

DONALA WATER AND SANITATION DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES  
SEPTEMBER 17, 2020

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on September 17, 2020 at 1:30pm.

Directors Present: Ed Houle  
Dennis Snyder (via phone)  
Wayne Vanderschuere  
Kevin Deardorff  
Bill George

Staff Present: Jeff Hodge  
Mark Parker

Guests: Brett Gracely  
Marvin Boyd  
Doug Barber  
Nate Eckloff  
Dave Powell (via phone)

President Houle called the meeting to order at 1:30pm.

Public Comment Non-Agenda Items:

- Powell inquired on timeline to refinance Laughlin Ditch. Will be complete within the next 2-3 months.

Review of Minutes:

- Minutes from August 2020 Board Meeting accepted with corrections
- Minutes from September 1, 2020 Special Meeting accepted.
- Deardorff motioned to approve, George second, all aye.

Review of Financial Statements and Check Summaries:

- Should be at 33%; revenue is at 15.84% and expenses 33.86%.
- Waste revenue is currently at 40.95% and expenses 36.37%.
- General Fund return is .16% and Debt Fund is at .02%.
- Deardorff motion to accept, Vanderschuere second, all aye.

New Business:

- Petition for Inclusion Agreement:
  - Property is a tract of land NE1/4, SW1/4, Section 36, Township 11 South, Range 67 West of the 6<sup>th</sup> P.M. El Paso County, Colorado that was already included in the 1041 permit with Pueblo.
    - Petitioners: Beverley B. Miller, Uwe Schmidt, GST Trust of Kenneth Charles Barber, GST Trust FBO of Nancy Row Barber and GST Trust FBO of Douglas Hawthorne Barber.
    - George motioned to approve petition, Deardorff second, all aye.
- Resolution 2020-5, Bond Issue:
  - Vanderschuere motioned to approve, George second, all aye.
- 10 Year Capital Plan:
  - Replacement of 5.1 miles of AC Water Pipe - \$11,500,000.
  - Water rights purchases - \$5,000,000
  - Water Storage - \$2,500,000
  - Replacement and upgrade of SCADA system at Holbein Plant - \$250,000

- Hydrant and valve replacement - \$150,000
- Water tank repairs - \$2,000,000
- Baptist booster station repairs and upgrades - \$100,000
- Well repair - \$400,000
- Sewer camera van - \$300,000
- Wastewater plant upgrades or abandonment - \$5,000,000
  - George motioned to approve, Deardorff second, all aye.
- General Counsel:
  - District does not currently have General Counsel. Our water lawyers have been filling this role. With important matters before the District and general legal questions it is the opinion of Jeff Hodge that the District should retain a legal firm that specializes in Colorado Special Districts. Jeff has reached out to Linda Glesne of Collins, Cockrel & Cole.
    - George motioned to approve, Deardorff second, all aye.

#### Manager's Report:

- PPRWA:
  - Hodge attended the regular meeting online Sept. 2<sup>nd</sup>. The Regionalization Subcommittee met on Sept. 10<sup>th</sup> and Triview brought up the idea of forming a regional authority to pursue projects. Triview continues to push forward with the Northern Water Supply Line project.
- Drought Report:
  - Dry pattern continues.

#### Status of Operations:

- Demands on the District's water supplies continue with hot, dry temperatures. The District produced 41,582,62, gallons in August versus 39,748,307 in July, which is a 4.4% increase. Of this total 42% as from Willow Creek and the balance of 59% from District wells.
- Well 4A has been in use for a month now without any issues. Hydro Resources checked the VFD and noted some issues and repairs have been completed.
- Well 7D is being re-equipped to a depth of 1200 ft from the previous 770 ft. It will also be equipped with a VFD to better control the well.

#### Capital Projects:

- Continue to fill the tanks at the Residuals Management Facility and run the process to achieve optimum "cake".
- Infrastructure replacement project is moving along.
  - Received a complimentary letter from a resident on Mission Hill Way thanking everyone for their professionalism, efficiency and courteousness.
- 2021 infrastructure replacement preliminary modeling and design is underway. Should have some rough budget numbers in the next couple of weeks.

#### UMCRWWTF:

- Plant is operating within normal operating standards.

#### Willow Creek Ranch:

- Ranch is dry.
- Trip to the ranch will happen in the next few weeks.

#### Development Update:

- The new inclusion previously mentioned.

#### Additional Comments:

- None.

At 2:38 p.m. George motioned to move to Executive Session, Vanderschuere second, all aye.

The topics discussed in the Executive Session were about water rights covered under §24-6-402(4)(a), C.R.S. No reportable action was taken on either water right offer.

The other topic was providing direction for negotiations per §24-6-402(4)(e), C.R.S. in regard to Interim Wastewater Conveyance and Treatment Agreement with CSU and Triview. No reportable actions were taken.

3:50 pm Adjourned

These minutes are respectfully submitted for record by Tanja Smith on October 1, 2020.