

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
June 15, 2023

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on June 15, 2023 at 1:30 pm.

Directors Present: Wayne Vanderschuere
Bill George
Kevin Deardorff
Ed Miller
Scott McCulloch

Staff Present: Jeff Hodge
Christina Hawker
Ashley Uhrin
Ronny Wright
Mike Boyett
Aaron Tolman

Consultants Present: Roger Sams (GMS)
Brett Gracely (LRE)
Madison Philips (CEGR) – Attended via Zoom

Guests: James Howald (OCN)
Jackie Burhans (OCN)

President Vanderschuere called the meeting to order at 1:30 pm.

Approval of Agenda:

- No changes to the agenda.

Public Comment Non-Agenda Items:

- None

Review of Minutes:

- Minutes from May 18, 2023, Board Workshop and Regular Meeting accepted.
 - George motioned to approve, Deardorff second, all aye.

Review of Financial Statements and Check Summaries:

- Hodge stated that because of the abundance of rain, we have only earned about 25% of our year-to-date revenue but said May and June usage have historically fluctuated and this is not out of the ordinary for the District.
- Approval of Financials
 - George motioned to approve, Miller seconds, all aye.

RFQ for General Professional Engineering and Specialized Consulting Services – Discussion and Possible Action

- Four different firms have submitted proposals to be on-call vendors for Donala. Hodge asked the Board to approve all four to be used on call when Hodge determines they are needed. McCulloch questioned why we would need four. Hodge and Vanderschuere clarified that each one has a sub-specialty and by having all four on call we can choose the best firm for the service needed. It also provides us flexibility to choose which firm can complete the necessary project first. Deardorff asked if there is a retention fee or any other upfront costs. Hodge clarified that there are not.
 - George motioned to approve, Miller seconds, all aye.

Resolution 2023-5 – Discussion and Possible Action on Personnel Policies

- Philips provided a recap of sections where changes were made to provide clarifying language or formatting (3.1, 5.4, and 5.6)
 - George motioned to approve, Miller, all aye.

Resolution 2023-6 – Discussion and Possible Action on Rules and Regulations

- Philips stated that some substantive changes were made to sections 1-9 per Hodge and Sams and any questions regarding those changes should be directed to them. Philips provided a recap of any sections where changes were made to provide clarifying language (sections 1.3 and Exhibit A)
 - George motioned to approve, Miller second, all aye.

General Manager’s Report by Jeff Hodge:

General

- Reminder that the July board meeting will take place at the wastewater treatment plant.
- There will be a tour of the plant prior to the meeting.

Arkansas Round Table

- Hodge attended with Wright.
- Presentation on the Colorado-Kansas Compact. It was informative regarding water delivery to Kansas.
- Supreme Court threw out a case regarding whether or not wetlands are jurisdictional, but Colorado is filing with the courts to say they can come up with their own dredge and fill permits. This could affect the Loop Authority as more permitting may be required.

The Loop Water Authority:

- Loop Authority chose Merrick as their project manager.

Water Report by Ronny Wright

- VFD’s for 1A and 8A are installed. VFD for 4A and 14A are scheduled for installation. Process to install the VFD for 16A has begun, and they have started mobilizing equipment to the well site.
- Working with Mountain View Electric Association on rebates for more efficient units.
- Baptist Road repairs will get started soon.
- Replacing the clear-well pump at R. Hull plant.
- Server swap for SCADA is complete. Working on phase 2 to connect remote sites, pump stations, etc.
- Vanderschuere wanted to confirm we followed up on our commitment to clean up the weeds by well 8A. Wright confirmed this has been completed.

Wastewater Report by Mike Boyett:

- Treatment is going well.
- Waiting on parts for a digester.
- Testing next week for PFAS.

- Switched propane suppliers, the new company has changed out all the tanks. Waiting for the former company to pick up their old ones.
- Preparing for scheduled power outage at beginning of July, Tolman will ensure they have backup plans and generators in place and staff is trained.

Consultants Comments:

- Sams stated 16A well project is going well. Stated that they are finalizing a contract in the next few days to seal some of the cracks in the SBR walls.
- Gracely stated the lawn irrigation return flow process will be completed before the end of the year. Well field assessment is continuing; he will follow up with partners regarding this. Working with staff to obtain a grant for the ASR pilot program.

Directors Comments:

- Vanderschuere met with the board presidents of participants in the Loop Authority. It was beneficial and cordial. They will meet again in early autumn. They asked the Loop Authority Board to create a common "About Us" page. They will put together a formal resolution stating that the Board supports Donala participating in the Loop Authority.
- Vanderschuere attended a Mountain View Electric annual meeting. Found out that cost of power will be increasing, thus Mountain View will have to make up those costs. Anticipate increased rates and should be taken into consideration when preparing the 2024 budget.

Public Comment:

- None

Vanderschuere entertained a motion to move to Executive Session.

- George motioned to accept, McCulloch seconds, all aye.

Meeting adjourned at 2:53 pm to Executive Session CRS§24-6-402(4)(b) Receive Legal Advice from District General Counsel on Specific Legal Questions Pursuant to §24-6-402(4)(b) and Determine Positions Relative to Matters that may be Subject to Negotiations, Developing Strategy for Negotiations, and Instructing Negotiators Pursuant to §24-6-402(4)(e)(I) Regarding the UMCWTF IGA.

Executive session concluded at 3:21 pm.

These minutes are respectfully submitted for record by Ashley Uhrin on July 12, 2023.