

DONALA WATER AND SANITATION DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES  
JULY 16, 2020

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on July 16, 2020 at 1:30pm.

Directors Present: Ed Houle  
Dennis Snyder  
Wayne Vanderschuere  
Kevin Deardorff  
Bill George

Staff Present: Jeff Hodge  
Tanja Smith  
Christina Hawker  
Mark Parker  
Michael Boyett  
Amy Azevedo

Guests: Brett Gracely (via phone)

President Houle called the meeting to order at 1:30pm.

Public Comment Non-Agenda Items:

Review of Minutes:

- Minutes from June 2020 Board Meeting accepted as submitted. George motioned to approve, Deardorff second, all aye.

Review of Financial Statements and Check Summaries:

- Should be at 50%; revenue is at 51.39% and expenses 48.72%.
- Waste revenue is currently at 53.90% and expenses 50.95%.
- General Fund return is .21% and Debt Fund is at .07%.

New Business:

- Northgate Lift Station Capacity and Agreement with CSU Discussion
  - Donala reviewing total capacity.
  - AF Visitors Center requesting up to 120,000 gpd to be conveyed through lift station to UMRWWTF using Triview's capacity.
  - Discussion ensued in regards to using Donala's capacity.
  - Board directed Hodge move forward and contact CSU as well as Jim McGrady.
- Laughlin Ditch Water Right Refinancing presentation by Nate Eckloff of Piper Sandler:
  - We had looked into CO Water & Power Authority and do not qualify as the refinance is not a project.
  - Purchased May 2017 for \$3,420,000 at a rate of 4% annum payable quarterly for 5 years then payable in full (+/- \$3,092,642.05) June 30, 2022.
  - Staff is researching paying off the loan earlier and refinancing the outstanding amount at today's lower interest rates over 20 years.
  - Request direction to pursue refinancing or use reserves to pay off loan when due.
  - Board is open to refinancing rather than using reserves. Requested researching additional quotes.

### Manager's Report:

- Quarterly update from CSU on Northern Monument Creek Interceptor:
  - CSU Board has approved CSU being able to enter into 25-year service contracts.
  - NEPA process underway with an anticipated completion date of July 2022.
  - Construction to commence within 3 months of NEPA finalization (estimates).
  - District must make participation decision prior to construction in 2022.
    - Current timeline for CSU Regionalization will not allow CSU to make a commitment to water service (return flows) before 2023.
- CSU, Triview and Donala Agreement:
  - Staff is working with Petrock, Fendel and Poznanovic as well as GMS to work out terms of a Wastewater Conveyance and Treatment Agreement.
    - Donala would be leasing available capacity in our Northgate Lift Station to convey wastewater from the to be constructed AF Visitors Center. Triview would be leasing their capacity to CSU for treatment of the wastewater.
    - Upon further discussion, all agreed that Donala is able to lease it's capacity to CSU and should go that route. Triview may exceed their capacity with their continued growth.
- PPRWA – Hodge attended online July 1<sup>st</sup>. Regionalization subcommittee will meet July 23<sup>rd</sup>.
- Arkansas Basin Roundtable – Hodge attended online on July 8<sup>th</sup>.
- Drought Report:
  - Eastern El Paso County continues to be classified as “severe drought” and central portion “moderate drought”.

### Willow Creek Ranch:

- Week of July 13-17 is work week with Troy, Jr and 4 summer hires.
  - Main tasks include removal of willows along the ditches, ditch maintenance, tree removal for fire mitigation and removal of fencing within the property boundaries.

### Status of Operations:

- Demands on the District's water supplies have increased substantially. The District produced 36,717,862 gallons in June versus 36,624,307 in May. Of this total 46% as from Willow Creek and the balance of 54% from District wells.
- CSU had to curtail conveying water to us due to a leak in a main on Voyager.
  - Staff was able to manage water operations with our plants and wells without issue.
- Well 7D efforts to remove the pump and motor were unsuccessful. They are sitting at the bottom of the well. They will remain there indefinitely. We will have the well camera'd in the next week. Will reset the well.

### UMCRWWTF:

- The plant is operating within our permit standards.
- Robert has been working with Michael and Amy to get them up to speed with operations.

### Capital Projects:

- Residuals management facility project is moving forward.
  - Press was delivered July 9<sup>th</sup> and installed. We are awaiting personnel from MW Watermark to arrive on site for start-up.
- Annual infrastructure project will commence work on July 27<sup>th</sup>.
  - Came in under bid therefore we have added back in the Westchester cul-de-sac.
  - El Paso County is requiring that Donala must repave the entire cul-de-sac with 4” of asphalt. We are currently appealing. The cost would be astronomical.
- We have started preliminary work on 2021's project due to the complexity of the overall project, which will be Gleneagle Townhomes.

Development Update:

- There have been no new contacts regarding additional development.

Additional Comments:

- None

There being no further business of the Board, the President adjourned the meeting at 3:10 pm.  
These minutes are respectfully submitted for record by Tanja Smith on July 16, 2020.