

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
FEBRUARY 18, 2021

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on February 18, 2021 at 1:30pm.

Directors Present: Ed Houle
Wayne Vanderschuere
Kevin Deardorff
Bill George

Staff Present: Jeff Hodge
Mark Parker
Christina Hawker

Consultants Present: Roger Sams
Brett Gracely (online)

Guests: Jenifer Kaylor
Ed Miller

President Houle called the meeting to order at 1:30pm.

Approval of Agenda:

- Approved.

Public Comment Non-Agenda Items:

- Miller gave a quick bio to introduce himself.

Review of Minutes:

- Minutes from January 2021 Board Meeting accepted
 - George motioned to approve, Kevin second, all aye.

Review of Financial Statements and Check Summaries:

- Donala revenue at 95.33% and expenses at 91.05%.
- Waste Plant revenue at 89.28% and expenses at 91.03%.
- General Fund return is 0.11%.
- We are updating software soon, so the financial report will be presented in a different format.
 - Vanderschuere motion to accept, George second, all aye.

New Business:

- Parker addressed the hacking of the Florida computer water operations system that was on the news recently. Met with Timberline to change remote access to monitor only, so an operator must physically be at the plant to make changes. Also working on two factor identification.
- Sams updated the Board on the upcoming financial and Capital matters. There is potential for Triview and Forest Lakes to use our residuals management building to get rid of additional contaminants in their water. We are currently researching our potential liability. We are also further examining our costs of the Northern Monument

Creek Interceptor pipeline, as well as, water pipeline options that could facilitate our return flows to our water portfolio. Sams also recommended looking back into how to best utilize our Laughlin Water right.

- Houle mentioned that the Visitor Center's contractors reached out to us again asking for permanent waste services. We told them we would be able to accommodate them. They are working with CSU as well, so we are waiting on their decision.
- Hodge asked for the Board's direction in some water leasing inquires, and the Board agreed to pursue them.

Manager's Report:

- COVID: We will be returning to a normal schedule starting March 1st. Will continue to follow local health dept. recommendations and requirements.
- Solids Handling Facility: Staff and GMS are putting together a cost estimate to possibly lease capacity to Triview and Forest Lakes to treat back wash from their water facilities.
- Pikes Peak Regional Water Authority: Hodge will be part of the four-person consultant selection committee for the Reuse and Storage study. Final product from this study is scheduled to be delivered by July 2021.
- Regionalization Subcommittee of PPRWA: The next meeting will be held Feb. 24th at Cherokee's offices. The Sub-committee will be reviewing an option being referred to as "The Loop".
- NMCI: Triview continues to move forward with the permitting and construction for this project. Donala is reviewing it as a potential additional or alternate delivery system for our Ranch water and future Laughlin and Wastewater Return Flows.
- Colorado Water Congress Annual Conference: Informative to Hodge since his move back to Colorado, however, did not go into much detail about new projects.
- Status of Long-Term Water Supply Contract with CSU: Nothing new to report.
- Audit: March 2021.
- Board Workshop April 15th

Development Update:

- No updates at this time.

Status of Operations:

- Water Demands: District delivered 11.215 million gallons in January vs. 12.448 million gallons in December. 63.84% from our wells and 36.16% from Pueblo Board of Water Works water lease. January 2021 delivered 4.12% less than January of 2020.
- Water Plants: Holbein has been cleaned and the piping work is scheduled for Feb. 2-10. We anticipate the plant will be back on-line mid February. R. Hull will be shut for cleaning then.
- Wells: Parker has been in contact with Hydro Resources to see what is needed to get well 7D back on-line. The prior point of contact is no longer with the company. Parker is working with his replacement.
- Water Supply Outlook: The National Weather Service Climate Prediction Center forecast calls for higher chances of below average precipitation across most of Colorado for the next 3 months. Temperatures are predicted to be above average as well. Early season snowpack is 96% of normal in the Arkansas River Basin and 80% statewide. We are tracking slightly less than median snowfall and less than water year 2020. We currently have 12.71 AF in storage in our Longer Term If-And When account in Pueblo Reservoir.
 - 2020 was the second highest usage year since 2013, with 2018 being the highest.
 - 2020 also brought us the 3rd highest usage of the Arapahoe aquifer and the 2nd highest usage of the Denver aquifer since 2013, with the highest year being 2018.
- Capital Projects:
 - Residuals Management Building is still giving us concerns. Ran through an entire process with MW Watermark and feel comfortable that it is working properly. Will not run another batch until mid to late March.

- 2021 waterline replacement project is still scheduled to go to bid late Feb. We are at 97% complete with drawings and approvals to send the package out to bid. Had a walk-through with the Vice-President of Club Villa Townhomes and there were no major concerns.
- Overall Water System: Met with Wazee Electric about variable frequency drive at the Jessie water transfer station and are unable to repair it. Will be purchasing a new VFD. Should be installed by end of March.
- Forest Lakes Metropolitan District: We continue with water production and infrastructure installation and inspections in the West Valley, Phase 5; as well as the Falcon Commercial area.
 - Cleaned upper lift station.
 - Have 2 year warranty walk through scheduled for later this mot with representatives from Wright Water Group and Velocity contractors.
- Monument Sanitation District: We have settled into having Monument Sanitation as part of our daily operations. The circuit breaker for pump #2 at the Trails End lift station has had no issues since our repairs and we have cleaned the second vault at the Trails End Lift Station.
- UMCRRWTF:
 - UPS site construction caused some difficulties with the road into the plant. Was corrected by end of day.
 - Issues with foam have gotten better. #1 SBR has bare patches and about half the foam depth since last report – 2 to 4 inches. #3 SBR is almost normal. We have adequate PAXX supplies on hand and are monitoring the SBRs. With improved foam conditions our effluent has improved. Lost one of influent pumps to a bad vari-drive. Working with Timberline to get a new one installed. Biosolids production, dewatering and hauling continues as normal. Completed Biosolids Report for the State.
 - Lab: Monthly and quarterly compliance samples, baseline samples and Reg 85 samples were taken on Jan 5th, one week earlier than normal due to COVID scheduling, and sent to ACZ for analysis. All results are within permit parameters. BOD, TSS and TIN were sampled later than normal due to high solids carrying over from the SBR, it is under control now due to adding PAX to the SBRs, but the effluent BOD and TSS were higher, as expected, but still within permit parameters and with a 95% reductio each. The PAX is only affecting the filaments, so the rest of the microorganisms are still abundant and active. E. coli was sampled with a higher than normal result yet still within parameters. Azevedo is now using the IDEXX Colilert 24 method for testing E. coli and has reworked our bench sheets and SOP for the new method. She has also started a Quality Control spreadsheet for inhouse lab testing.
 - 2021 Wastewater Demands: The deliveries to the wastewater plant impacting the Donala portions are running below the allotted amount at the wastewater plant, .680 MG/Day, this is and 11.52% increase over 2020. We are currently using 58.4% of our capacity at the plant.

Additional Comments:

- None.

At 2: 57 p.m. George motioned to move to adjourn to executive session per C.R.S § 24-6-402(4)(h) to discuss personnel matters, Deardorff second.

The board convened out of executive session at 3:40 p.m.

It was noted that Director George had left the meeting at 3:00 p.m.

Director VanderSchuere made the motion to appoint Mr. Ed Miller to fill the seat of Former Director Snyder. Director Deardoff second. All three directors voted yes.

Meeting was adjourned at 3:41 p.m.

These minutes are respectfully submitted for record by Tanja Smith on February 18, 2021.