

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
October 12, 2023

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's water treatment facility, 15850 Holbein Drive, El Paso County, Colorado on October 12, 2023 at 1:30 pm.

Directors Present: Wayne Vanderschuere
William George (Excused Absence)
Kevin Deardorff
Ed Miller
Scott McCulloch (Called In)

Staff Present: Jeff Hodge
Christina Hawker
Ronny Wright
Aaron Tolman
Ashley Uhrin

Consultants Present: Roger Sams (GMS)
Brett Gracely (LRE) (Called In)

Guests: James Howald (OCN)
Jackie Burhans (OCN)

President Vanderschuere called the meeting to order at 1:33 pm.

Approval of Agenda:

- No changes to the agenda.

Public Comment Non-Agenda Items:

- None

Review of Minutes:

- Minutes from September 21, 2023, Board Meeting accepted.
 - Deardorff motioned to approve, Miller second, all aye.

Review of Financial Statements and Check Summaries:

- Hodge points out that revenues are much lower than expenditures in September, however that is due to the timing of September billing and those revenues appearing on the October financials, but everything balances out.
- Funds for ARPA grant will continue to come in throughout the rest of the year.
- Approval of Financials
 - Miller motioned to approve, Deardorff seconds, all aye.

Action Items:

- Hodge presented the annual budget for approval. Discussed collection revenue from wastewater treatment plant partners for effluent. Discussions were also had regarding Proposition HH. At the time of this meeting,

Proposition HH had not yet been voted on, therefore the budget was created and discussed with the understanding that budgeted revenues could change depending on whether the proposition passed.

- Burhans asked for clarification on what Donala will do if Prop HH passes. Hodge and Hawker explained that if it does not pass, mill levies will remain the same. If it does pass, a notice will be sent to our customers making them aware that possible changes to mill levies will take place in December 2023.
- Grant proceeds include Loop and ARPA.
- Operating expenses in the budget include capital assets (legally required)
- Largest budgeted projects are HMO, radium, and tank rehab.
- Reviewed fund definitions
 - Vanderschuere suggested that these be reviewed each year.
- Board approves and accepts preliminary budget.

General Manager's Report by Jeff Hodge:

- Fountain's water district attended the Loop meeting and expressed increased interest in joining. Loop authority will begin including their water needs in the Loop's water analysis. Loop project manager drafted a letter to Colorado Springs Utilities regarding the CSU reuse meeting that took place on September 25th.
- Hodge attended groundwater conference in Denver. A lot of discussion was had around renewable surface water. Drilling wells is becoming more challenging and more expensive. Well 16A was drilled for much less than what current wells are costing.

Wastewater Report by Aaron Tolman:

- Sequence Batch Reactor (SBR) crack repairs taking place and going well so far.
- Digester arm repairs to be completed next week.
- Timberline completed annual flume calibration.
- Toxicity testing was completed and passed.

Water Report by Ronny Wright

- The second part of HMO sampling is taking place and going well, going to do one extra day of testing. Entire demonstration study should be completed and submitted to the state by the end of the year.
- The Coating Improvement for Water Storage Tanks is projected to begin in May of 2024. Wright to coordinate scheduling with Sams.
- VFD for well 16A is 80% done, Wright will get with Sams regarding electrical components.
- One spare VFD sold, planning to sell the other two.

Consultants Comments:

- Sams stated that tank rehab contracts are ready for signature by Hodge.
- Sams stated that main component for 16A is shipping tomorrow and that the electrical contract for 16A is going well.
- Sams stated that no changes to wastewater permits were anticipated in the near future.
- Gracely met with Merrick to discuss direct potable reuse and next steps in that process. Gracely and Merrick will put together a one-page summary and send to Hodge.
- ASR study done on 10/13.
- LIRF study is scheduled to be completed by the end of October.
- Wright and Merrick representative will reset flow sheets for 2024.
- Gracely is working on putting together a study regarding all of Donala's water rights to be able to have a holistic view about all of our available water.

Directors Comments:

- None

Public Comment:

- Howald commented on Proposition HH and that TABOR calculations will change over time despite the fact that people are assuming it will not. He also mentioned tax breaks that it would give to seniors.

Meeting adjourned at 2:45pm.

These minutes are respectfully submitted for record by Ashley Uhrin on November 14, 2023.