underwriter's Counsel
R/PA	-	BOKF	Registrar/Paying Agent

BUSINESS PROMOTIONAL MATERIALS

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