

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
June 20, 2019

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on June 20, 2019 at 1:30pm.

Directors Present: Ken Judd
Ed Houle
Dennis Snyder
Wayne Vanderschuere
Kevin Deardorff (Absent)

Staff Present: Kip Petersen
Tanja Smith
Christina Hawker
Mark Parker

Guests: Jennifer Kaylor
Bill George
David Powell
Phil Book
Tim Wellman

President Judd called the meeting to order at 1:30pm. All rose for the Pledge of Allegiance. The board excused Kevin Deardorff's absence.

Public Comment Non-Agenda Items:

- None.

Review of Minutes:

- Minutes from May 2019 Board Meeting accepted as submitted.

Review of Financial Statements and Check Summaries:

- Should be at 58%. Operating revenue is at 63%. Expenditures are at 61%.
- Waste should be at 58% also. Operating revenue at 36%. Expenditures is at 40%.
- General Fund return is 2.18% and Debt Fund is at 2.22%.
- Houle motioned to accept, Snyder second, all approved.

Manager's Report:

- Pueblo County 1041 Permit vote has been postponed to July 11, 2019.
 - Petersen, Rick and Katie Fendel, Ken Judd and Mark Parker all attended the public hearing on June 13, 2019. One Commissioner was absent. Pueblo Board approved a motion to postpone.
 - Petersen requested the Board to postpone signing the resolution as the terms and conditions may change. Snyder motioned to accept, Houle second, all aye.
- Presentation of 2018 audit by Tom Sistare of Hoelting and Associates.
 - Clean audit.
 - Zero internal control findings.
- Petersen recommends that Donala not participate in the northern return flow pipeline. The estimated cost is \$2,000,000. We currently have a pipeline that we funded in 2011 and do not need a second one.
- Position definition and draft notice of General Manager position discussion.

- Petersen requested authorization to postpone the residuals management facility construction due to potential tie-in with Colorado Springs Utilities for wastewater treatment.
 - Requested a 5-year postponement with Water Quality Control Division in regards to arsenic limits on discharge.
 - District will manage water sources to prevent a permit exceedance.
 - Houle moved to postpone, Vanderschuere second, all aye.
- Arkansas Roundtable meeting on July 10. Houle and Vanderschuere will go.
- Current drought report shows Colorado as drought free for the first time in years.
- The summer conference for Colorado Water Congress is August 20-22 and will be held in Steamboat Springs.
 - Vanderschuere will attend on Tuesday for the workshop, will cover his own costs minus the registration.
- The SDA annual conference will be September 18-20 and held in Keystone.
 - Snyder will attend. Judd is considering it.
- The Joint Roundtable will be on September 25-26 in Winter Park.

Willow Creek Ranch:

- We have been taking credit for water flowing through the Ranch since May 1st.
- Parker recalibrated the flume at Willow Creek on June 14th. Flows are quite high. Recorded 16 cfs.
- Have 271.71 AF of water in storage as of June 17th.

Status of Operations:

- Demands are starting to increase. Of 21,047,062 gallons produced in May, 51% was from Willow Creek Ranch and 49% from our well system.
- On Saturday, May 25th a water leak was reported at 10am. Water was restored by 3pm.

UMCRWWTF:

- The plant has been in an upset condition over the last several months. We are back in compliance however the facility is still struggling to return to optimum condition.
- Both capital projects started in 2018 are complete.

Capital Projects:

- Beers Construction is continuing work on Gleneagle Drive with the water main replacement.
- We have had some issue with stormwater runoff from adjacent construction projects, not associated with Donala, along Gleneagle. Multiple new homes under construction have not been compliant with their building permits that do require storm water management on-site.

Development Update:

- There have been no new contacts regarding additional development.

Additional Comments:

- Book asked about the road condition on Gleneagle across from the old Loaf N Jug and whether our patch had been approved by the County. Yet it was inspected and approved. This road will be overlaid by the County.
- Powell asked if the new water line will go all the way to Baptist. No, it will stop at Rangely.

Executive Session:

- It was moved by Houle, second by Vanderschuere to adjourn to Executive Session under the provisions of CRS 24-6-402(4)(e) to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators. Motion carried and the Board went into Exec. Session at 2:48 pm. At 3:40 pm, it was moved by Houle, second by Snyder, to adjourn the Exec. Session and reconvene the open session of the meeting. Petersen announced that no decisions had been made in Exec. Session.

The meeting adjourned at 3:41 pm

These minutes are respectfully submitted for record by Tanja Smith on June 20, 2019.