

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
April 20, 2023

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on April 20, 2023 at 1:31pm.

Directors Present: Wayne Vanderschuere
Bill George
Kevin Deardorff
Ed Miller
Ken Judd

Staff Present: Jeff Hodge
Christina Hawker
Mike Boyett
Aaron Tolman
Ronny Wright
Ashley Uhrin
Ross Robinson

Consultants Present: Roger Sams (GMS)
Brett Gracely (LRE)
Madison Philips (CEGR)

Guests: James Howald (OCN)
Scott McCulloch

President Vanderschuere called the meeting to order at 1:31 pm.

Approval of Agenda:

- No changes to the agenda.

Public Comment Non-Agenda Items:

- None

Review of Minutes:

- Minutes from February 16th, 2023 Board Meeting accepted.
 - George motioned to approve, Vanderschuere second, all aye.

Review of Financial Statements and Check Summaries:

- Approval of Financials
 - Deardorff questioned operation study, Hawker and Hodge clarified that it is only a budgeted item and not an expenditure
 - Deardorff also questioned the multiple electric accounts. Hawker clarified Donala has one account for each site location
 - George motioned to approve, Deardorff second, all aye.

UMCWTF-Carollo Study Update and Communications between Entities:

- Hodge stated that the contract had Tabor issues among other things
- A letter was drafted and sent to Triview Metropolitan District as well as Forest Lakes Metropolitan District
- Hodge stated that the quarterly wastewater operations meeting was civil and had some good outcomes.
- Corollo has not made any more visits to the plants but they have made several data requests
- Hodge stated we have an easement under I-25 that we could use to assist with reuse movement.
- Donala has received no formal communication from Triview or Forest Lakes

Procurement Policy

- Being put in place to be able to receive ARPA money for radium removal from the county.
- Previously Donala followed state procedures for procurement. \$60,000 remains in place until 8/7/2023 and then it will go to \$120,000 and then adjust for CPI in the future.
- The procurement policy Donala currently uses was not sufficient for El Paso County. They required we have a different procurement policy in place for us to receive ARPA money.
- Philips pointed out Exhibit A where there are some blanks that need to be filled in by the Board.
 - Board needs to decide what dollar amount is the maximum amount Hodge can sign a contract for professional services that must be bid out.
 - The Board decided Hodge can sign contracts up to \$50,000 without board approval.
 - Vanderschuere asked that language be added so that in an emergency situation where there is an operational threat that Hodge can exceed the \$50,000 threshold without immediate board approval and then will notify the Board of actions taken within 72 hours. Language will also be modified to ensure the Board can retroactively suspend the policy if necessary. General counsel will modify the procurement policy to add this language.
- McCullough asked if we have a preferred vendor list. Hodge stated we are working on a more comprehensive list.
- George motioned to approve, Judd second, all aye.

General Manager's Report by Jeff Hodge:

The Loop Water Authority: Is preparing to put out bid requests for project manager and Schematic Design. On May 4th, we will review the information generated by BBA's water model. This is an overview of the water that we plan to put into the system and the amount coming out of the other end to be delivered and used.

University of Denver 2023 Water Symposium: I attended this event April 14th to hear the presentation "Innovative Solutions for Water Problems in the Rocky Mountain West." And specifically, to hear James Eklund's thoughts. On April 7th, he gave another presentation in which he pointed out his thoughts of the Denver Basin as a massive shortage vessel. This was of interest due to the ASR Study that LRE has been undertaking on our behalf.

Colorado Ground Water Association Symposium: I attended this event on the afternoon of April 14th. LRE presented the findings of the Aquifer Storage and Recharge (ASR) Study they performed for the District and Tri-View. The presentation was very well received and of great interest to the attendees. LRE will provide the Board with a similar presentation at the May 18th board meeting.

Northern Water Conservancy Water Symposium: Attended this symposium April 10th. Hodge was able to speak with some project managers and other individuals responsible for some of the work they have done up north and felt it would be important for us to get connected with Northern Water to see how they do things.

Pikes Peak Regional Water Authority: Next meeting May 3rd. Nothing new to report from the April 5th meeting.

Arkansas Water Forum: The forum will be held from April 24-26, 2023 at Double Tree in Colorado Springs, Colorado.

Water Report by Ronny Wright:

- Well 16A – Roger is leading that project, electrical is all good to go.
- Well field studies are going well with 2 more wells to complete. Well 2D is doing better than expected.
- VFDs are coming in, 16A should arrive by the end of the month. Addition of the VFD plus the LRE studies should help with electric costs, water quality, etc.
- VFD for 8A has been installed and is being tied into SCADA. Layne covered all related expenses.
- Well 1A – permit pending for disconnect with Pikes Peak Regional Water Authority
- AT&T project is paused pending tank rehabilitation but there is not firm schedule yet for the rehab

Radium Update by Ross Robinson:

- The state will not approve our removal process, however Donala has decided to use an HMO process to aid in radium removal. Since HMO is an approved process by the state, they should now approve it. We can have HMO online by July 1st, meeting with Merrick on Friday regarding the process.

Wastewater Report by Mike Boyett:

- Wastewater operators are seeing an increase in manganese. Our last test was 150, the state limit is 175. Historically Donala has been much lower than 150.
- Started using a new polymer
- On Monday, they will start a new process to try and alleviate phosphorous
- Finished wet testing and they should have the results by the May board meeting
- July board meeting will be at the wastewater plant.

Consultants Comments:

- Sams gave update on well 16A and stated the raw water line is pretty much done except for some vegetation work that needs to be done. Control valves are 4-6 weeks out.
- Sams stated they are preparing a small contract to repair some cracks in the wall at the wastewater plant.
- Sams is putting together an analysis for the quality of the water with a focus on potable reuse.
- Same provided a regulatory update; the Commission accepted the proposal to take results of Lakes and Reservoir Nutrient Water Quality Setting Standard and put it into the Basin Study. Studies for nitrogen and phosphorous are delayed.
- Gracely discussed the ASR study briefly and said that Wright's findings on 2D are consistent with his findings during the ASR study.

Public Comment:

- None

Meeting adjourned at 3:07pm to Executive Session – CRS §24-6-402(4)(b) Advice from Donala's General Counsel on legal questions regarding the UMCWTF contract. Executive session concluded at 4:12pm.

These minutes are respectfully submitted for record by Ashley Uhrin on May 16, 2023.