

DONALA WATER AND SANITATION DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES  
JUNE 18, 2020

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on June 18, 2020 at 1:30pm.

Directors Present: Ed Houle  
Dennis Snyder  
Wayne Vanderschuere  
Kevin Deardorff  
Bill George

Staff Present: Jeff Hodge  
Tanja Smith  
Christina Hawker  
Mark Parker

Guests: Jennifer Kaylor (via phone)  
Steve Hrin (via phone)  
Dave Powell (via phone)  
Brett Gracely  
Tom Cistere

President Houle called the meeting to order at 1:30pm.

Public Comment Non-Agenda Items:

Review of Minutes:

- Minutes from May 2020 Board Meeting accepted as submitted. Deardorff motioned to approve, George second, all aye.

Review of Financial Statements and Check Summaries:

- Should be at 58.33%; revenue is at 61.34% and expenses 59.93%.
- Waste revenue is currently at 65.26% and expenses 56.30%.
- General Fund return is .21% and Debt Fund is at .09%.
- George motioned to accept, Deardorff second, all aye.
- Audit presented by Tom Sistare, clean report with no findings on internal controls

New Business:

- Resolution 2020-2; Board Appreciation to Mr. Kevin I. "Kip" Petersen. George motioned to accept, Vanderschuere second, all aye
- Resolution 2020-3; Board Appreciation to Mr. Kenneth Judd. George motioned to accept, Vanderschuere second, all aye

Manager's Report:

- COVID-19 precautions continue.
- Pikes Peak Regional Water Authority formed a subcommittee during June meeting to research options and feasibility or regionalization. Hodge will represent Donala on said subcommittee.
- Northern Delivery Pipeline— Hodge attended meeting on current status. Hydro Engineering presented possible alignment. Donala will continue these meetings, however we are currently not an active (paying) participant.

- Stonewall Springs Reservoir was purchased by Tri-View along with 18,358 acre-feet of conditional water storage. Donala lawyers will review and advise if there are any advantages and/or possibilities of storing any Donala water in this structure.
- Arkansas Basin Roundtable will meet virtually on July 8<sup>th</sup>.
- Special District Association (SDA) Annual Conference will not meet in person this year. Will be a virtual conference.
- Drought Report shows eastern El Paso County as “severe drought” and the central portion as “moderate drought”. Looks to be an extremely dry summer.

#### Willow Creek Ranch:

- Hodge and Parker visited Ranch on May 20<sup>th</sup>. All snow had melted and the soil was extremely dry.
- Troy and JR spent May 18<sup>th</sup> and 19<sup>th</sup> removing the beaver dams and restored the creek channel.
- Staff is planning a work week in the later part of July to perform annual maintenance. We are considering installing additional head gates to divert the flows in the winter months to prevent damage to the flumes.
- The end of June we will have 180 AF in storage and do not expect any spills this year.

#### Status of Operations:

- Demands on the District’s water supplies have increased substantially. The District produced 36,624,307 gallons in May versus 16,973,000 in April. Of this total 45% as from Willow Creek and the balance of 55% from District wells.
- R. Hull plant had a pump go down last month, the new pump went down again yesterday, should be up and running end of the week.
- Well 4 is back up and pumping. A new pump and motor were installed as the prior unit had failed in place.
- Well 7 remains out of service. Staff has contracted with Hydro Resources to attempt to recover the pump and motor from the well. The unit is stuck in gravel/sand material that has entered the main well section.
- Effective June 15<sup>th</sup> we are transferring sludge to the new facility at R. Hull, which makes us a zero discharge to the waste treatment plant.

#### UMCRWWTF:

- The plant is operating within our permit standards.
- We have hired a Chief Wastewater Plant Operator, Michael Boyett who started on June 15<sup>th</sup>.
- We have also hired a Water Quality Specialist, Amy Azevedo who will start on June 29<sup>th</sup>.

#### Capital Projects:

- June 26<sup>th</sup> is the updated delivery date for the press and screw pump at the Solids Handling Plant.
- The District’s water main replacement project is scheduled to begin July 27<sup>th</sup>, with prep work starting on July 7<sup>th</sup>. During the week of June 29<sup>th</sup>, GMS will be reaching out to the effected residents to apprise them of the upcoming construction activities and will possibly schedule a virtual town hall. The construction will begin on Candlewood then proceed to Huntington Beach and finish up on Mission Hill.
- We have begun prep work on next year’s project which is the Gleneagle Townhomes on Mission Hills.
- Hodge and Parker will meet with attorneys and GMS on June 19 to discuss whether Donala is able to take waste flows from CSU, in regards to the Visitor Center Complex, per our current permit.

#### Development Update:

- There have been no new contacts regarding additional development.

#### Additional Comments:

- None

There being no further business of the Board, the President adjourned the meeting at 2:30 pm. These minutes are respectfully submitted for record by Tanja Smith on June 18, 2020.