

DONALA WATER AND SANITATION DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES  
April 18, 2019

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on April 18, 2019 at 1:30pm.

Directors Present: Ken Judd  
Ed Houle (Absent)  
Dennis Snyder  
Wayne Vanderschuere  
Kevin Deardorff

Staff Present: Kip Petersen  
Tanja Smith  
Christina Hawker

Guests: Jennifer Kaylor  
Bill George  
David Powell  
Phil Book

President Judd called the meeting to order at 1:30pm. All rose for the Pledge of Allegiance. Judd called for an excused absence for Houle.

Public Comment Non-Agenda Items:

- None.

Review of Minutes:

- Minutes from March 2019 Board Meeting accepted as submitted.

Review of Financial Statements and Check Summaries:

- Currently at 75%.
- Entered into contract with Woodmoor to sell effluent water to them.
- Will encourage customers to sign up for electronic billing.
- Waste at 75% also.
- Biosolids hauling we will continue to watch.
- Judd asked if the operations of the new residual's management facility is budgeted this year. Petersen doesn't think that facility will be running continuously for the last 3 months of this year.
- General Fund return is 2.38% and Debt Fund is at 2.39%.
- Vanderschuere motioned to accept, Snyder second, all approved.

Manager's Report:

- PPRWA met on April 3<sup>rd</sup>. The Joint Budget Committee reduced the \$30 million that Gov. Hickenlooper set aside for the State Water Implementation, to \$10 million. Gov. Polis has different priorities. Next meeting May 1<sup>st</sup>.
- Arkansas Basin Roundtable will meet on April 23<sup>rd</sup>, coinciding with the VIP dinner hosted by Arkansas River Forum.
- Arkansas River Basin Conference will be attended by 3 Board Members and 2 Staff Members.
- Drought report continues to show improvement.

Willow Creek Ranch:

- We have submitted our full 1041 Permit to Pueblo County.
- Mark Parker and Troy Vialpando will make a trip to the Ranch during the week of April 22<sup>nd</sup> to see if the flumes are thawed, and if not, start work to clear the ice from the flumes.

#### Status of Operations:

- Demands on water continue at winter demands. Water is currently being produced by R. Hull water plant and our Willow Creek Ranch water. We produced 11,674,765 gallons in March; 42% was from Willow Creek Ranch and 58% from our well system.
- Holbein Water Plant had been undergoing annual deep cleaning and will be placed into operation the week of April 15<sup>th</sup>, then R. Hull will be taken off line to undergo its annual deep clean.
- UMCRRWWTF is operating within established standards.
  - Ladouceur continues to address M. Parvacella bacteria, resulting from fats, oils and grease.
    - The bacteria have died off in SBR 1. SBR 2 is slowly being brought back and SBR 3 is now being used and is able to keep up with demands.
  - Consolidation discussions continue with CSU. The most recent discussions were between the Districts water counsels and CSU staff. We were told during times of low flows in the Arkansas, there may be times when we will not be able to access our return flows due to limits on CSU's exchange potential.
    - Vanderschuere asked if CSU will be exchanging water using our water type. This may be a bigger issue than low flow months. With our exchange decree for Willow Creek water we should be ok, however ground water will be another issue.
    - The timeline has been pushed back to August of 2021 to provide service to USAFA, with engineering and design work already underway.
    - Petersen working with Triview, Woodmoor and Monument to determine if there is any benefit to cost sharing the return flow pipeline from Highway 83/Old Northgate Rd. It is possible that we would no longer need to boost the water from Holbein tanks to Fox Run tank. Could provide enough electricity savings over 14 years to pay for \$2.5 million share of construction.
    - Petersen will request a 50-year contract as a minimum.
    - Aaron Tolman has received his B certification in Wastewater.
    - Robert Hull and Aaron Tolman did stay the night at the Waste Plant during the last storm to ensure that operations were taken care of.

#### Capital Projects:

- The 3<sup>rd</sup> screen unit and the catwalk have been completed at UMCRRWWTF.
- GMS continues the design of the residual's management facility. We did receive an exemption from El Paso County 1041 permit requirements.
  - We are shooting for a May groundbreaking.
  - Held an informational meeting with the neighbors and GMS on April 16<sup>th</sup>. 4 homeowners attended.
  - We have been in discussions with one neighbor who was fearful of losing his view; we did move the structure as far to the southeast as we could to avoid impacting that.
- We had a pre-con meeting on April 16<sup>th</sup> with Beers Construction on the 2<sup>nd</sup> phase of the Gleneagle water main replacement project. End date is projected to be July 15.
- We have heard that the round-a-bout construction is to start in mid-May.

#### Development Update:

- There have been no new contracts within the Donala boundaries.

#### Additional Comments:

- Phil Book asked about the landscaping that still needs to be corrected from Phase 1. That is still ongoing.
- Petersen mentioned that property taxes will likely be down slightly in 2020.

With no further comments, meeting adjourned at 2:48pm.

These minutes are respectfully submitted for record by Tanja Smith on April 18, 2019.