

**DONALA WATER AND SANITATION DISTRICT**  
**BOARD MEETING AGENDA**  
**March 18, 2021**

MEETING TIME & PLACE:

**1:30 P.M.**

DONALA WATER & SANITATION DISTRICT  
15850 HOLBEIN DRIVE, COLORADO SPRINGS, CO 80921

BOARD MEMBERS:           Ed Houle  
                                  Wayne Vanderschuere  
                                  Kevin Deardorff  
                                  Bill George

STAFF:                        Jeff Hodge  
                                  Tanja Smith  
                                  Mark Parker  
                                  Mike Boyett  
                                  Christina Hawker

**Agenda**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Comment on Items not on the Agenda
5. Swearing in of New Director Edward Miller
6. Minutes from February 18, 2021 Regular Meeting
7. Financial Reports
8. Action Items:
  - a. Bank Resolution
  - b. Revised Water Leak Policy
  - c. Employee Benefit Update/Addition
9. Manager's Report
  - a. Development Update
10. Status of Operations
  - a. Water
  - b. Wastewater
11. Public Comment
12. Executive Session C.R.S. § 24-6-402(4)(h)
13. Adjourn.



## NOTICE OF APPOINTMENT

At a noticed meeting on the date of March 18, 2021, pursuant to Section 32-1-905(3), C.R.S., the Board of Directors of the Donala Water & Sanitation District appointed the following eligible elector to fill a vacancy on the Board of Directors:

Name: Ed Miller  
Mailing Address: 15832 Wildhaven Lane  
Colorado Springs, CO 80921

This appointment will expire at the next regular election in May of 2022.

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Edward Houle  
Board President

DONALA WATER AND SANITATION DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES  
FEBRUARY 18, 2021

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on February 18, 2021 at 1:30pm.

Directors Present: Ed Houle  
Wayne Vanderschuere  
Kevin Deardorff  
Bill George

Staff Present: Jeff Hodge  
Mark Parker  
Christina Hawker

Consultants Present: Roger Sams  
Brett Gracely (online)

Guests: Jenifer Kaylor  
Ed Miller

President Houle called the meeting to order at 1:30pm.

Approval of Agenda:

- Approved.

Public Comment Non-Agenda Items:

- Miller gave a quick bio to introduce himself.

Review of Minutes:

- Minutes from January 2021 Board Meeting accepted
  - George motioned to approve, Kevin second, all aye.

Review of Financial Statements and Check Summaries:

- Donala revenue at 95.33% and expenses at 91.05%.
- Waste Plant revenue at 89.28% and expenses at 91.03%.
- General Fund return is 0.11%.
- We are updating software soon, so the financial report will be presented in a different format.
  - Vanderschuere motion to accept, George second, all aye.

New Business:

- Parker addressed the hacking of the Florida computer water operations system that was on the news recently. Met with Timberline to change remote access to monitor only, so an operator must physically be at the plant to make changes. Also working on two factor identification.
- Sams updated the Board on the upcoming financial and Capital matters. There is potential for Triview and Forest Lakes to use our residuals management building to get rid of additional contaminants in their water. We are currently researching our potential liability. We are also further examining our costs of the Northern Monument

Creek Interceptor pipeline, as well as, water pipeline options that could facilitate our return flows to our water portfolio. Sams also recommended looking back into how to best utilize our Laughlin Water right.

- Houle mentioned that the Visitor Center's contractors reached out to us again asking for permanent waste services. We told them we would be able to accommodate them. They are working with CSU as well, so we are waiting on their decision.
- Hodge asked for the Board's direction in some water leasing inquiries, and the Board agreed to pursue them.

#### Manager's Report:

- COVID: We will be returning to a normal schedule starting March 1<sup>st</sup>. Will continue to follow local health dept. recommendations and requirements.
- Solids Handling Facility: Staff and GMS are putting together a cost estimate to possibly lease capacity to Triview and Forest Lakes to treat back wash from their water facilities.
- Pikes Peak Regional Water Authority: Hodge will be part of the four-person consultant selection committee for the Reuse and Storage study. Final product from this study is scheduled to be delivered by July 2021.
- Regionalization Subcommittee of PPRWA: The next meeting will be held Feb. 24<sup>th</sup> at Cherokee's offices. The Sub-committee will be reviewing an option being referred to as "The Loop".
- NMCI: Triview continues to move forward with the permitting and construction for this project. Donala is reviewing it as a potential additional or alternate delivery system for our Ranch water and future Laughlin and Wastewater Return Flows.
- Colorado Water Congress Annual Conference: Informative to Hodge since his move back to Colorado, however, did not go into much detail about new projects.
- Status of Long-Term Water Supply Contract with CSU: Nothing new to report.
- Audit: March 2021.
- Board Workshop April 15th

#### Development Update:

- No updates at this time.

#### Status of Operations:

- Water Demands: District delivered 11.215 million gallons in January vs. 12.448 million gallons in December. 63.84% from our wells and 36.16% from Pueblo Board of Water Works water lease. January 2021 delivered 4.12% less than January of 2020.
- Water Plants: Holbein has been cleaned and the piping work is scheduled for Feb. 2-10. We anticipate the plant will be back on-line mid February. R. Hull will be shut for cleaning then.
- Wells: Parker has been in contact with Hydro Resources to see what is needed to get well 7D back on-line. The prior point of contact is no longer with the company. Parker is working with his replacement.
- Water Supply Outlook: The National Weather Service Climate Prediction Center forecast calls for higher chances of below average precipitation across most of Colorado for the next 3 months. Temperatures are predicted to be above average as well. Early season snowpack is 96% of normal in the Arkansas River Basin and 80% statewide. We are tracking slightly less than median snowfall and less than water year 2020. We currently have 12.71 AF in storage in our Longer Term If-And-When account in Pueblo Reservoir.
  - 2020 was the second highest usage year since 2013, with 2018 being the highest.
  - 2020 also brought us the 3<sup>rd</sup> highest usage of the Arapahoe aquifer and the 2<sup>nd</sup> highest usage of the Denver aquifer since 2013, with the highest year being 2018.
- Capital Projects:
  - Residuals Management Building is still giving us concerns. Ran through an entire process with MW Watermark and feel comfortable that it is working properly. Will not run another batch until mid to late March.

- 2021 waterline replacement project is still scheduled to go to bid late Feb. We are at 97% complete with drawings and approvals to send the package out to bid. Had a walk-through with the Vice-President of Club Villa Townhomes and there were no major concerns.
- Overall Water System: Met with Wazee Electric about variable frequency drive at the Jessie water transfer station and are unable to repair it. Will be purchasing a new VFD. Should be installed by end of March.
- Forest Lakes Metropolitan District: We continue with water production and infrastructure installation and inspections in the West Valley, Phase 5; as well as the Falcon Commercial area.
  - Cleaned upper lift station.
  - Have 2 year warranty walk through scheduled for later this mot with representatives from Wright Water Group and Velocity contractors.
- Monument Sanitation District: We have settled into having Monument Sanitation as part of our daily operations. The circuit breaker for pump #2 at the Trails End lift station has had no issues since our repairs and we have cleaned the second vault at the Trails End Lift Station.
- UMCRRWWTF:
  - UPS site construction caused some difficulties with the road into the plant. Was corrected by end of day.
  - Issues with foam have gotten better. #1 SBR has bare patches and about half the foam depth since last report – 2 to 4 inches. #3 SBR is almost normal. We have adequate PAXX supplies on hand and are monitoring the SBRs. With improved foam conditions our effluent has improved. Lost one of influent pumps to a bad vari-drive. Working with Timberline to get a new one installed. Biosolids production, dewatering and hauling continues as normal. Completed Biosolids Report for the State.
  - Lab: Monthly and quarterly compliance samples, baseline samples and Reg 85 samples were taken on Jan 5<sup>th</sup>, one week earlier than normal due to COVID scheduling, and sent to ACZ for analysis. All results are within permit parameters. BOD, TSS and TIN were sampled later than normal due to high solids carrying over from the SBR, it is under control now due to adding PAX to the SBRs, but the effluent BOD and TSS were higher, as expected, but still within permit parameters and with a 95% reductio each. The PAX is only affecting the filaments, so the rest of the microorganisms are still abundant and active. E. coli was sampled with a higher than normal result yet still within parameters. Azevedo is now using the IDEXX Colilert 24 method for testing E. coli and has reworked our bench sheets and SOP for the new method. She has also started a Quality Control spreadsheet for inhouse lab testing.
  - 2021 Wastewater Demands: The deliveries to the wastewater plant impacting the Donala portions are running below the allotted amount at the wastewater plant, .680 MG/Day, this is and 11.52% increase over 2020. We are currently using 58.4% of our capacity at the plant.

Additional Comments:

- None.

At 2: 57 p.m. George motioned to move to adjourn to executive session per C.R.S § 24-6-402(4)(h) to discuss personnel matters, Deardorff second.

The board convened out of executive session at 3:40 p.m.

It was noted that Director George had left the meeting at 3:00 p.m.

Director VanderSchuere made the motion to appoint Mr. Ed Miller to fill the seat of Former Director Snyder. Director Deardoff second. All three directors voted yes.

Meeting was adjourned at 3:41 p.m.

These minutes are respectfully submitted for record by Tanja Smith on February 18, 2021.

83.3%

**DONALA WATER & SANITATION DISTRICT**  
**Statement of Revenues and Expenditures - 2021 DONALA SUMMARY**  
From 1/1/2021 Through 2/28/2021

	Total Budget - Revised	Current Year Actual	Percent Total Budget Remaining - Revised
<b>OPERATING REVENUE</b>			
WATER SALES	3,426,000.00	154,145.96	(95.50)%
EFFLUENT SALES	154,500.00	3,279.88	(97.88)%
SEWAGE SERVICE	1,241,411.00	105,609.59	(91.49)%
INSTALLATION FEES	15,000.00	3,000.00	(80.00)%
TAP FEES	170,000.00	34,000.00	(80.00)%
WATER DEVELOPMENT	65,000.00	13,000.00	(80.00)%
SEWER DEVELOPMENT	25,000.00	5,000.00	(80.00)%
PROPERTY TAX	1,971,120.00	47,293.34	(97.60)%
AUTO TAX	120,000.00	35,776.76	(70.19)%
AVAIL. OF SERVICE	8,750.00	700.00	(92.00)%
OPERATING INTEREST	85,000.00	1,462.47	(98.28)%
INVESTMENT INTEREST	45,000.00	4,294.71	(90.46)%
WATER INVESTMENT FEE	40,000.00	8,000.00	(80.00)%
MISC. REVENUE	50,000.00	13,905.56	(72.19)%
FL REIM. REVENUE	120,000.00	8,347.99	(93.04)%
CONTRACT SANITATION	0.00	15,522.08	0.00%
<b>Total OPERATING REVENUE</b>	<b>7,536,781.00</b>	<b>453,338.34</b>	<b>(93.98)%</b>
<b>EXPENSES &amp; CAP PROJECTS</b>			
<b>EXPENDITURES</b>			
CHEM/LAB	75,500.00	7,727.45	89.76%
REPAIR/MAINTENANCE	466,400.00	3,522.17	99.24%
TRUCK/BACKHOE	220,000.00	35,525.92	83.85%
UTILITIES	320,000.00	71,596.13	77.63%
TOOLS AND EQUIPMENT	25,000.00	987.38	96.05%
INSPECTION REFUNDS	2,000.00	0.00	100.00%
WASTE PLANT EXPENSES	767,858.00	142,914.38	81.39%
W & P LOAN PAYBACK	356,687.00	157,288.64	55.90%
AUDIT	23,175.00	0.00	100.00%
RESIDUALS MGMT.	85,000.00	0.00	100.00%
INSURANCE	313,114.00	104,653.35	66.58%
LEGAL EXPENSES	50,000.00	2,190.00	95.62%
OFFICE EXPENSES	24,643.00	1,953.54	92.07%
OFFICE EQUIPMENT	10,700.00	0.00	100.00%
TELEPHONE	27,807.00	5,768.90	79.25%
PROFESSIONAL ENGR.	25,000.00	0.00	100.00%
DISTRICT ENGINEER	10,000.00	0.00	100.00%

**DONALA WATER & SANITATION DISTRICT**  
Statement of Revenues and Expenditures - 2021 DONALA SUMMARY  
From 1/1/2021 Through 2/28/2021

	Total Budget - Revised	Current Year Actual	Percent Total Budget Remaining - Revised
SALARIES	723,081.00	109,775.50	84.82%
PAYROLL TAXES	54,231.00	8,397.81	84.51%
457 PLAN	50,616.00	7,322.54	85.53%
CONTRACT SERVICES	78,445.00	24,387.67	68.91%
PUBLICATION	16,000.00	2,353.93	85.29%
FEES, PERMITS, DUES	20,000.00	13,708.05	31.46%
TRAINING	25,000.00	2,163.01	91.35%
INVESTMENT EXPENSES	5,800.00	0.00	100.00%
COUNTY TREAS. FEE	30,000.00	709.40	97.64%
2020 BOND	320,586.00	40,248.33	87.45%
FL REIM. EXPENSE	10,000.00	427.75	95.72%
MON W & S REIM EXP	0.00	700.00	0.00%
CSU WTR/BOWW	2,111,958.00	108,774.35	94.85%
MISCELLANEOUS EXP	14,000.00	275.26	98.03%
Total EXPENDITURES	6,262,601.00	853,371.46	86.37%
<b>CAPITAL PROJECTS</b>			
CAPITAL PROJECTS	3,585,000.00	317,606.04	91.14%
WATER RIGHTS	60,000.00	0.00	100.00%
Total CAPITAL PROJECTS	3,645,000.00	317,606.04	91.29%
Total EXPENSES & CAP PROJECTS	9,907,601.00	1,170,977.50	88.18%

JANUARY SPENDABLE

SAVINGS	2,333,974
CHECKING	158,207
WATER GSA	970,182
SEWER GSA	712,627
PROPERTY TAX	<u>5,045,828</u>
TOTAL FUNGIBLE	9,220,818

FEBRUARY SPENABLE

SAVINGS	2,334,128
CHECKING	62,034
WATER GSA	978,151
SEWER GSA	717,903
PROPERTY TAX	<u>4,883,485</u>
TOTAL FUNGIBLE	8,975,701



DONALA GOVT. - FEB. 2021				
DATE	VENDOR	CK#	AMOUNT	DESCRIPTION
02/01/21	COMCAST	24395	\$114.30	INTERNET@ R HULL THRU 03/03/21
02/01/21	CYBERBASEMENT	24396	\$40.00	MARCH WEBSITE MAINTENANCE
02/01/21	MOTION & FLOW	24397	\$292.28	PUMP KIT FOR FOREST LAKES
02/01/21	PIKES PEAK REGIONAL WATER	24398	\$12,310.55	ANNUAL DUES 2021
02/01/21	ALFRED SCHWECKE	24399	\$63.34	TITLE CHECK REFUND
02/01/21	UNCC	24400	\$67.32	JANUARY 811 CALLS
02/02/21	PILOT	ACH	\$39.35	JANUARY FUEL EXPENSES
02/02/21	BANKCARD MTOT	ACH	\$1,397.30	CREDIT CARD FEES
02/04/21	AXIS	24401	\$234.43	BASE & USAGE KYOCERA COPIER
02/04/21	CARD SERVICES	24402	\$2,703.65	OFFICE SUPPLIES, WATER CONGRESS, TRAINING
02/04/21	POSTAL ANNEX	24403	\$93.12	SHIPPING TO HACH
02/04/21	WASTE CONNECTIONS	24404	\$180.44	JANUARY 8YD@ MAINTENANCE
02/05/21	CEBT	ACH	\$26,078.08	FEBRUARY HEALTH INSURANCE PREMIUMS
02/08/21	ALL COPY PRODUCTS	24405	\$121.95	INK FOR POSTAGE MACHINE
02/08/21	ANSWER-RITE	24406	\$90.40	FEBRUARY ANSWERING SERVICE
02/08/21	COLO SPRGS UTILITIES	24407	\$503.56	GAS THRU 02/01/21
02/08/21	JASON HAYMAN	24408	\$257.57	MAILBOX DAMAGED DURING MAIN BREAK
02/08/21	INTERSTATE BATTERY	24409	\$239.40	2 CAR BATTERIES AND UPS BATTERY
02/08/21	SERVICE UNIFORM	24410	\$524.90	UNIFORM MAINTENANCE THRU 01/26/21
02/08/21	WASTE MANAGEMENT	24411	\$127.51	FEBRUARY TRASH SERVICE@ HOLBEIN
02/08/21	WEX BANK	24412	\$730.83	JANUARY FUEL EXPENSES
02/09/21	PILOT	ACH	\$66.88	FEBRUARY FUEL EXPENSES
02/11/21	MOUNTAIN VIEW	ACH	\$17,969.00	FEBRUARY ELECTRIC
02/12/21	TDCPOSTAGE	ACH	\$1,200.00	FEBRUARY POSTAGE
02/12/21	HEARTLAND	ACH	\$45,375.93	FEBRUARY 12TH PAYROLL
02/12/21	HOME DEPOT	24413	\$590.14	TOOLS AND SUPPLIES
02/12/21	VOID	24414		VOID
02/12/21	BADGER METER	24415	\$121,756.40	ORION CELLULAR LTE SERV UNITS
02/12/21	COLLINS COCKREL & COLE	24416	\$2,190.00	GENERAL COUNSEL JANUARY 2021
02/12/21	COMCAST	24417	\$371.35	INTERNET@ MAINTENANCE & HOLBEIN
02/12/21	COMCAST BUSINESS	24418	\$700.04	FIBER LINE FEBRUARY
02/12/21	DPC INDUSTRIES	24419	\$1,534.55	CHLORINE & CAUSTIC SODA
02/12/21	FRONTIER IT	24420	\$2,164.33	MONTHLY BILLING FOR MARCH
02/12/21	GRAINGER	24421	\$192.09	RECEPTACLE TESTER, PLEATED AIR FILTERS
02/12/21	KATHERINE KUGLER	24422	\$140.00	TITLE CHECK REFUND
02/12/21	CARRIE MORICH	24423	\$119.77	TITLE CHECK REFUND
02/12/21	SUN VALLEY ELECTRIC	24424	\$282.90	RECEPTACLE FOR IT CLOSET
02/12/21	THE GAZETTE	24425	\$55.93	NOTICE OF FINAL PAYMENT x 2
02/12/21	TIMBERLINE	24426	\$172.00	SCADA PHONE CONFIGURING
02/12/21	WELLS FARGO	24427	\$157.00	LEASE ON KYOCERA COPIER
02/16/21	AIRGAS	24428	\$82.43	CYLINDER RENTAL ACETYLENE & OXYGEN
02/16/21	HPE INC	24429	\$136.00	FEBRUARY PREVENTIVE MAINTENANCE
02/16/21	LRE WATER	24430	\$9,805.25	PROFESSIONAL SERVICES THRU 01/25/21
02/16/21	MOTION & FLOW	2441	\$46.84	POLYETHYLENE NATURAL TUBING
02/16/21	SPRINT	24432	\$525.76	EMPLOYEE CELL PHONES
02/16/21	VERIZON	24433	\$159.41	WILLOW CREEK DATA PLAN
02/16/21	WAGNER EQUIP	24434	\$31.97	LIGHT FOR SKIDS-STEER
02/17/21	COLO SPRGS UTILITIES	ACH	\$47,785.45	WATER DELIVERED JANUARY 2021
02/17/21	PILOT	ACH	\$174.64	FEBRUARY FUEL EXPENSES
02/18/21	BADGER METER	24435	\$10,167.50	3/4" METERS x 75
02/18/21	BLACK HILLS	24436	\$362.61	GAS THRU 02/09/21
02/18/21	E-470 PUBLIC HIGHWAY	24437	\$4.51	TOLL FEE FOR DROPPING OFF SAMPLES
02/18/21	HACH	24438	\$2,579.64	REAGENT SETS x 40
02/18/21	WILLIAM HERSCH	24439	\$0.71	OVERPAY REFUND
02/18/21	LINDA TACKETT	24440	\$0.57	OVERPAY REFUND

02/18/21	BENJAMIN JILES	24441	\$150.00	TITLE CHECK REFUND
02/18/21	BECKY MIENTKA	24442	\$277.15	TITLE CHECK REFUND
02/18/21	RADIATION PROS	24443	\$7,103.08	RADIOACTIVE MATERIALS LICENSE, RSO OVERSIGHT
02/18/21	GVMT FINANCE OFFICERS	24444	\$160.00	MEMBERSHIP RENEWAL - JEFF HODGE
02/23/21	PILOT	ACH	\$191.96	FEBRUARY FUEL EXPENSES
02/23/21	ABILA	24445	\$840.00	MIP SOFTWARE UPGRADE
02/23/21	BADGER METER	24446	\$89,167.00	ENDPOINTS FOR METERS
02/23/21	COMCAST BUSINESS	24447	\$488.41	PHONE BILL (719) 488-3603
02/23/21	LINCOLN LIFE	24448	\$5,774.15	457 PLAN FEBRUARY
02/23/21	MEYER & SAMS	24449	\$1,629.14	WATER LINE REPLACEMENT 2020
02/23/21	STANDARD INS	24450	\$930.05	DISABILITY - MARCH 2021
02/23/21	COLORADO CLEANING	24451	\$321.50	JANITORIAL SERVICES MARCH
02/25/21	MOUNTAIN VIEW	ACH	\$22,605.00	FEBRUARY ELECTRIC
02/25/21	CO ANALYTICAL	24452	\$430.00	WATER TESTS DATED 12/09/21
02/25/21	CYBERBASEMENT	24453	\$281.25	ADDITIONAL SPACE FOR REPORTING ON WEBSITE
02/25/21	DANIELS LONG CHEVY	24454	\$30,410.00	2021 CHEVROLET TRAVERSE
02/25/21	HPE INC	24455	\$414.00	MAINTENANCE TO HEATER@ HOLBEIN
02/25/21	SEAN KENNEDY	24456	\$99.07	TITLE CHECK REFUND
02/25/21	DEAN MATTES	24457	\$29.50	TITLE CHECK REFUND
02/25/21	PINNACOL ASSURANCE	24458	\$2,204.00	WORKMENS COMPENSATION
02/26/21	HEARTLAND	ACH	\$45,031.52	FEBRUARY 26TH PAYROLL

**DONALA WATER & SANITATION DISTRICT**  
Statement of Revenues and Expenditures - 2021 WASTE PLANT EXEC SUMMARY  
From 1/1/2021 Through 2/28/2021

	Total Budget - Revised	Current Year Actual	Percent Total Budget Remaining - Revised
<b>OPERATING REVENUE</b>			
PD-DONALA	767,858.00	142,914.38	(81.39)%
FOREST LAKES O & M PAYMENTS	90,704.00	13,616.44	(84.99)%
TRIVIEW O & M PAYMENTS	705,303.00	114,082.18	(83.83)%
<b>Total OPERATING REVENUE</b>	<b>1,563,865.00</b>	<b>270,613.00</b>	<b>(82.70)%</b>
<b>EXPENSES &amp; PROJECTS</b>			
<b>EXPENDITURES</b>			
CHEMICAL AND LAB	145,200.00	28,421.02	80.43%
REPAIR/MAINTENANCE	183,600.00	1,490.72	99.19%
TRUCK/MOWER EXP.	2,000.00	87.27	95.64%
UTILITIES	338,900.00	71,843.92	78.80%
CONTRACT SERVICES	31,700.00	9,108.60	71.27%
BIOSOLIDS HAULING	105,240.00	11,234.06	89.33%
TOOLS AND EQUIP.	5,000.00	75.80	98.48%
INSURANCE	111,000.00	45,853.40	58.69%
OFFICE EXPENSE	3,400.00	436.22	87.17%
TELEPHONE	6,600.00	1,276.18	80.66%
DISTRICT ENGINEER	26,525.00	0.00	100.00%
SALARIES	407,300.00	63,088.13	84.51%
PAYROLL TAXES	30,550.00	4,826.25	84.20%
457 PLAN	27,250.00	3,639.74	86.64%
TRAINING	10,000.00	0.00	100.00%
FEES, PERMITS	19,000.00	0.00	100.00%
PUBLICATION	600.00	0.00	100.00%
MISCELLANEOUS	2,000.00	21.97	98.90%
LEGAL EXPENSE	3,000.00	0.00	100.00%
AFCURE	50,000.00	15,791.54	68.42%
<b>Total EXPENDITURES</b>	<b>1,508,865.00</b>	<b>257,194.82</b>	<b>82.95%</b>
<b>Total EXPENSES &amp; PROJECTS</b>	<b>1,508,865.00</b>	<b>257,194.82</b>	<b>82.95%</b>

WASTE PLANT - FEB. 2021				
DATE	VENDOR	CK#	AMOUNT	DESCRIPTION
02/01/21	JOHN DEERE FIN	1957	\$21.97	CLOTHING ALLOWANCE - TWAITE
02/01/21	PIKES PEAK REGIONAL WATER	1958	\$14,191.26	AFCURE ANNUAL INVOICE 2021
02/01/21	FOREST LAKES	1959	\$346.58	DEC & JAN POTABLE WATER
02/04/21	AMERIGAS	1960	\$5,398.98	PROPANE 1ST, 2ND, 3RD, & 4TH TANKS
02/04/21	HACH	1961	\$831.00	ANNUAL SERVICE AGREEMENT
02/04/21	RAMPART	1962	\$250.44	BALL VALVES x 6
02/04/21	CARD SERVICES	1963	\$532.76	RISEBROAD BAND, OFFICE SUPPLIES, CHAIR
02/08/21	BULBS PLUS	1964	\$91.08	RECYCLE FLUORESCENT PER FT
02/08/21	DENALI WATER	1965	\$1,647.88	SLUDGE HAULS WEEK ENDING 01/29/21
02/08/21	SERVICE UNIFORM	1966	\$446.10	UNIFORM MAINTENANCE THRU 01/26/21
02/08/21	WASTE MANAGEMENT	1967	\$1,817.64	JANUARY SLUDGE HAULS
02/11/21	MOUNTAIN VIEW	ACH	\$18,785.00	FEBRUARY ELECTRIC
02/12/21	DENALI WATER	1968	\$758.11	SLUDGE HAULS WEEK ENDING 02/15/21
02/12/21	EVOQUA WATER	1969	\$699.39	SERVICE CONTRACT FOR DI SYSTEM
02/12/21	FRONTIER IT	1970	\$1,025.00	MONTHLY BILLING FOR MARCH
02/12/21	KUBWATER	1971	\$1,586.22	4 BARRELS OF PAC-14
02/12/21	LAW FIRM OF CONNIE KING	1972	\$975.00	PROFESSIONAL SERVICES JANUARY 2021
02/12/21	PUEBLO BEARING	1973	\$1,059.85	12V BATTERY, BATTERY CLIP, BELTS
02/12/21	USA BLUE BOOK	1974	\$106.88	FOOT VALVE, ROYTRONIC TUBING CONNECTION
02/18/21	AMERIGAS	1975	\$2,663.23	PROPANE 1ST, 2ND, 3RD, & 4TH TANKS
02/18/21	CENTURY LINK	1976	\$223.83	INTERNET@ WASTE PLANT
02/18/21	DENALI WATER	1977	\$1,605.13	SLUDGE HAULS WEEK ENDING 02/12/21
02/18/21	SPRINT	1978	\$367.30	EMPLOYEE CELL PHONES
02/23/21	LINCOLN LIFE	1979	\$2,606.84	457 PLAN FEBRUARY
02/23/21	STANDARD INS	1980	\$425.56	DISABILITY - MARCH 2021
02/23/21	COLORADO CLEANING	1981	\$223.50	JANITORIAL SERVICES MARCH
02/25/21	DENALI WATER	1982	\$1,695.54	SLUDGE HAULS WEEK ENDING 02/19/21
02/25/21	MOUNTAIN VIEW	ACH	\$22,330.00	FEBRUARY ELECTRIC

CHANDLER INFORMATION:

FEBRUARY 2021

GENERAL FUND: \$3,107,799 (invested) Market Value  
\$ 428,381 (Colorado State Bank)  
Next Maturity Date: 06/22/2021  
\$150,000  
BV RETURN: 0.17%

## STATUS OF OPERATIONS

**2021 Water Demands:** The District delivered 10.158 MG (31.17 AF) of water in February, an 11.22% decrease over January in which we produced 11.215 MG (34.42 AF) of water. Of the 10.158 MG produced, 6.305 MG or 19.35 AF (62.07%) was from the District's wells and 3.853 MG or 11.82 AF (37.93%) was from our Pueblo Board of Water Works water lease. Water demands are slightly less in February 2021 10.158 MG (31.17 AF) than they were in February 2020 10.789 MG (33.11 AF), a decrease of 5.85%.

**Water Plants:** The Holbein WTF has been recommissioned and is producing water. The R. Hull WTF will be taken down for cleaning and inspection the first of April.

**Wells:** I have received two quotes from Hydro Resources for the replacement of Well 7D. The first quote is for just replacing the well as it was when it went off-line. That quote came in at \$51,500.00 with the pump being set at 772.0 feet. The second quote is for \$176,900.00 with the pump being set at 1150 feet. With the second quote we will be maximizing the well depth and upgrading the unit to a variable frequency drive and medium voltage. We are currently working with a hydrologist from LRE to make sure this approach makes sense and that the well is set up to do this. We are doing a power study to make sure we have available reserve power to handle the upgrade in power to the well through HydroResources. We will be contacting an electrical engineer also to do a study for comparison.

**Water Supply Outlook:** The current National Weather Service Climate Prediction Center forecast still calls for higher chances of below-average precipitation across most of Colorado for the next three months. Temperatures are predicted to be above average across most of Colorado. Early season snowpack is 91% of normal in the Arkansas River basin, a 5% drop from last month, and 85% statewide. We are tracking slightly less than the median snow fall and significantly less than water years 2019 and 2020. We currently have 12.71 AF (4.15 MG) of water in storage in our Long Term If-And When account in Pueblo Reservoir.

**Capital Projects:** The 2021 waterline replacement project is scheduled to go out to bid mid-March. We are at 99% completed drawings and approvals to send the package out to bid. We are just lacking final approvals from Dave (GMS Engineers) and El Paso County. We are tracking and keeping abreast of the current situation on pipe prices. Currently there is a resin shortage due to the polar temperature dip into Texas. The resin plant lost power and in turn developed some frozen pipes inside of the plants. In talking with our supplier, he believes that this will be a short-lived pipe increase and should go back to normal around mid-April first part of May. We will keep up to date on this issue as it could impact the project.

**Overall Water System:** The overall water system is operating well.

**Forest Lakes Metropolitan District:** We continue with water production, and inspection of newly installed water/sewer infrastructure in the West Valley or Phase 5 project, as well as the new Falcon Commercial Center. I have been advised that the new tank is being ordered with a 16-week manufacturing timeline and then the time to get it installed. They will also begin the ordering process

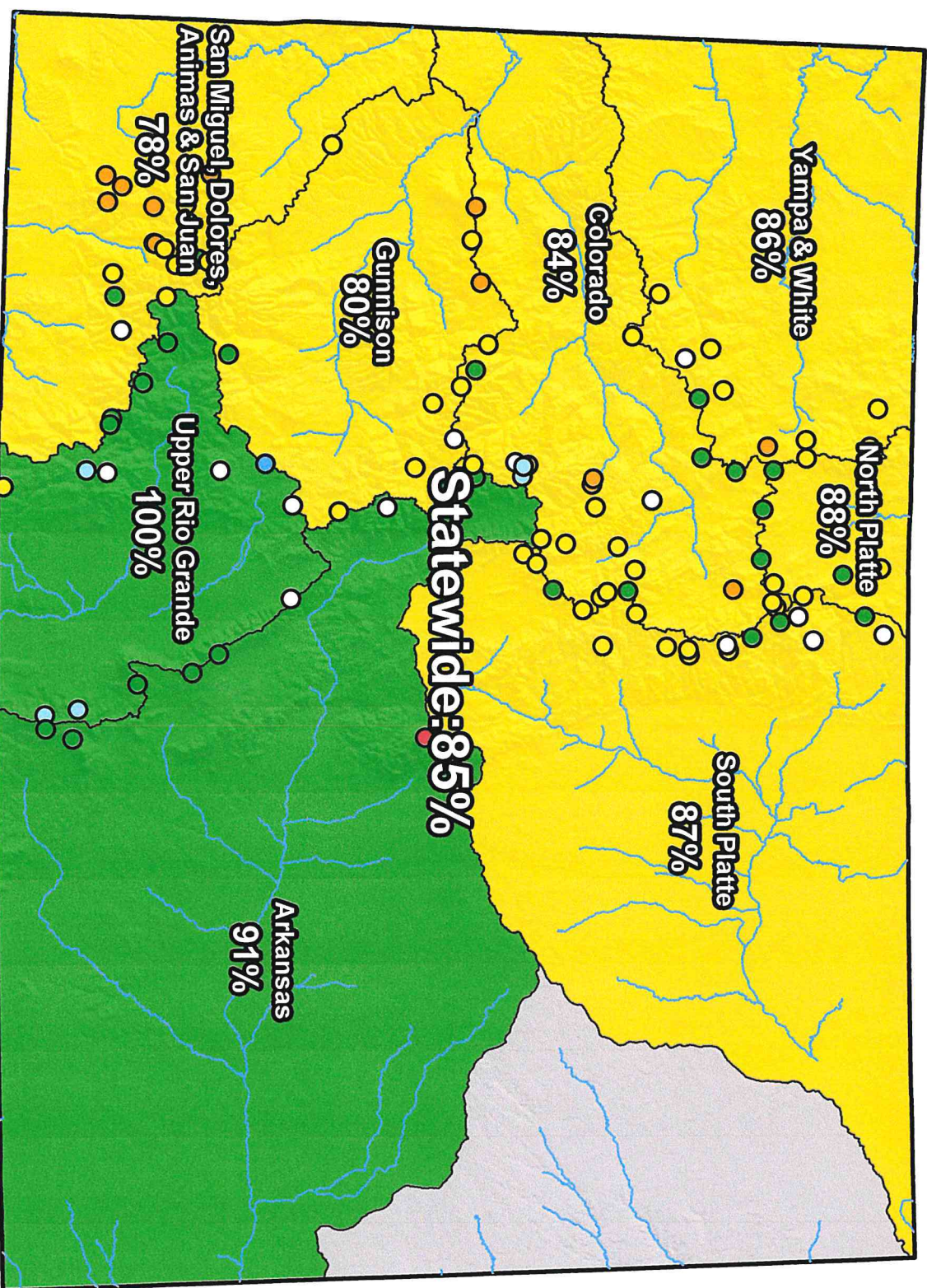
for the new booster station. Donala staff on Feb. 26<sup>th</sup> was advised of a major water leak on Forest Lakes Dr. Our operators responded to the issue and got the water shut down in a timely fashion. They worked well into the morning hours of the 27<sup>th</sup> to get the water main repaired and back in service and then returned later in the morning after some sleep to get the road back in service. I am very pleased with the response and attention to detail that the guys showed that was relayed to me. I am currently working with the District engineer to see what could be done to possibly prevent another one of these issues. This is the second time that the pipe has seemingly just burst. This was a 14-inch pipe that failed, and they lost roughly 150,000 gallons.

**Monument Sanitation District:** Operations at Monument are going well. We had been noticing some issues with the SCADA system to where the field radios seem to be locking up and requiring a power cycle to get them working again. In having discussions with Joe Simcik, of I&C Design, he asked us to do some field investigation and we found that the radios were improperly grounded. That ground acts as an electrical noise filter and conditioner. Donala staff were able to get these radios properly grounded and we will monitor this situation. We also meet with Charlie Williams, of Proterra Properties and Robert Smith, of RCS Electrical Solutions at the Wagons West Lift station where some warranty issues were addressed. Mr. Williams was a wealth of knowledge for Donala staff that were on-site. All current warranty issues have been addressed and we will continue to monitor these issues. No other operational issues currently.

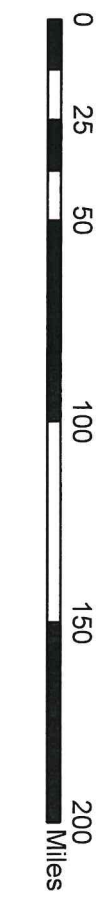
**Willow Creek Ranch:** We have received information from both our neighbors on the ranch saying they saw what appears to be a light on at the camper. It is unlikely that it came from the camper as it has no power on site. The batteries that are used are sitting down at our maintenance facility. We will make a trip to the ranch between March 15<sup>th</sup> – 31<sup>st</sup>. On the trip we will attempt to determine what they might have seen and check on the flumes and security on the ranch.

# Colorado SNOTEL Snow Water Equivalent (SWE) Update Map with Site Data

Current as of Mar 08, 2021



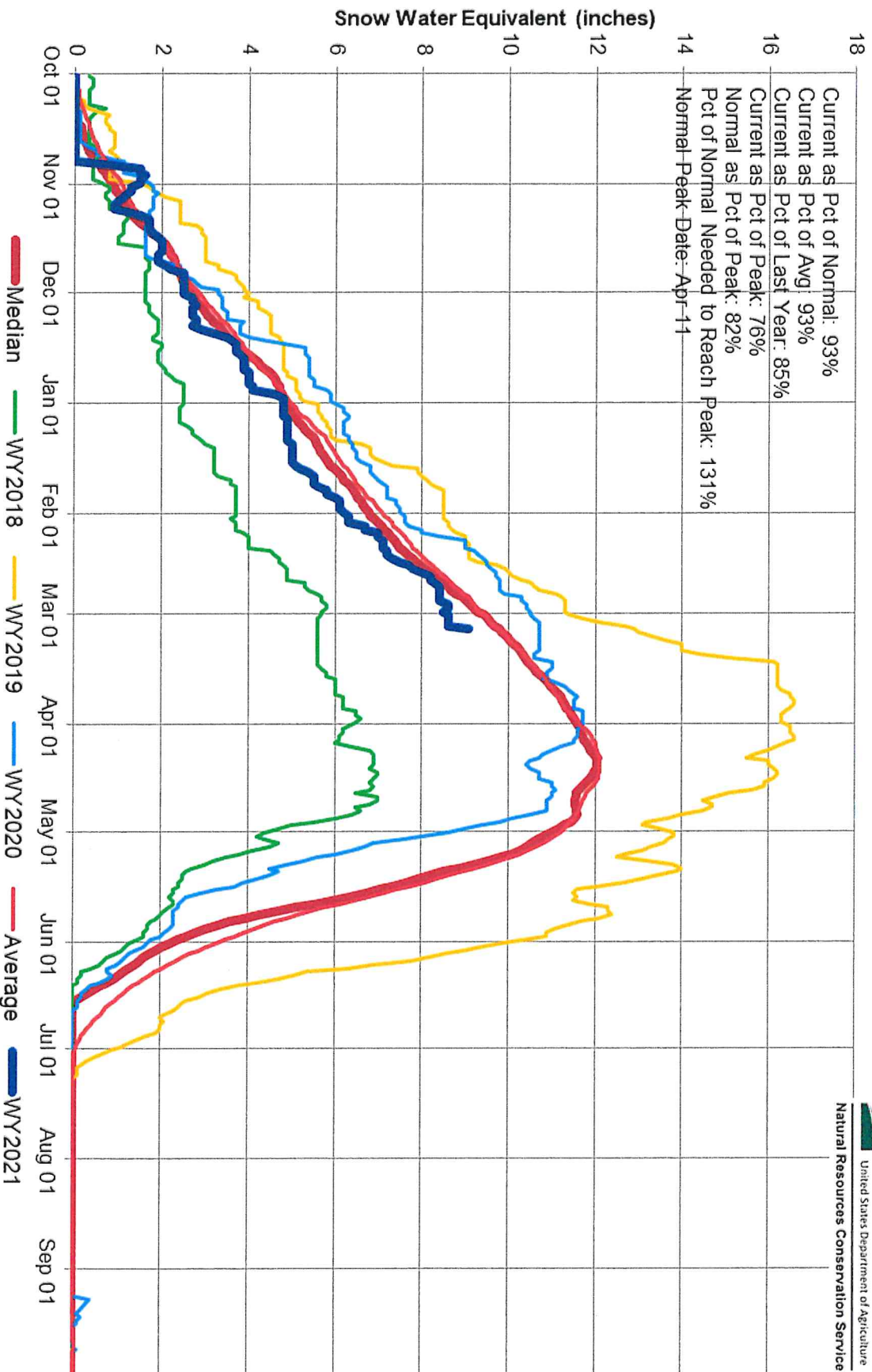
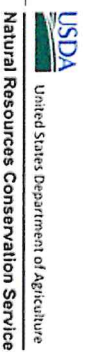
SWE	
Percent of Median	
○	Missing or Invalid
●	< 50
●	50 - 69
●	70 - 89
●	90 - 109
●	110 - 129
●	130 - 149
●	>= 150
○	SNOTEL

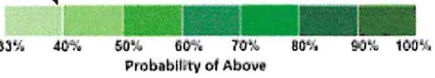
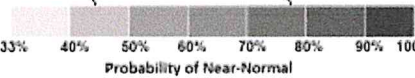
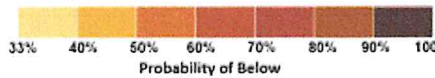
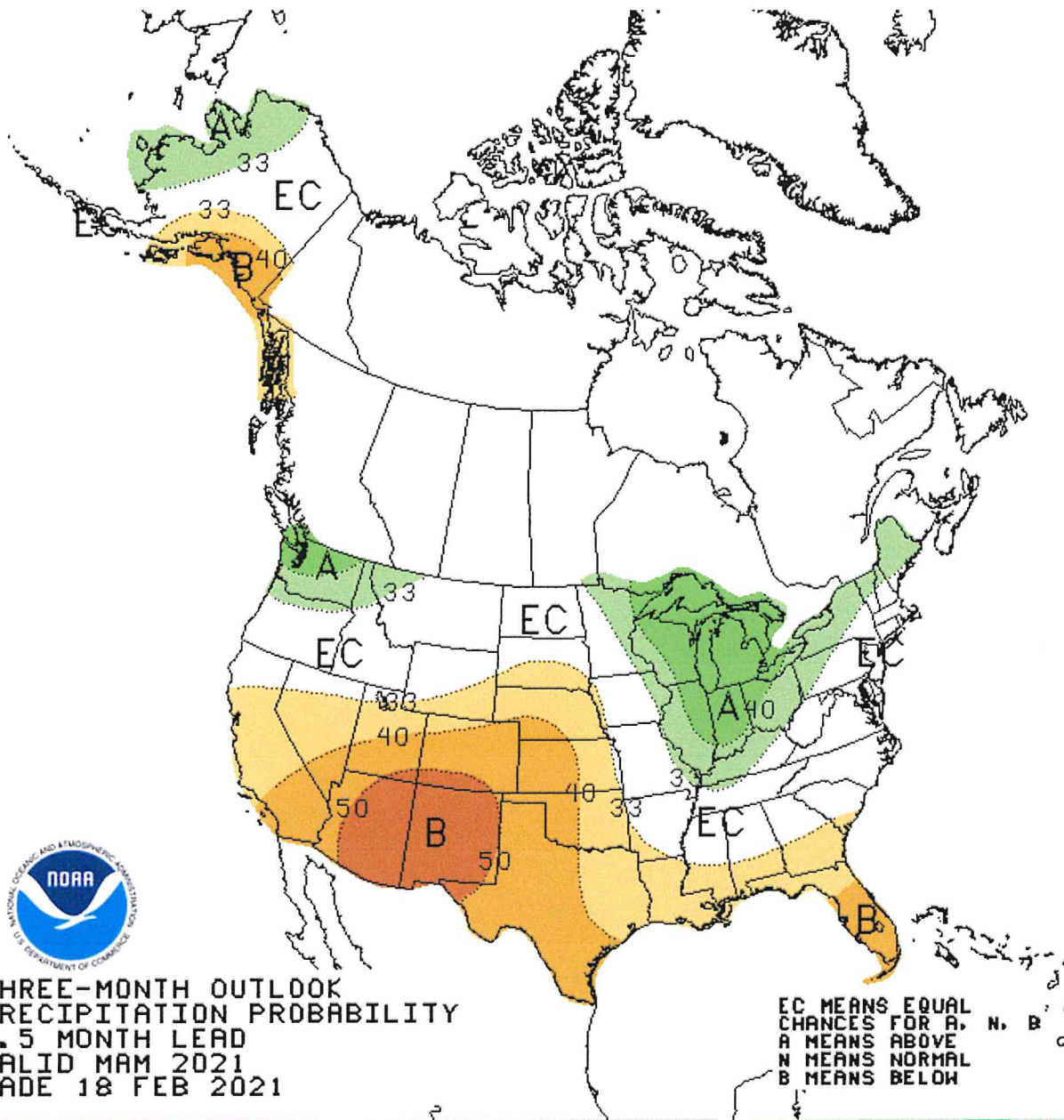


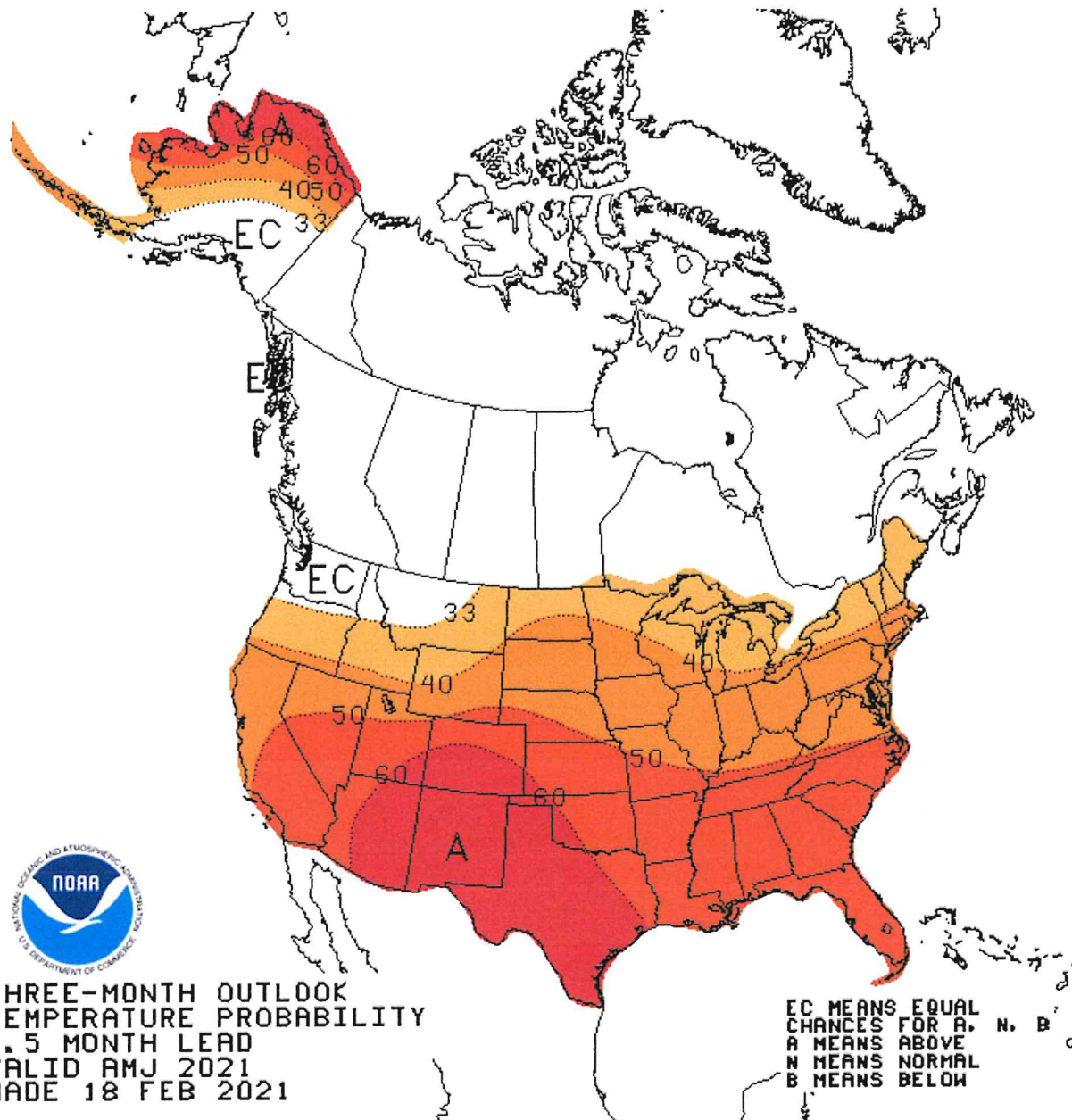


# Arkansas River Basin Time Series Snowpack Summary

Based on Provisional SNOTEL data as of Mar 05, 2021

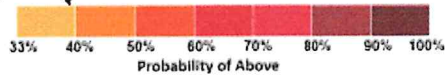
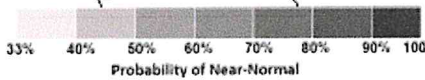
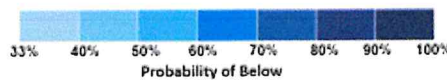






THREE-MONTH OUTLOOK  
 TEMPERATURE PROBABILITY  
 1.5 MONTH LEAD  
 VALID AMJ 2021  
 MADE 18 FEB 2021

EC MEANS EQUAL  
 CHANCES FOR A, N, B  
 A MEANS ABOVE  
 N MEANS NORMAL  
 B MEANS BELOW



## Upper Monument Creek Regional WWTF

### Facility Operations

As the weather improves, our SBR performance improves as well. Foam is less and going away as the temperature increases. We were very proactive with respect to adding PAXX at the first sign of foam and we were able to stay ahead of it and get overwhelmed by it.

Plant performance continues as normal. All our laboratory analysis is well within our permit parameters. We are preparing for our Wet Test (biomonitoring) coming up the last week of this month. We should have better results this time due to consistent pH control with the new Mag pump.

Staff continues work to develop as a team. They all work well together without constant supervision. I would like to give a shout out to Trevor Wilch for his outstanding performance during our recent weather event that caused a snow day for the district. Trevor not only showed up to do plant rounds, but he was able to get a coworker unstuck 2 times.

Despite the PAXX costs, we remain within budget and are positioned to complete necessary preventative maintenance of our Influent Equalization Basin Mixers.

### UPS Site Construction

We worked with the Contractor to improve road signs into the facility so that we did not miss any new deliveries. We did not have any other impacts to Facility operations.