

DONALA WATER AND SANITATION DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES  
JULY 15, 2021

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on July 15, 2021 at 1:30pm.

Directors Present: Ed Houle  
Wayne Vanderschuere  
Kevin Deardorff  
Bill George  
Ed Miller

Staff Present: Jeff Hodge  
Christina Hawker  
Tanja Smith  
Mike Boyett

Consultants Present: Matt Poznanovic  
Brett Gracely  
Kelsey Briggs

Guests: Jackie Burhans (OCN)

President Houle called the meeting to order at 1:30pm.

Approval of Agenda:

- Approved.

Public Comment Non-Agenda Items:

- None.

Review of Minutes:

- Minutes from June 2021 Board Meeting accepted
  - Deardorff motioned to approve, George second, all aye.

Review of Financial Statements and Check Summaries:

- Donala revenue at 55.71% and expenses at 66.50%.
- Waste Plant revenue at 58.53% and expenses at 57.30%.
- General Fund return is 0.14%.
  - George motion to accept, Vanderschuere second, all aye.

LRE Well Study:

- Study under way. Nothing to report at this time.

#### Pikes Peak Regional Water Authority:

- The Reuse Study is under way. The completion date is estimated to be Nov. 2021. Participants will meet July 28.

#### Regionalization Subcommittee of PPRWA:

- There have been no meetings in the last four months.

#### Northern Water Delivery Line:

- Nothing new to report.

#### North Monument Creek Interceptor (NMCI):

- Andrew Muser has replaced Darlene Garcia as the Project Manager. A tentative meeting has been set for August 4<sup>th</sup>.

#### Status of Long-Term Water Supply Contract with CSU:

- Nothing to report.

#### Board Workshop April 15<sup>th</sup>:

- Study to Restructure Waste Treatment Rate System:
  - In Work.
- Donala Fiscal Policy:
  - In Work
- Contract (IGA) with WWSD for engineering study of the “Loop”:
  - Draft IGA in work. RFP issued.
- Assessment of storing additional Donala water in Pueblo Reservoir:
  - On hold pending decision on Reuse and Loop studies.
- Pre-Feasibility Grant Submission:
  - Submitted July 2021
- Information Meeting with EPC County Commissioners:
  - Convened May 19 at Donala office. Report provided at Board Meeting May 2021.
- CSU Rate and Tariff Study:
  - In work
- Regionalization:
  - Under consideration.
- Ed Informal Coffee with WWSD Board Member:
  - Convened April 30.

#### Status of Operations:

- Water Report:
  - District consumed 37.515 million gallons in June.
    - 29.889 from our wells and 7.626 from Willow Creek Ranch delivered by CSU.
    - Wastewater Treatment Plant received 11.519 million gallons of water as influent, the remaining amount, 25.996 MG was used for outside watering.
- Wastewater Report:
  - Trevor Wilch passed the Colorado Facility Operator’s Class D certification exam to be our newest certified water professional.
  - We have welcomed Aaron Tolman back to Upper Monument. He has been working full time as of June 1 and his return is already paying dividends as we have another pair of experienced eyes monitoring our process and making valuable recommendations to management.
  - Mike will be attending and teaching at the Leadville operator’s school July 19-23.

- Plant performance has been very good.
- The facility continues to produce a good quality effluent and well exceeds our permit limitations as shown in our DMRs.
- We continue to produce one to two tractor trailer loads of biosolids a week for agricultural land application.
- Amy Azevedo has completed the laboratory's DMR QA and submitted results into the ERA database. We will be graded sometime after August 27 when the study closes.
- The first week of August we will begin testing our biosolids for compliance with the new Colorado TENORM regulations. This must be completed before March 2022. If they are too high we may lose our ability to land apply our biosolids. Vanderschuere requested that we complete a baseline as soon as possible to test TENORMS for Donala, Triview and Forest Lakes in the event there is a problem there will be plenty of time to take corrective action.

#### SCADA:

- Timberline continues to upgrade the Scada system as requested by staff. The installation and upgrade are scheduled to be complete by the end of Sept. 2021. The prior date was July but due to delays in acquiring equipment the completion date has changed.

#### Water Meter Upgrade and Replacement:

- The completion date for this project is October 2021. There is 296 units for Donala and 135 Forest Lakes cellular transmitters that need upgraded. These units are on back order due to the limited number of chips available. As of July 8<sup>th</sup> over 476 water meters and/or transmitters have been installed.

#### Drought Report:

- Northwest Colorado is currently in exceptional drought with moderate drought and abnormally dry moving east.

#### Additional Comments:

- None.

There being no further business of the Board, President Houle adjourned to executive session at 2:16 pm. Hodge announced C.R.S. § 24-6-402(f)(a) – discussion on water rights.

Reconvened in open session 3:31 p.m. no reportable action was taken.

Meeting adjourned 3:32 p.m.

These minutes are respectfully submitted for record by Tanja Smith on August 16, 2021.