

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
September 21, 2023

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's water treatment facility, 15850 Holbein Drive, El Paso County, Colorado on September 21, 2023 at 1:30 pm.

Directors Present: Wayne Vanderschuere
Bill George
Kevin Deardorff
Ed Miller
Scott McCulloch

Staff Present: Jeff Hodge
Christina Hawker
Ronny Wright
Aaron Tolman
Angel Muniz

Consultants Present: Roger Sams (GMS)
Brett Gracely (LRE)

Guests: James Howald (OCN)
Jackie Burhans (OCN)
Kenn Judd

President Vanderschuere called the meeting to order at 1:30 pm.

Approval of Agenda:

- No changes to the agenda.

Public Comment Non-Agenda Items:

- None

Review of Minutes:

- Minutes from August 17, 2023, Board Meeting accepted.
 - George motioned to approve, Deardorff second, all aye.

Review of Financial Statements and Check Summaries:

- Hodge points out our shortage in water sales, but we are still on track with our budget because we didn't use our CSU water.
- Hawker shares we received our first payment for our ARPA grant for radium.
- Approval of Financials
 - George motioned to approve, Deardorff seconds, all aye.

2024 Preliminary Budget:

- Revenues were presented with a 4% increase for the water base rate and tiered rates. The Board would like to see the projected increase in our sewer rates that were discussed in our most recent cost of service.

- Expenses have increased due to increases in utilities, engineering costs due to water studies, and the pulling and cleaning of two wells.
- The Board reviewed large repair and maintenance items as well as the proposed capital expenses necessary for 2024.

Action Items:

- Staff recommendation is to award Viking Painting LLC the Coating Improvements for Water Storage Tanks project due to their reliability and lower bid amount.
- The board awards the construction contract to Viking Painting LLC in the amount of \$1,054,250.
 - George motioned to approve, Deardorff second, all aye.
- New effluent lease to “Robison Ponds” for \$300 per acre foot. New lease is accepted by the Board.
 - George motioned to approve, Miller second, all aye.
- Hodge requests that we surplus an old VFD that is no longer in use to be sold. The board declares the surplus of the VFD.
 - Deardorff motions to approve, Miller seconds, all aye.

General Manager’s Report by Jeff Hodge:

- Hodge attended a meeting at the Southeastern Water Conservancy District which is part of our Bureau of Reclamation storage contract for our Willow Creek Ranch water. They charge Donala a fee spread out over 40 years that is our portion of the Northern outlet. They are planning on increasing the surcharge, but Hodge doesn’t anticipate a big increase.
- Loop meeting had an executive session to discuss the water model. Hodge said it was a good discussion with a lot of options.
- CSU is going to hold their reuse meeting which will go over five potential options they have. Donala and the Loop will attend.

Wastewater Report by Aaron Tolman:

- Tolman introduces our new operator in training, Angel Muniz.
- Sequence Batch Reactor (SBR) #3 crack repairs will start October 2nd by Professional Restoration and Repair.
- Digester scum arm and waste control valve repairs are in the works.
- Timberline has worked on scaling dissolved oxygen probes for SBR’s on SC100 controller.
- Tolman is working to update the existing Emergency Response Plan for the plant.

Water Report by Ronny Wright

- HMO sampling and demonstration study was started September 11th and all the samples have been submitted. Results should come in October for the first round.
- The Coating Improvement for Water Storage Tanks is projected to begin in March or April of 2024.
- There was a main leak on Palm Springs on September 14th around 7:30pm. The crew communicated with the residents and decided it would be safer to make the repair in the morning. The leak was repaired successfully.

Consultants Comments:

- Gracely states LRE is working closely with Merrick on our ASR (Aquifer Storage Recharge) and DPR (Direct Potable Reuse) projects.
- Gracely says there are five regional alternatives that CSU (Colorado Springs Utilities) is putting on the table.
- Water delivery could go through both the Bailey Water Treatment plant or our Northgate connection depending on which one is more cost effective.
- Sams gives update that the ship date for the last major piece of electrical equipment for 16A will be here in October.

Directors Comments:

- None

Public Comment:

- None

Meeting adjourned at 3:39pm.

These minutes are respectfully submitted for record by Christina Hawker on September 28, 2023.