

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
December 8, 2022

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on December 8, 2022 at 1:30pm.

Directors Present: Wayne Vanderschuere
Bill George
Kevin Deardorff
Ed Miller
Ken Judd (attended via Zoom)

Staff Present: Jeff Hodge
Christina Hawker
Mike Boyett
Aaron Tolman
Ronny Wright
Carla Edwards

Consultants Present: Roger Sams (GMS)
Brett Gracely (LRE) (attended via Zoom)

Guests: Jackie Burhans (OCN)
James Howald (OCN)
Scott McCulloch

President Vanderschuere called the meeting to order at 1:26 pm.

Approval of Agenda:

- Approved.

Public Comment Non-Agenda Items:

- None.

Review of Minutes:

- Minutes from November 17, 2022, Regular Board Meeting accepted
 - Bill George motioned to approve, Ed Miller second, all aye.
- Minutes from November 17, 2022, Board Meeting Workshop accepted
 - Bill George motioned to approve, Ed Miller second, all aye.

Review of Financial Statements and Check Summaries:

- Approval of Financials
 - Ken Judd motioned to approve, Ed Miller second, all aye.

Resolution 2022-5 Designated Election Official:

- Approval of Christina Hawker nominated as designated election official.

- Bill George motioned to approve, Ed Miller second, all aye.

2023 Budget and Rate & Fee Increases:

- Resolution 2022-6 Adopt Budget
 - Bill George motioned to approve, Ed Miller second, all aye.
- Resolution 2022-7 Appropriate Funds
 - Bill George motioned to approve, Kevin Deardorff second, all aye.
- Resolution 2022-8 Rates
 - Bill George motioned to approve, Ed Miller second, all aye.
- Resolution 2022-9 Set Mill Levy A
 - Bill George motioned to approve, Ed Miller second, all aye.
- Resolution 2022-10 Set Mill Levy B
 - Bill George motioned to approve, Ed Miller second, all aye.

Manager's Report:

Holbein Radium Results: Staff is still working with our consultant and CDPHE regarding next steps with extensions and reporting about the past excursion of the radium limit. The following is the same information as November. ---The last results for radium for the water being produced by the Holbein Water Plant was below detectable levels. This is the second sample that was below this level. We are consulting with the State/CDHPE about next steps. Donala is under a compliance schedule but in light of recent testing we are going to ask for extension to conduct further testing and plan and design according to ensure continued radium removal.

The Holbein plant has had all the filter media replaced and the wells that feed raw water to the plant have all been cleaned. The wells also ran in a different operation scheme that in the past. We believe these changes have returned the plant and facilities to a near new level.

Well 8A: Still waiting on vendor for what will be done to the motor that was removed and then setting install date.

Well 16A: No new information to report

Well 1A: A new replacement VFD is in route from Germany.

Tri-Lakes WRF: We will review and begin discussions 2023.

Loop Water Authority: Setting up the administration, legal and financial to get the Authority up and running. The first official meeting will be in January 2023.

Wastewater Report by Mike Boyett:

In-house and AMZ analysis results were all well within permit limits for the past month.

- Bod⁵ influent had a removal efficiency over 98%.

- TSS influent had a removal efficiency over 98%.

On November 21st we had our Colorado Environmental Inspection by Paul Hanson from the CDPHE. He reviewed the following data:

- Facility flow diagram with sampling locations.
- Calibration records for flow meters.
- Bench sheets, calculation sheets, lab results and chain of custody forms for the December 2021 DMR (including 4th quarter 2021 quarterly sampling information if applicable).
- List of samples analyzed by the permittee with corresponding SOPs and QA/QC procedures, including laboratory and in-situ analysis equipment calibration records.
- Permit compliance schedule reports and status.
- Regulation 100 delegation of duties operational plan, and succession planning; the Upper Monument Regional facility is required to have an A certified operator on-site functioning as the ORC.
- Lift station information, including site application number, location and firm capacity and collection system information including maintenance program and SSOs in the last 5 years.

We are waiting for his final report, but the inspection seemed to go well. One issue that he brought up was the accuracy of the Donala influent flume. I told him we are exploring replacing that equipment, and he requested we keep him informed of our progress toward this as we go forward. I would like to thank Troy, Ronny, and all our water side for helping us gather collections and lift station data for the CDPHE inspector.

We sent in biosolids TENORM samples as part of our continued TENORM monitoring of biosolids. I anticipate the levels will continue to go down due to the low levels we are receiving in our influent. It will take a little longer to see a decrease in our digested sludge, but they will follow the trend of lower influent numbers.

Routine equipment maintenance is ongoing, and the plant continues to function well.

We have been assisting Carollo Engineers with their effort to determine the right path forward for Triview and Forrest Lakes metro districts' decision about whether to upgrade this facility and continue to discharge to UMCR WRF or go with the NMCI.

Directors Comments:

- Vanderschuere stated he went to a CSU briefing on regional water with Hodge. A member of CSU managerial staff stated they are still looking into regional water reuse.

Public Comment:

- None.

Regular board meeting adjourned at 2:04 pm.

These minutes are respectfully submitted for record by Carla Edwards on January 12, 2023.